



सत्यजित रे फिल्म एवं टेलीविजन संस्थान
Satyajit Ray Film & Television Institute
विशिष्ट श्रेणी के अंतर्गत मानित विश्वविद्यालय
Deemed to be University under Distinct Category
भारत सरकार, सूचना एवं प्रसारण मंत्रालय के अधीन
Under the Ministry of Information & Broadcasting, Govt. of India

F. No - 43029/27/VC/2026/02 13887 Dated - 27.02.2026

Office Order

In accordance with the provisions of the UGC (Institutions Deemed to be Universities) Regulations, and to ensure compliance with prescribed norms relating to admissions and academic integrity, the Competent Authority is pleased to constitute the following Committees for Satyajit Ray Film & Television Institute (SRFTI), Kolkata, Deemed to be University, with immediate effect:

Admission Committee (For SRFTI Kolkata & FTII Itanagar)

Composition:

- Vice-Chancellor — Chairperson
- Dean (Film Wing & EDM Wing), SRFTI — Member
- Dean, FTII Itanagar — Member
- Registrar, SRFTI — Member
- All Heads of Departments (SRFTI Kolkata & FTII Itanagar) — Members
- Chief Accounts Officer (CAO), SRFTI — Member
- Dr. Ayan Chanda — External Expert
- Dr. Abhijit Roy — External Expert

Powers and Functions:

The Admission Committee shall function in accordance with UGC norms and shall have the following powers and responsibilities for both SRFTI Kolkata and FTII Itanagar, subject to the approval of the Academic Council:

1. To lay down, approve, and modify norms, eligibility conditions, and procedures for candidature, selection, and admission to all academic programmes.
2. To prescribe, relax, or modify age limits, wherever applicable, in accordance with UGC guidelines.
3. To determine and regulate the intake capacity for each course and specialisation, including adjustments arising out of students being permitted to repeat a term/semester.
4. To execute and enforce the approved norms and procedures leading to final selection and admission of candidates.
5. To ensure that the admission process is merit-based, transparent, non-discriminatory, and compliant with UGC and statutory requirements.
6. To oversee the conduct of entrance examinations, interviews, aptitude tests, and other selection processes, wherever applicable.
7. To examine admission-related representations and grievances and recommend appropriate action.
8. To place proposals, reports, and recommendations before the Academic Council and the Competent Authority, as required.

पता-ई.एम. बाइपास रोड, पो० पंचशायर, कोलकाता 700094

दूरभाष : 91-33-2432 8355, 2432-8356, 2432-9300

Address E.M. Bypass Road, P.O. Panchasayar, Kolkata - 700 094

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Academic Integrity & Ethics Panel (For SRFTI, Kolkata only)

Composition:

- Dean — Chairperson
- Shri Sudipta Bhaumik, Professor, EDM Management — Member
- Shri Abhijit Roy, Head, Department of Film Studies, Jadavpur University — Member
- Shri Saikat Sekhaheswar Ray, Asst., Professor, Editing — Member

Functions:

The Academic Integrity & Ethics Panel shall function in line with UGC norms and shall have the following responsibilities for SRFTI, Kolkata only, subject to the approval of the Academic Council:

1. To promote and uphold academic integrity, ethical conduct, and originality in teaching, research, projects, and creative works.
2. To implement and oversee the use of anti-plagiarism and academic integrity tools as prescribed by UGC.
3. To examine cases of alleged plagiarism, academic misconduct, or ethical violations and recommend action in accordance with UGC guidelines.
4. To advise the Institute on policies, awareness programmes, and preventive measures relating to academic ethics and integrity.
5. To maintain records of proceedings and submit recommendations to the Academic Council and the Competent Authority for approval and further action.

Tenure:

The tenure of the above Committees shall be one year or until further orders, whichever is earlier.

General

- The Committees may co-opt additional experts, if required, with the approval of the Competent Authority.
- This order shall come into force with immediate effect.

This issues with the approval from the competent authority.


(Deepak Kumar)
Registrar, SRFTI

Copy to:

1. All the members / Chairperson – for information and necessary action.
2. Dean / Head of all departments / Section heads – for circulation.
3. EA to Vice Chancellor – for information of VC.
4. Nodal Officer, FTII, Itanagar.
5. Institute Website / Notice Boards – for wide publicity.
6. Office File / Guard File.

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