



सत्यजित रे फिल्म एवं टेलीविजन संस्थान
Satyajit Ray Film & Television Institute
विशिष्ट श्रेणी के अंतर्गत मानित विश्वविद्यालय
Deemed to be University under Distinct Category
भारत सरकार, सूचना एवं प्रसारण मंत्रालय के अधीन
Under the Ministry of Information & Broadcasting, Govt. of India

F.No – 43029/27/VC/2026/02 | 3708

Dated – 04.02.2026

OFFICE ORDER

In compliance with the provisions of the UGC (Redressal of Grievances of Students) Regulations, 2023 and with the approval of the Competent Authority, and in supersession of all earlier orders issued in this regard, the Students' Grievance Redressal Committee (SGRC) is hereby constituted for Satyajit Ray Film & Television Institute (SRFTI) for redressal of grievances of the students of the Institute.

1. Composition of the Committee:

S.NO.	Name	Position	Contact No.
a	Saikat Sekhaheswar Ray, HoD (IC), Editing	Chairperson	9831841822
b	Tapan Bhattacharyya, Professor, Sound for EDM	Member	9830343195
c	Somdev Chatterjee, Assistant Professor, Direction & Producing for EDM	Member	9830652443
d	Moumita Roy, Assistant Professor, Sound for EDM	Member	9433403114
e	Ranajit Gharai, Assistant Professor, Art Direction	Member	9038553049
f	Sneha Das, Assistant Professor, Animation Cinema	Member	9007816503
g	Govindan Jeevan, 20 th Batch, Cinematography Dept.	Special Invitee	

2. Tenure

- The Chairperson and Members shall hold office for a period of two (2) years from the date of issue of this Order.
- The Student Representative (Special Invitee) shall hold office for a period of one (1) year.

3. Quorum

The quorum for meetings of the SGRC shall be three (3) members, including the Chairperson and excluding the Special Invitee.

4. The Committee shall discharge its functions strictly in accordance with the UGC Regulations, 2023 and other instructions/guidelines issued by the University Grants Commission or Government of India from time to time.

This issues with the approval of the Competent Authority.


(Deepak Kumar)
Registrar

Copy to:

- All Members/Chairperson, SGRC – for information and necessary action
- Vice-Chancellor for kind information
- Deans/Heads of Departments/Section Heads – for circulation
- Tutorial Section – for necessary action
- Institute Website/Notice Board – for wide publicity
- Office File/Guard File

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