



SATYAJIT RAY FILM & TELEVISION INSTITUTE, KOLKATA
DEEMED TO BE UNIVERSITY under Distinct Category
(MINISTRY OF INFORMATION & BROADCASTING, GOVT. OF INDIA)
Phone: (033) 24329300, 24328355, 24328356

Advt. no.: SRFTI/ RECTT./2025-26/012

Applications are invited from the citizens of India for the direct recruitment to the following post in Satyajit Ray Film & Television Institute, Kolkata (Deemed to be University) under the Ministry of Information & Broadcasting, Govt. of India.. Required educational qualification and experience is as under:-

S/ N	Name of the Post	No. of Post	Reser vation	Pay Scale (as per 7 th CPC)	Age Limit	Required qualification & experience	Functions & Duties
1)	Professor, Editing	01 (one)	UR	Level-12 (Rs.78800-209200/-)	Not exceeding 52 years [Relaxable upto 56 years in case of exceptionally experienced candidate in the relevant field.] [Relaxable for Government servants (other than SRFTI employees) as per Govt. of India's extant orders. Same relaxation would also be admissible to the employees of Central/State Autonomous Bodies & Public Sector Enterprises] [Upper age limit is not applicable for regular employees of SRFTI] [For Contractual employees of SRFTI only, upper age limit is relaxable by the number of years of service rendered by them in SRFTI] [In no case (excepting the regular employees of SRFTI) upper age limit should exceed 56 years]	a) Essential: i) Degree of a recognized University; ii) Degree or POST GRADUATE Diploma in EDITING from a recognized University or Institution of repute; iii) At least thirteen years' professional experience as Editor &/OR of teaching in a responsible capacity in an Organization or Institution OF RESPECTIVE FIELD. OR i) Master Degree IN ARTS (preferably in LITERATURE/ THEATRE/ FILM STUDIES) from a recognized University /INSTITUTE; ii) At least fifteen years' professional experience as Editor including 5 years teaching in a responsible capacity in an Organization or Institution OF RESPECTIVE FIELD	<ul style="list-style-type: none">o Head of the respective Department;o Shall look after the departmental administration;o Shall be responsible for planning/budgeting and supervising, the application of academic calendar of the department in, parity with overall academic objective;o Shall envision the futuristic structuring of the department;o Shall ensure dynamic teaching through innovative pedagogy;o Shall initiate extra-curricular activities-seminars, exchanges, workshops etc;o Shall provide meaningful synergy between all the faculty members, staff and students apart from regular teaching;o Shall integrate all the streams of theory and practical training Page 36 of 55 within the respective department;o Shall submit monthly reports to the Dean in respect of teaching assignments carried out;o Shall publish a job chart indicating the allocation of jobs to the staff;o Shall prepare and submit annual performance report of the department to the Dean;o Shall contribute and cooperate in matters of inter-departmental requirements;o Shall be in overall charge of the department and shall be the controlling officer to exercise general supervision over the Faculty members and staff of the department;o Shall constitute a departmental Disciplinary Committee;o Shall submit report to the Dean in case of Faculty members and to Registrar, in case of other staff of the department regarding gross negligence/misconduct and other such matters;o Shall be accountable for the entire working of the

					<p>b) Desirable:</p> <p>i) Administrative or Managerial experience;</p> <p>ii) Knowledge of FILM AND TV MEDIA and latest Technical Developments in the field.</p> <p>(Candidates are required to produce evidence of professional work done)</p>	<p>department;</p> <ul style="list-style-type: none"> ○ Shall ensure completion of courses on schedule; ○ Shall modify/change the academic guideline for smooth functioning of the department without interfering with other departments, in consultation with Dean. ○ Shall assist in Admissions ○ Shall be responsible to contribute towards the overall pedagogic design/curriculum of the Institute. ○ Shall exercise such other powers and perform such other duties and functions as assigned to him by the Academic Byelaws of the Institute, as amended from time to time, and as may be assigned to him by the Director/Dean and other authorities from time to time.
--	--	--	--	--	--	---

GENERAL TERMS & CONDITIONS

- Interested candidates who fulfill the above requirements shall apply through online application form only. The link to the application form is <https://forms.gle/fiGnXbFam3zob4sRA> . The application fee is Rs.1200/- for each post which is to be deposited through SBI Collect (Application fee for recruitment). A copy of payment receipt may be uploaded during submission of form. However, SC, ST, PWD & female applicants are exempted from payment of application fees as per extant practice of GOI. Last date for submitting online application form: **26.03.2026 (upto 5 pm.)**. The print out of the filled application (Google response receipt on email) along with copy of all requisite documents shall have to forward to The Registrar, Satyajit Ray Film & Television Institute, EM Bypass Road, Panchasayar, Kolkata - 700094 within **26.03.2026**.
- How to pay Application fees:
 1. Click open the link <https://www.onlinesbi.sbi/sbicollect>
 2. Select category as Educational Institutions.
 3. Select the Institution from the list (use search option to Find Satyajit Ray Film and TV Inst).
 4. In the payment category select "Application Fees (Recruitment)".
 5. Fill up the payment detail to proceed for payment.
 6. Once payment is done, please upload the payment confirmation receipt in the application form.
 7. Digitally store the receipt of payment for future reference.
- Interested candidates applying for more than one post should pay fee separately for each post.
- Last date for submitting application form 26.03.2026 (upto 5 pm.) and the last date of receiving hard copy of the application form is **16.04.2026**
- With regard to age limit, the crucial date would be the last date fixed for receipt of application i.e. **26.03.2026**
- Experience for each post will be counted post education qualifications (degree/diploma/certificate) with Supporting documents.
- The Experience Certificate must be uploaded in the application form for all posts where experience is a mandatory requirement.
- Those already employed under Government/Semi-Government/Public Sector/Autonomous Institutes, should apply through proper channel. However, the candidate may send advance copy of the application to this Institute within last date of receipt of application i.e **26.03.2026**.
- Age relaxation will be given to the applicants under SC/ST/OBC/PWD category as per Govt. of India rules. With regard to upper age limits, the crucial date would be the last date fixed for receipt of applications i.e. 26.03.2026.
- SRFTI strives to have a workforce which reflects gender equality.
- The Institute reserves the right to reject any/all applications without assigning any reason whatsoever, along with not filling up any vacancy.
- Depending on the number of applications, eligible short-listed candidates will be called for written examination, trade test and/or interview (as applicable). The decision of the Institute in this regard will be final and binding.

Registrar