



सत्यजित रे फिल्म एवं टेलीविजन संस्थान  
Satyajit Ray Film & Television Institute  
विशिष्ट श्रेणी के अंतर्गत मानित विश्वविद्यालय  
Deemed to be University under Distinct Category  
भारत सरकार, सूचना एवं प्रसारण मंत्रालय के अधीन  
Under the Ministry of Information & Broadcasting, Govt. of India

F. No - 43029/27/VC/2026/02/706

Dated - 17.06.2026

**Office Order**

In supersession of the Office Order issued vide F. No. 43029/27/VC/2026/02/656 dated 12.06.2026 and in pursuance of the provisions of the Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013, the Rules framed there under, and the UGC (Prevention, Prohibition and Redressal of Sexual Harassment of Women Employees and Students in Higher Educational Institutions) Regulations, 2015, as amended from time to time, the following Internal Committee (IC) of Satyajit Ray Film & Television Institute (SRFTI) is hereby reconstituted with immediate effect:

**INTERNAL COMMITTEE (IC):**

1. Dr. Sanjukta Ray Pahari, Library & Information Officer — Presiding Officer
2. Shri Siladitya Sanyal, Professor, Direction & Producing for EDM — Member
3. Shri Shantanu Pal, Associate Professor, Editing for EDM — Member
4. Ms. Moumita Roy, Assistant Professor, Sound Recording for EDM — Member
5. Ms. Alice Kumari, Hindi Typist — Member
6. Ms. Amrita Dasgupta, Member, Swayam (NGO) — External Member
7. Ms. Vaneeta Patnaik, Associate Professor, The West Bengal National University of Juridical Sciences, Kolkata — External Member
8. Three Student Representatives (elected as per Institute procedure) — Members

**Terms of Reference:**

- a) The Committee shall function with immediate effect and shall hold office for a period of three (03) years from the date of issue of this Order, unless reconstituted earlier by the Competent Authority. The tenure of the student representatives shall be co-terminus with their studentship or until fresh election, whichever is earlier.
- b) The student representatives shall participate only in matters relating to students and shall not be associated with proceedings pertaining to employees of the Institute.
- c) The Committee shall receive, inquire into and recommend action on complaints of sexual harassment in accordance with the provisions of the Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013, the Rules framed thereunder and the UGC Regulations, 2015, as amended from time to time.
- d) The Committee shall undertake preventive, awareness, sensitization and gender-equity measures as envisaged under the aforesaid Act, Rules and Regulations.
- e) All complaints, records, proceedings and other matters pending before the earlier Internal Committee, shall stand transferred to this reconstituted Internal Committee and shall continue from the stage at which they presently stand, without affecting the validity of any action already taken.

This issues with the approval of the Competent Authority.

  
(Deepak Kumar)  
Registrar, SRFTI

**Copy to:**

1. All the members concerned.
2. All Section heads.
3. EA to VC.
4. OA to Dean.
5. Notice Board.
6. Institute's Website.
7. Hindi Section.

पता-ई.एम. बाइपास रोड, पो० पंचशायर, कोलकाता 700094  
दूरभाष : 91-33-2432 8355, 2432-8356, 2432-9300

Address E.M. Bypass Road, P.O. Panchasayar, Kolkata - 700 094  
Phone: 91-33-2432 8355, 2432-8356, 23-9300

ई-मेल / e-mail contact@srfti.ac.in • वेबसाइट / website www.srfti.ac.in