

Satyajit Ray Film and Television Institute

Deemed to be University under Distinct Category
under Ministry of I&B, Govt. of India
E. M. Bypass Road, P.O. Panchasayar, Kolkata 700094.

EMPLOYMENT NOTICE

Advt. No. SRFTI/Rectt./2025-26/003 dated 17.07.2026.

1. Applications are invited from the Indian Nationals for appointment to the posts of ‘**Campus Director**’ on deputation (including short term contract) in Film & Television Institute of India, Itanagar. The Required educational qualification and experience is as under:-

a) Name of the post : Campus Director (1 Post)

b) Pay Scale: Pay Level – 13 (Rs.1,23,100 – 2,15,900) as per 7th CPC

- c) Age Limit :** i) The maximum age limit for appointment on deputation including contract shall not exceed 56 years as on the closing date of receipt of application.
ii) Contract for a period of 3 years to be extended upto 6 years or 60 years of age, whichever is earlier.

d) Eligibility:

On DEPUTATION (including short term contract)

Officers of Central Government/State Government / Autonomous bodies / Statutory Organizations / Semi-Govt. Organization.

- (a) i) holding analogous post on regular basis
OR
(ii) with five years of regular service in the Pay Level - 12 as per 7th CPC (Rs.78800-Rs.209200)
- (b) Possessing the following educational qualification and experience:

Essential

- (i) Graduate from a recognized University.

Desirable

Experience of managing or making personal contribution in one of the following areas:

- Writing stories/Lyrics/Screenplay/Script for Films/TV programmes.
- Editing of Film/TV programmes
- Production of Film/TV programmes
- Direction of Film/Plays/TV programmes

On CONTRACT BASIS:

Essential

- (i) Graduate from a recognized University
(ii) Minimum 10 years experience in the field of Film/Electronic Media out of which minimum three years of experience in heading an Academic/professional Institution/University/Department/Organisation of National repute.

Desirable

- (i) Being a film maker of repute.
- (ii) Having a post-graduate degree or diploma in cinema from a recognized University or Institute.
- (iii) Having experience of teaching courses related to films/TV in a recognized University/Institution.

2. Applications are invited from the Indian Citizen for appointment to the post of **Accounts Officer** on **deputation basis** in the Satyajit Ray Film & Television Institute, Kolkata, Deemed to be University under Distinct Category (Ministry of Information and Broadcasting, Government of India).

The details of post and required educational qualification/experience are as under:-

1) a. Name of the post : ACCOUNTS OFFICER (01 POST)

b. Pay Scale : Pay Level-7 (Rs.44900-142400/-) as per 7th CPC
(Pre-revised Pay Scale - PB-2, Rs.9300- 34800/- + Grade Pay of Rs.4600/-)

c. Age Limit : The maximum age limit for appointment by deputation shall be not exceeding 56 years as on the closing date of receipt of application i.e. 31.08.2026.

d. Educational qualification:

Essential:

a) Officers under the Central/State Governments or central Autonomous Organization. Holding analogous posts on regular basis,

OR

With at least 5 years regular service in posts with the Grade Pay Level 6.

b) Possessing the following educational qualification:

i) Degree in Commerce from a recognized university or equivalent;

ii) Passed ICWA/CA –intermediate

(iii) At least eight years professional experience in the field of computerized accounts

(iv) Knowledge of Government Rules and Regulations.

Desirable:

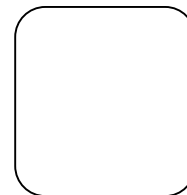
i) Passed ICWA/CA

ii) Diploma in Financial Management

(Candidates are required to produce evidence of work done)

- **Period of deputation** : Period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other Organisation/department, shall ordinarily not exceed three years. The pay of the officer selected will be regulated in accordance with the instructions contained in the Department of Personnel & Training's O.M. No. 6/8/2009-Estt.(Pay II) dated 17/6/2010 & O.M. No.2/15/2017-Estt.(Pay-II) dated 18.10.2018 as amended from time to time.
- As per DoPT Office Memorandum HRA, TA, CEA, LTC, Joining Time Pay, Travelling Allowances and Transfer TA would be regulated with mutual consent of the lending & borrowing organizations.
- Application made in the prescribed format (given below) along with self attested copies of documents in support of age, educational qualifications and experience may be forwarded to the **"The Vice-Chancellor, Satyajit Ray Film & Television Institute, E. M. Bypass Road, P.O. Panchasayar, Kolkata – 700 094", along with a Demand Draft (non-refundable) of Rs.1200/, drawn in favour of "Satyajit Ray Film & Television Institute", payable at Kolkata.** The authority forwarding the application may also enclosed copies of the last five years APAR of the applicant. The applicant may send the application **by post or may drop** in the application box located in Admn. Block of this Institute, **within 31.08.2026**.
- Those already employed under Govrnment/Semi Government / Public Sector / Autonomous Institutes, should apply through proper channel. However, the candidate may send advance copy of the application to this Institute within last date of receipt of application.
- The envelope containing the application shall be superscribed with the name of the post applied for.
- With regard to upper age limits, the crucial date would be the last date fixed for receipt of application i.e **31.08.2026**.
- No interim queries will be entertained. The Institute Authority reserves the right to reject any/all applications without assigning any reason whatsoever.
- Mere possession of prescribed qualifications and experience does not entitle a candidate to be called for interview. Depending on the number of applications, eligible short-listed candidates will be called for test &/or interview (as applicable). Since decision of the Institute's authorities shall be final in this regard.

The Vice Chancellor ,
Satyajit Ray Film & Television Institute,
E. M. By Pass Road,
P.O. Panchasayar,
Kolkata – 700 094



Sir,

Sub: **Application for the post of on deputation basis, in SRFTI**

This has reference to your advertisement published in on in connection with recruitment to the post of in Satyajit Ray Film & Television Institute, Kolkata, on deputation basis.

2. I would like to apply for the post of in Satyajit Ray Film & Television Institute, Kolkata, on deputation basis. The required details are furnished below:-

01. Name of the post applied for:
02. Name & Address (in block letters) with valid e-mail ID and contact no.:
03. Date of birth (in Christian Era):
04. Age as on last date of application :
05. Date of retirement under central/state government/central autonomous bodies rules:
06. Educational and other Qualifications
07. Whether Educational and other qualifications required for the post satisfied.

Qualification/Experience required	Qualification/Experience possessed by the Officer
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Please state clearly whether in the light of entries made by you above, you meet the requirements of the post.

08. Details of Employment in chronological order: Enclose a separate sheet duly authenticated by your signature if the space below insufficient.

Office/Instt./Orgn.	Post held	From	To	Scale of pay/ Basic Pay	Nature of duties
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09. Nature of present employment – Ad-hoc / Temporary / Permanent
10. In case the present employment is held on deputation/contract basis, please state
 - a. The date of initial appointment :
 - b. Period of appointment on deputation/contract :
 - c. Name of the parent office/organization to which you belong :
12. Please state whether working under: (a) Central Government (b) State Government (c) Universities (d) recognized Research Institutions (e) Central Autonomous Bodies
13. Are you in revised scale of pay? Give the date from which the revision took place and also indicate the pre-revised scale
14. Total emoluments per month now drawn
15. Additional information, if any, which you would like to mention in support of your suitability for the post. Enclose a separate sheet if the space is insufficient.
16. Whether belong to SC/ST/OBC
17. Complete official address of the candidate including telephone number
18. Demand Draft No., Date and Amount

Date:

Signature of the applicant

CERTIFICATE

(To be filled in by the Authority forwarding the application)

1. Certified that the particulars furnished by the applicant have been checked from available records and found to be correct.
2. Certified that the candidate is eligible for the post as per condition mentioned in the circular.
3. Certified also that no vigilance case is either pending or being contemplated against the applicant. Integrity of the applicant is certified.

Signature:

Name & Designation of the forwarding officer with seal