



सत्यजित रे फिल्म एवं टेलीविजन संस्थान  
(विशिष्ट श्रेणी के अंतर्गत मानित विश्वविद्यालय)



SATYAJIT RAY FILM & TELEVISION INSTITUTE  
(DEEMED TO BE UNIVERSITY - UNDER DISTINCT CATEGORY)

भारत सरकार, सूचना एवं प्रसारण मंत्रालय के अधीन  
MINISTRY OF INFORMATION & BROADCASTING, GOVT. OF INDIA

File No. 53054/01/2018-Admn

1276

Date: 05-05-2026

कार्यालय ज्ञापन/ OFFICE MEMORANDUM

विषय/ Subject: सत्यजीत रे फिल्म एवं टेलीविजन संस्थानके अधिकारियों/कर्मचारियों के संबंध में वार्षिक कार्य निष्पादन मूल्यांकन प्रतिवेदन (APAR) प्रणाली के अंतर्गत प्रतिवेदन अधिकारी, समीक्षक अधिकारी एवं स्वीकृति प्राधिकारी का निर्धारण।/ Assignment of Reporting Officer, Reviewing Officer and Accepting Authority under the Annual Performance Assessment Report (APAR) system in respect of Officers/Officials of SRFTI.

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भारत सरकार द्वारा समय-समय पर जारी वार्षिक कार्य निष्पादन मूल्यांकन प्रतिवेदन (APAR) प्रणाली से संबंधित प्रचलित निर्देशों/दिशानिर्देशों के अनुपालन में तथा सक्षम प्राधिकारी की स्वीकृति से, सत्यजीत रे फिल्म एवं टेलीविजन संस्थान (SRFTI) के निम्नलिखित अधिकारियों/कर्मचारियों के लिए प्रतिवेदन अधिकारी, समीक्षक अधिकारी एवं स्वीकृति प्राधिकारी का निर्धारण अनुलग्नक-1 में दर्शाए अनुसार किया जाता है।/ In pursuance of the extant Government of India instructions/guidelines governing the Annual Performance Assessment Report (APAR) system, and with the approval of the Competent Authority, the Reporting Officer, Reviewing Officer and Accepting Authority in respect of the following Officers/Officials of Satyajit Ray Film & Television Institute (SRFTI) are hereby assigned as detailed at Annexure-I.

- उपरोक्त निर्धारण तत्काल प्रभाव से लागू होगा तथा अगले आदेश तक प्रभावी रहेगा।/ The above assignments shall come into force with immediate effect and shall remain valid until further orders.
- सभी संबंधित अधिकारियों/कर्मचारियों से अनुरोध है कि वे एपीएआर के लेखन एवं पूर्णता से संबंधित समय-सीमा एवं प्रक्रियाओं का कड़ाई से पालन सुनिश्चित करें, जैसा कि भारत सरकार द्वारा समय-समय पर निर्धारित किया गया है।/ All concerned Officers/Officials are requested to ensure strict adherence to the prescribed timelines and procedures relating to recording and completion of APARs, as laid down by the Government of India from time to time.
- ह सक्षम प्राधिकारी की स्वीकृति से जारी किया जाता है।/ This issues with the approval of the Competent Authority.

(दीपक कुमार/Deepak Kumar)

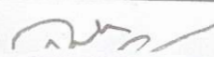
कुलसचिव/Registrar

संलग्नक: अनुलग्नक-1/ Encl.: Annexure-1

वितरण/Distribution:

- कुलपति/ Vice Chancellor
- अध्यक्ष/ Dean
- कुलसचिव / Registrar
- प्रशासनिक अधिकारी / Administrative Officer
- आईटी अनुभाग - संस्थान की वेबसाइट/इंट्रानेट पर अपलोड हेतु / IT Section - for uploading on the Institute's official website/intranet
- कार्यालय प्रति / अभिलेख हेतु / Office Copy / Guard File

S/N	Name & Designation of the Employee	Level	Reporting Officer	Reviewing Officer	Accepting Authority
1	Shri Vipin Vijay, Dean	Level - 12	Vice Chancellor	President SRFTI Society	President SRFTI Society
2	Shri Argha Sengupta, Associate Professor, Animation Cinema	Level - 11	Professor, HoD	Dean	Vice Chancellor
3	Shri Amritap Sinha, Hardware Manager	Level - 8	Senior Manager (IT)	Registrar	Vice Chancellor
4	Shri Animesh Laha, MTS	Level - 2	Department HoD	Registrar	Registrar
5	Shri Amit Tiwari, Projection Room Operator	Level - 2	Department HoD	Registrar	Registrar
6	Shri Ashis Gain , MTS	Level - 2	Administrative Officer	Registrar	Registrar
7	Shri Ashutosh Mandal , Chief Electrician	Level - 4	Assistant Professor	Department HoD	Department HoD
8	Smt. Alice Kumari, Hindi Typist	Level - 3	Administrative Officer	Registrar	Registrar
9	Shri Anupam Roy, Accounts Officer (on deputation)	Level - 7	Chief Accounts Officer	Registrar	Vice Chancellor
10	Shri Sanku Naskar, Assistant (on deputation)	Level - 5	Administrative Officer	Registrar	Registrar
11	Shri Deepak Kumar, Registrar	Level - 11	Vice Chancellor	President SRFTI Society	President SRFTI Society
12	Shri Biraja Prasanna Kar , Cameraman	Level - 8	Assistant Professor	Department HoD	Dean
13	Shri Ganesh Ch. Halder, Library Assistant	Level - 6	LIO	Dean	Dean
14	Shri Gopal Misra, Lighting Assistant	Level - 2	Assistant Professor	Department HoD	Department HoD
15	Shri Goutam Das, Gr. II Driver	Level - 4	Administrative Officer	Registrar	Registrar
16	Shri Liya Hitesh K., Assistant Professor, Cinematography	Level - 10	Professor, HoD	Dean	Vice Chancellor
17	Shri Jhantu Dey, MTS	Level - 2	Administrative Officer	Registrar	Registrar
18	Smt. Jhuma Das, MTS	Level - 2	Department HoD	Registrar	Registrar
19	Shri Kalyan Kumar Pal, Superintendent	Level - 7	Registrar	Vice Chancellor	Vice Chancellor
20	Shri Kamalendu Mondal, MTS	Level - 2	Department HoD	Registrar	Registrar
21	Shri Keshab Ch. Manna, Cameraman (Still Photography)	Level - 6	Assistant Professor	Department HoD	Dean
22	Shri Lohit Biswas, Research Assistant	Level - 6	FRO	Dean	Dean
23	Shri Mahadeb Kantha, Upper Division Clerk	Level - 4	SMMR	Registrar	Registrar
24	Shri Manoj Rajbanshi , Accountant	Level - 5	CAO	Registrar	Registrar



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25	Smt. Madhavi Tangella, Assistant Professor, Direction	Level - 10	Professor, HoD	Dean	Vice Chancellor
26	Smt. Moumita Roy, Assistant Professor, Media Audio	Level - 10	Professor, HoD	Dean	Vice Chancellor
27	Smt. Mahasweta Banerjee, Chief Accounts Officer	Level - 10	Registrar	Vice Chancellor	Vice Chancellor
28	Shri Nilanjan Banerjee, Assistant Professor, PFT	Level - 10	Professor, HoD	Dean	Vice Chancellor
29	Smt. Oindrilla Hazra Pratapan, Associate Professor (Cinematography)	Level - 11	Professor, HoD	Dean	Vice Chancellor
30	Shri Partha Dass, Maintenance Engineer	Level - 11	Registrar	Vice Chancellor	Vice Chancellor
31	Shri Pradeep Kr. Choudhary, MTS	Level - 2	Administrative Officer	Registrar	Registrar
32	Shri Prakash Mullick, MTS (Films)	Level - 2	Department HoD	Registrar	Registrar
33	Shri Pranesh Mondal, Sr. Manager (M&R)	Level - 11	Registrar	Vice Chancellor	Vice Chancellor
34	Shri Prasenjit Ghosh, Associate Professor (PFT)	Level - 11	Professor, HoD	Dean	Vice Chancellor
35	Shri Prithwish Roy Chaudhury Assistant	Level - 5	Administrative Officer	Registrar	Registrar
36	Shri Purnendu Das, Camera Assistant	Level - 5	Assistant Professor	Department HoD	Department HoD
37	Shri Rampada Mondal, MTS	Level - 2	Assistant Professor	Department HoD	Department HoD
38	Shri Ranjit Banarjee, Projection Assistant	Level - 2	FRO	Dean	Dean
39	Shri Ranajit Gharai, Assistant Professor (Art Dir.)	Level - 10	Professor, HoD	Dean	Vice Chancellor
40	Shri Rohit Sen Gupta, Assistant Professor, SRD	Level - 10	Professor, HoD	Dean	Vice Chancellor
41	Shri Samiran Datta, Professor, Cinematography	Level - 12	Dean	Vice Chancellor	President SRFTI Society
42	Shri Sukanta Majumdar, Professor, SRD	Level - 12	Dean	Vice Chancellor	President SRFTI Society
43	Shri Saikat Sekhareswar Ray, Assistant Professor (Editing Films)	Level - 10	Professor, HoD	Dean	Vice Chancellor
44	Shri Sounak Kar, Assistant Professor, Direction & Film History	Level - 10	Professor, HoD	Dean	Vice Chancellor
45	Shri Sanjay Kr. Das, Hindi Translator	Level - 6	Administrative Officer	Registrar	Registrar
46	Smt. Sanjukta Roy Pahari, LIO	Level - 11	Dean	Vice Chancellor	Vice Chancellor
47	Shri Santi Bhattacharjee, Superintendent	Level - 6	Administrative Officer	Registrar	Registrar
48	Shri Sayantan Mandal, Set Supervisor	Level - 6	Assistant Professor	Department HoD	Dean
49	Shri Shantanu Pal, Associate Professor (Editing Digital)	Level - 11	Professor, HoD	Dean	Vice Chancellor

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50	Smt. Shyamali Das, MTS	Level - 2	Administrative Officer	Registrar	Registrar
51	Shri Shah Zafar, Costume & Property Asst.	Level - 6	Assistant Professor	Department HoD	Dean
52	Shri Siba Sankar Das, Sound Recordist	Level - 6	Assistant Professor	Department HoD	Dean
53	Shri Somaditya Majumdar, Sr. Manager (IT)	Level - 12	Registrar	Vice Chancellor	Vice Chancellor
54	Shri Somdev Chatterjee, Assistant Professor (ETV Prod.)	Level - 10	Professor, HoD	Dean	Vice Chancellor
55	Shri Sougata Bhattacharyya, Film Research Officer	Level - 10	Dean	Vice Chancellor	Vice Chancellor
56	Shri Sudipto Shankar Roy, Assistant Professor, Editing (Digital)	Level - 10	Professor, HoD	Dean	Vice Chancellor
57	Shri Subhas Biswas, MTS	Level - 2	Department HoD	Registrar	Registrar
58	Shri Subhash Ch. Jha, Production Assistant	Level - 6	Production Manager	Department HoD	Dean
59	Shri Subhasish Das Sharma, Production Manager	Level - 7	Department HoD	Dean	Vice Chancellor
60	Shri Sudarsan Pal, MTS	Level - 2	Assistant Professor	Department HoD	Department HoD
61	Shri Sujoy Das, Associate Professor, SRD	Level - 11	Professor, HoD	Dean	Vice Chancellor
62	Shri Suvabrata Roy Chowdhury, Assistant Professor. Animation Cinema	Level - 10	Professor, HoD	Dean	Vice Chancellor
63	Shri Supriya Pandit, PS	Level - 8	Registrar	Vice Chancellor	Vice Chancellor
64	Tanmoy Samajdar, Computer Programmer	Level - 8	Senior Manager (IT)	Registrar	Vice Chancellor
65	Tarun Kumar Baidya, MTS	Level - 2	Assistant Professor	Department HoD	Department HoD
66	Tridib Poddar, Professor, Direction & SPW	Level - 12	Dean	Vice Chancellor	President SRFTI Society
67	Taba Tadhe Goyang, Registrar, FTII, Itanagar, on deputation	Level - 11	Vice Chancellor	President SRFTI Society	President SRFTI Society
68	Tuhin Chaudhuri, Assistant Maintenance Engineer	Level - 7	Maintenance Engineer	Registrar	Vice Chancellor
69	Tinku Sardar, Technician	Level - 4	Maintenance Engineer	Registrar	Registrar

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