

Satyajit Ray Film and Television Institute

Deemed to be University under Distinct Category
under Ministry of I&B, Govt. of India
E. M. Bypass Road, P.O. Panchasayar, Kolkata 700094.

EMPLOYMENT NOTICE

Advt. No. SRFTI/Rectt./2025-26/007 dated 15.11.2025 (Employment News)

Applications are invited from the Indian Nationals for appointment to the posts of ‘**Campus Director**’ on deputation (including short term contract) and ‘**Registrar**’ on deputation basis in Film & Television Institute of India, Jollang-Rakap, Jote, District- Papumpare, Arunachal Pradesh. Required educational qualification and experience is as under:-

1. a) Name of the post : Campus Director (1 Post)

b) Pay Scale: Pay Level – 13 (Rs.1,23,100 – 2,15,900) as per 7th CPC

c) Age Limit : i) The maximum age limit for appointment on deputation including contract shall not exceed 56 years as on the closing date of receipt of application.

ii) Contract for a period of 3 years to be extended upto 6 years or 60 years of age, whichever is earlier.

d) Eligibility:

On DEPUTATION (including short term contract)

Officers of Central Government/State Government / Autonomous bodies / Statutory Organisations / Semi-Govt. Organization.

(a) i) holding analogous post on regular basis

OR

(ii) with five years of regular service in the Pay Level - 12 as per 7th CPC (Rs.78800-Rs.209200)

(b) Possessing the following educational qualification and experience:

Essential

(i) Graduate from a recognized University.

Desirable

Experience of managing or making personal contribution in one of the following areas:

- Writing stories/Lyrics/Screenplay/Script for Films/TV programmes.
- Editing of Film/TV programmes
- Production of Film/TV programmes
- Direction of Film/Plays/TV programmes

On CONTRACT BASIS:

Essential

- (i) Graduate from a recognized University
- (ii) Minimum 10 years experience in the field of Film/Electronic Media **out of which minimum three years of experience in heading an Academic/professional Institution/University/Department/Organisation of National repute.**

Desirable

- (i) Being a film maker of repute.
- (ii) Having a post-graduate degree or diploma in cinema from a recognized University or Institute.
- (iii) Having experience of teaching courses related to films/TV in a recognized University/Institution.

2. a) Name of the post : Registrar (1 Post)

b) Pay Scale: Pay Level – 11 (Rs.67700 – 208700) as per 7th CPC

c) Age Limit : i) The maximum age limit for appointment by deputation shall not be exceeding 56 years as on the closing date of receipt of application.

d) Eligibility: By deputation on foreign service terms of a suitable officer from Central / State Government / Universities / recognized Research Institutions / Central Autonomous Bodies etc. who is at least a Graduate from a recognized University, holding analogous posts or with at least 5 years service in post in the Level 10 or at least 7 years regular service in the Level-9 or at least 8 years regular service in the Level-8 and having experience in administration, establishment and accounts matters.

Period of deputation : Period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other Organisation/department, shall ordinarily not exceed 3 (three) years for Campus Director and Registrar. The pay of the officer selected will be regulated in accordance with the instructions contained in the Department of Personnel & Training's O.M. No. 6/8/2009-Estt.(Pay II) dated 17/6/2010 & O.M. No.2/15/2017-Estt.(Pay-II) dated 18.10.2018 as amended from time to time.

As per DoPT Office Memorandum HRA, TA, CEA, LTC, Joining Time Pay, Travelling Allowances and Transfer TA would be regulated with mutual consent of the lending & borrowing organizations.

Application made in the prescribed format (given below) along with self attested copies of documents in support of age, educational qualifications and experience may be forwarded to the “**The Vice Chancellor, Satyajit Ray Film & Television Institute, E. M. Bypass Road, P.O. Panchasayar, Kolkata – 700 094**”. The authority forwarding the application may also enclosed copies of the last five years APAR of the applicant. **The applicant may send the application by post or may drop in the application box located in Admn. Block of this Institute, within 31.12.2025.**

Those already employed under Government/Semi-Government/Public Sector/Autonomous Institutes, should apply through proper channel. However, the candidate may send advance copy of the application to this Institute within last date of receipt of application.

The envelope containing the application shall be superscribed with the name of the post applied for.

With regard to upper age limits, the crucial date would be the last date fixed for receipt of application i.e 31.12.2025.

No interim queries will be entertained. The Institute Authority reserves the right to reject any/all applications without assigning any reason whatsoever.

Mere possession of prescribed qualifications and experience does not entitle a candidate to be called for interview. Depending on the number of applications, eligible short-listed candidates will be called for test &/or interview (as applicable). Since it is not possible to call all the eligible candidates for interview, the applicants will be short-listed on the basis of criteria fixed by the Institute, at the time of scrutiny. Decision of the Institute's authorities shall be final in this regard.

Vice Chancellor

ANNEXURE

**APPLICATION FOR THE POST OF ‘CAMPUS DIRECTOR’ / ‘REGISTRAR’, ON
DEPUTATION (INCLUDING SHORT TERM CONTRACT) AT FILM & TELEVISION
INSTITUTE OF INDIA, ARUNACHAL PRADESH
(To be forwarded to the VICE CHANCELLOR, SRFTI in duplicate)**

1. Name and Address in block letters :
2. Date of Birth (in Christian Era) and Age :
in completed years on last date of application
3. Date of retirement :
4.
 - (i) Present Post held:
 - (ii) Date of from it is continuously held:
 - (iii) Pay Band and Pattern of DA:
(whether Central Govt. or Industrial DA pattern):
 - (iv) Present Pay + GP (along with the date of which drawn:
5. Date of Return from the last ex-cadre post, if any:
6. Details of experience (the latest appointment/assignment to be given first):

Sl.No.	Name of Post and employer assignment held	Period		Scale of Pay with Grade Pay	Nature of appointment whether ad- hoc or regular	Nature of duties performed in brief
		From	To			

7. Whether SC/ST/OBC :
8. Any other particulars which are not covered in any of the above columns:
9. Telephone Nos.
Office:
Residence:
Mobile:
Fax:
Email:

Signature of the candidate

Place:
Date:

Certificate to be furnished by the Employer/Head of Office/Forwarding Authority

Certified that the particulars furnished by _____ are correct and he/she possesses education qualifications and experience mentioned in the vacancy circular.

Also certified that:

- (i) There is no vigilance case pending/contemplated against him.
- (ii) His/her complete CR dossier/ACRs/APARs for the last 5 years duly attested (on each page) by an officer of the rank of an Under Secretary to the Government of India are enclosed.
- (iii) His/her integrity is beyond doubt.
- (iv) No Major/minor penalties have been imposed on him during last 10 years/List of major/minor penalties imposed on him during the last ten years is enclosed.

(Strike out of whichever is not applicable).

**Signature of Officer not below the
rank of Deputy Secretary with stamp
indicating the name and designation of Officer**