TERMS AND CONDITIONS

1. TENDERS:

- a) Must be submitted in (i) Sealed envelopes and (ii) superscribed with TENDER NUMBER and DUE DATE so as to reach this office on or before date specified on reverse. Late tenders will not be considered.
- b) Should be inclusive of 'free delivery' at our Stores at the above address.
- c) Must be OPEN of acceptance for a minimum period of Sixteen (16) weeks from the date of opening of the tender.

2. TENDERERS:

- a) Should specifically state Sales Tax and General Tax and other levies, if any, applicable as extra and the rate at which the same are chargeable failing which the prices quoted will be deemed to the inclusive of such levies.
- b) Name of the manufacturer must be clearly specified while indicating the name fo the product.
- c) Sample must accompany the quotation when so specified.

2. THE INSTITUTE RESERVES THE RIGHT:

- a) To accept or reject in part or whole, any or all the tenders received without assigning any reasons, nor is it bound to accept the lowest tender.
- b) To reject any supplies should they not conform to the required standard at its sole description and such decision of the institute shall be final and binding on the tenderer.
- 4. The supplier shall be liable to and responsible for any defect in the material and shall make good by free replacement any rejected part thereof or the whole quantity supplied as the case may be.
- 5. It shall normally be presumed the material (s) are available ex-stock and shall be supplied immediately. In case of any likely delay in effecting supplies, the delivery period shall be specifically mentioned in the quotation.
- CANVASSING IN ANY FORM IS NOT ALLOWED AND WILL ENTAIL CANCELLATION OF THE OFFER.

STUTET A SCH we situant serion a form on aleitant und men è gen sit sunt anneu en que selfue ment sèreant - 700094 PRANESH MONDAL PURCHASE OFFICER Satyait Ray Film & Television Institute An Academic Institution of Ministry of 1 & 8, fout of India Kolkate - 700094

सत्यजित रे फिल्म एवं टेलिविजन संस्थान SATYAJIT RAY FILM & TELEVISION INSTITUTE

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ENQUIRY NO. : 16011/03/24-PUR/

11.02.25

21.02.25

E. M. BYE PASS ROAD, P.O. PANCHASAYAR KOLKATA - 700 094

Phone: 2432-8355, 2432-8356, 2432-9300, Fax: (033) 24322072 / 2432 1040

ENQUIRY

Date: _

Due Date :-

M/S. INTERESTED FIRMS

owest preaction owest property or contraction of the contraction of th	are interested in the purchase / services, as per details mentioned to rices giving full particulars of make or brand and delivery time and catalogue and sample where necessary. Sales Tax and other chat to be claimed in addition to the rates quoted should be specified in the rms and conditions as mentioned at overleaf may be carefully noted.	supported by illustrated trges where leviable and
SI. No.	Description of material / services	Quantity required
01	AVID PRO TOOLS STUDIO 1 – YEAR SUBSCRIPTION SOFTWARE	08 NOS
	 NOTE: The rate should be inclusive of all taxes & other charges, (if any). Delivery to be made within 07 days from the of formal Purchase Order. Payment is to be released within 30 days after complete delivery & installation of the material. GST Registration Certificate should be attacked along with the offer. Authorization Certificate from OEM should be applieded along with the offer. 	r als. ed
	enclosed along with the offer	