



SATYAJIT RAY FILM & TELEVISION INSTITUTE, KOLKATA
(DEEMED TO BE UNIVERSITY UNDER MINISTRY OF INFORMATION & BROADCASTING, GOVT. OF INDIA)

Advt. No. SRFTI/RECTT./2025-26/004

Date: 03.08.2025

Applications are invited from the citizens of India for the following engagements, **on contract basis**, in Satyajit Ray Film & Television Institute, Kolkata. Required educational qualifications and experience is as under:-

S/ N	Name of the Position	No. of Position	Consolidated honorarium per month	Age Limit	Required qualification & experience	Duties
01	Medical Officer (Part Time)	02 (Two)	Rs.40000/-	Not exceeding 63 years.	i. MBBS (the degree must be recognized by Medical Council of India) ii. At least 10 years post-qualification experience in a Govt. Hospital/Reputed Private Hospital or as a private practitioner.	<ul style="list-style-type: none">• He/she would be present during the office hours (morning shift / evening shift – minimum two hours in each shift) at his/her chamber at SRFTI from Monday to Saturday (including holidays).• He/she would treat students, regular employees of SRFTI & their dependent members of family and other categories of employees also.• He/she would medically examine all the students at the time of their admission.• He/she would check the medical reimbursement claims submitted by the employees of SRFTI, to ascertain entitlement/ admissibility of the claims, in line with Govt. of India orders and the guidelines of medical facilities of SRFTI.• He or she would advise SRFTI Management regarding referral cases.• He or she would advise SRFTI Management about medical policy to be adopted by SRFTI.

GENERAL TERMS & CONDITIONS

Note:-

- (i) The engagement for all position will be initially for one year and may be extended subject to reviewing of satisfactory performance each year.
- (ii) The contract is liable to be terminated by giving one month's notice by either side, without assigning any reason.
- (iii) The contractual engagement shall not confer any right for regularization or absorption against any post in SRFTI.
- (iv) The selected candidate will be required to join on immediate basis.

- Interested candidates who fulfill the above requirements may send their neatly typed application on plain paper as per the following format with the self-attested copies of certificate of proof of age, qualifications, caste, experience etc. and two copies of recent passport size photographs, addressed to “**The Director, Satyajit Ray Film & Television Institute, E. M. Bypass Road, P.O. Panchasayar, Kolkata – 700 094**”. The applicant may send the application **by ordinary post or may drop** in the application box located in Admn. block of this Institute within **01.09.2025**.

- **Last date for submitting application form : 01.09.2025**
- With regard to age limit, the crucial date would be the last date fixed for receipt of application i.e. 01.09.2025.
- The Institute reserves the right to reject any/all applications without assigning any reason whatsoever, along with not filling up any vacancy.
- Depending on the number of applications, eligible short-listed candidates will be called for interview. Since, it is not possible to call all the eligible candidates for trade test and/or interview, the applicants will be short-listed on the basis of criteria fixed by the Institute, at the time of scrutiny. The decision of the Institute in this regard will be final and binding.

Registrar

APPLICATION FORMAT FOR THE POSITION OF ON
CONTRACT BASIS

The Registrar,
Satyajit Ray Film & Television Institute,
E. M. By Pass Road,
P.O. Panchasayar,
Kolkata – 700 094



Sir/Madam,

Sub: **Application for the engagement of on contract basis, in SRFTI.**

This has reference to your advertisement published in on in connection with recruitment to the position of in Satyajit Ray Film & Television Institute, Kolkata, on contract basis.

2. I would like to apply for the position of in Satyajit Ray Film & Television Institute, Kolkata, on contract basis. The required details are furnished below:-

01.	Name (in block letters)	
02.	Father's / Husband's Name	
03.	Present Address	
04.	Permanent Address	
05.	Date of Birth	
06.	Age as on last date of receipt of application (as on 01.09.2025)	
07.	Educational Qualification	
08.	Experience	
09.	Nationality	
10.	Religion	
11.	Caste	
12.	Marital Status	
13.	Contact No.	
14.	Email Address	
15.	Present Occupation, if any	
16.	Other Information, if any	

I hereby declare that the above information is true, correct and complete to the best of my knowledge and belief. I understand that in the event of any information being found false or incorrect at any stage, my application/candidature is liable to be rejected summarily.

- Encl: a) self-attested copy of certificate as proof of age
b) self-attested copies of certificates of qualifications
c) self-attested copy of certificate of caste
d) self-attested copies of certificates of experience
e) two copies of recent passport size photographs

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Signature of the Applicant