



**SATYAJIT RAY FILM & TELEVISION INSTITUTE, KOLKATA**  
**(AN ACADEMIC INSTITUTION UNDER MINISTRY OF INFORMATION & BROADCASTING, GOVT. OF INDIA)**

Satyajit Ray Film & Television Institute invites applications from the citizens of India for the following engagements, on contract basis for Film and Television Institute, **Jollang-Rakap (Jote), Papum Pare, Arunachal Pradesh** ;

S/N	Name of the Position	No. of Position	Consolidated honorarium per month	Age Limit	Required qualification & experience	Duties
01	Associate Professor, Direction	01 (One)	Rs.113043/-  (Rs.106900/- with Accomodation )	Not exceeding 63 years.	<b>Essential:</b> i) Degree of a recognized University or equivalent ii) Postgraduate Degree or Diploma (at least of two years duration) or equivalent in Cinema specializing in Direction and Screenplay Writing / Producing and Direction in Electronic and Digital Media / Television Direction / Electronic and Digital Media Management from a recognized University or Institute of repute; iii) At least four years of professional experience as Director or Screenplay Writer and / or teaching experience in Direction / Screenplay Writing in an Organization or Institution of repute. OR i) Masters' Degree (preferably in Theater / Literature / Film Studies) of a recognized University or equivalent. ii) At least six years of professional experience in Direction / Screenplay Writing and / or teaching experience in Direction / Screenplay Writing in an Organization or Institution of repute or in independent capacity. OR i) Graduate Degree (preferably in Theater / Literature / Film Studies) of a recognized University or equivalent. ii) At least eight years of	<ul style="list-style-type: none"><li>• Shall implement the syllabus in tune with academic goal of the department;</li><li>• Shall coordinate the workshops, guest lecturers, special sessions; making schedule for regular classes, exercises and guidelines, besides taking regular theoretical and practical classes;</li><li>• Shall be responsible for designing day-to-day implicational aspects of academics;</li><li>• Shall be especially responsible for regular upgrading and assessment of the students;</li><li>• Shall ensure proper utilization of existing physical &amp; human resources;</li><li>• Shall prepare and notify prior programming of curriculum for the calendar year and weekly routine;</li><li>• Shall prepare a roster indicating engagement of all members of Faculty covering core programme;</li><li>• Shall suggest suitable speaker/trainers for specific area of training;</li><li>• Shall advise and assist in development of syllabi programme, training materials/aids suited to the needs of the students;</li><li>• Shall prepare notes, report to HOD reg. field problems to modify/draft operational instructions;</li><li>• Shall identify training needs, plan, formulate and execute training programmes within the framework of guidelines of the Institute;</li><li>• Shall generate related statistics for onward transmission to Tutorial, conduct written/practical tests and prepare reports thereon;</li><li>• Shall supervise, co-ordinate and ensure completion of courses on schedule;</li><li>• Shall make arrangements for holding examination(s);</li><li>• Shall take necessary follow up action for expeditious publication of results;</li><li>• Shall submit proposals suggested for inclusion in annual budget;</li><li>• Shall take effective measures in regard to the Admission of the students;</li><li>• Shall be responsible for planning and execution towards generation of revenue by hiring out resources/consultation;</li><li>• Shall perform such other duties and functions as assigned to him by the Academic Byelaws of the Institute, as amended from time to time, and as may be assigned to him by the Director/Dean/concerned HOD and other authorities from time to time;</li></ul>

					<p>professional experience in Direction / Screenplay Writing and / or teaching experience in Direction / Screenplay Writing in an Organization or Institution of repute or in independent capacity.</p> <p><b>Desirable:</b></p> <p>i) Post Graduate teaching experience in Direction / Screenplay Writing in a reputed institute / organization.</p> <p>ii) Good knowledge of Indian and International cinema and television and latest Technical Developments in the field.</p>	
02	Associate Professor, Editing	01 (One)	Rs.113043/-  (Rs.106900/- with Accomodation )	Not exceeding 63 years.	<p><b>Essential:</b></p> <p>i) Degree of a recognized University or equivalent</p> <p>ii) Postgraduate Degree or Diploma (at least of two years duration) or equivalent in Editing / Editing for Electronic and Digital Media / Television Editing from a recognized University or Institute of repute;</p> <p>iii) At least four years of professional experience as Film / Television / New Media Editor and / or teaching experience in Editing in an Organization or Institution of repute or in independent capacity.</p> <p>OR</p> <p>i) Masters' Degree (preferably in Theater / Literature / Film Studies) of a recognized University or equivalent.</p> <p>iii) At least six years of professional experience as Film / Television / New Media Editor and / or teaching experience in Editing in an Organization or Institution of repute or in independent capacity.</p> <p>OR</p> <p>i) Graduate Degree (preferably in Theater / Literature / Film Studies) of a recognized University or</p>	SAME AS SR.NO. 1

				<p>equivalent.</p> <p>ii) At least eight years of professional experience as Film / Television / New Media Editor and / or teaching experience in Editing in an Organization or Institution of repute or in independent capacity.</p> <p><b>Desirable:</b></p> <p>i) Post Graduate teaching experience in Editing in a reputed institute / organization.</p> <p>ii) Good knowledge of Indian and International cinema and television and latest Technical Developments in the field.</p>	
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## GENERAL TERMS & CONDITIONS

**Note:-**

- (i) All the engagement will be initially for one year which may be extended subject to reviewing of satisfactory performance.
  - (ii) The contract is liable to be terminated by giving one month's notice by either side, without assigning any reason.
  - (iii) The contractual engagement shall not confer any right for regularization or absorption against any post in FTI, Arunachal Pradesh.
  - (iv) The selected candidate will be required to join on immediate basis.
  - (v) The selected candidates who wish to avail staff quarter will be charged the rent as per their post/category. However, allotment of staff quarter is subject to availability.
- Interested candidates who fulfill the above requirements shall apply through online application form (google form) only. The link to the application form <https://forms.gle/D9jU3JcYAKjHwxcy7> The application fee is Rs.1200/- for each post which is to be deposited through SBI Collect (Application fee for recruitment). A copy of payment receipt may be uploaded during submission of form. However, SC, ST, PWD & female applicants are exempted from payment of application fees as per extant practice of GOI. **Last date for submitting online application form is 29.03.2025 (5 PM).**
- The print out of the application along with copy of all requisite documents shall have to reach to **Registrar, Satyajit Ray Film & Television Institute, EM Bypass Road, Panchasayar, Kolkata : 700094** within 06.04.2025.
- How to pay Application fees:
1. Click open the link <https://www.onlinesbi.sbi/sbicollect>
  2. Select category as Educational Institutions.
  3. **Select the Institution from the list (use search option to Find Satyajit Ray Film and TV Inst).**
  4. **In the payment category select "Application Fees (Recruitment)".**
  5. Fill up the payment detail to proceed for payment.
  6. Once payment is done, please upload the payment confirmation receipt in the application form.
  7. Digitally store the receipt of payment for future reference.
- Interested candidates applying for more than one post should pay fee separately for each post.
- With regard to age limit, the crucial date would be the last date fixed for receipt of application i.e **29.03.2025**
- Experience for each post will be counted post education qualifications (degree/diploma/certificate). Supporting document is required.
- SRFTI strives to have a workforce which reflects gender equality.
- The Institute reserves the right to reject any/all applications without assigning any reason whatsoever, along with not filling up any vacancy.
- Depending on the number of applications, eligible short-listed candidates will be called for trade test and/or interview (as applicable). Since, it is not possible to call all the eligible candidates for trade test and/or interview, the applicants will be short-listed on the basis of criteria fixed by the Institute, at the time of scrutiny. The decision of the Institute in this regard will be final and binding.

Registrar