

REVISED

MEMORANDUM OF ASSOCIATION

AND

RULES AND REGULATIONS

SATYAJIT RAY FILM AND TELEVISION INSTITUTE
(DEEMED TO BE UNIVERSITY)

As per the Notification of UGC
(Institutions Deemed to be Universities Regulations, 2023)

MEMORANDUM OF ASSOCIATION

(Registered vide certificate no. S/80900 of 1995-1996 of West Bengal Societies Registration Act, 1961)

Sl.No.	Provisions of the approved MoA of Satyajit Ray Film and Television Institute as per UGC Regulations, 2023
1	Name and Registration Details of the Society Registered for the Deemed to be University: The name of the Society registered at Kolkata with Registration No. S/80900 of 1995-1996 of West Bengal Societies Registration Act, 1961 is the Satyajit Ray Film and Television Institute Society (hereinafter referred to as the Society)
2	The Satyajit Ray Film and Television Institute (SRFTI), located at Eastern Metropolitan Bypass Road, Post Office: Panchasayar, Kolkata – 700094, has been declared an Institution Deemed to be University under the ‘Distinct Category’ in accordance with the UGC (Institutions Deemed to be Universities) Regulations vide Notification No. 9-6/2024-U.3(A) dated 22.04.2025 issued by the Ministry of Education, Government of India. The name of the institution shall be “Satyajit Ray Film and Television Institute Deemed to be University”, under Section 3 of the UGC Act, 1956, hereinafter referred to as SRFTI.
3	Constituent Unit of SRFTI: Film and Television Institute of India (FTII), Itanagar Campus, is located at Jollang Rakap, Balijan, Sangdupota, District Papum Pare, Arunachal Pradesh – 791113.
4	Definitions: 1. "Academic Council" means the academic council of SRFTI; 2. "Act" means the University Grants Commission Act, 1956 (Act 3 of 1956); 3. "Board of Studies" means the Board of Studies of a Department of SRFTI; 4. campus” means campuses of SRFTI wherein its facilities, faculty, staff, students, and Academic Departments are situated; 5.“centre” means a centre of studies of SRFTI; 6.“Chancellor”, “Vice-Chancellor”, and “Pro-Vice-Chancellor” means the Chancellor, Vice-Chancellor and Pro-Vice-Chancellor of SRFTI, Kolkata, respectively;

	7. "Commission" means the University Grants Commission (UGC) constituted under the Act; 8. "Department" means a department of studies of SRFTI; 9. "Executive Council" means the executive council of SRFTI; 10. "Expert Committee" means a committee consisting of academics or other experts in the relevant fields of knowledge or practice to be nominated by Chairman of the Commission and include representatives of the statutory bodies; and there may be as many Expert Committees as the Commission may determine for different purposes; 11. "Government" means the Central Government through the Ministry of I&B/ Ministry of Education (Higher Education), as the case may be; 12. "institution" means an institution of higher education engaged in teaching and research at the undergraduate, post-graduate or higher level; 13. "Institution Deemed to be University" means SRFTI, Kolkata so declared, on the advice of the Commission, by the Government under Section 3 of the Act; 14. "Main Campus" means the campus of SRFTI, Kolkata where its major facilities, faculty, staff, students, academic departments and administration are situated; 15. "MoA/Rules" means Memorandum of Association and/or Rules of SRFTI; 16. "NAAC" means the National Assessment and Accreditation Council; 17. "NBA" means the National Board of Accreditation; 18. "necessary infrastructure" means the infrastructure required under the norms of the concerned statutory body or the Commission, as the case may be; 19. "NEP" means the National Education Policy, 2020; 20. "NIRF" means the National Institutional Ranking Framework; 21. "Notification" means a notification issued by the Central Government in the Official Gazette declaring an institution of higher education, as an Institution Deemed to be University under Section 3 of the Act; 22. "off-campus" means the premises of the SRFTI, approved by the Government, other than the main campus or the campuses; 23. "Processing fee" means the fee to be paid by SRFTI to the Commission along with the application for processing such applications;
--	--

	24. "school" or "faculty" means a school or faculty of studies of the institution Deemed to be University; 25. "Sponsoring body" means Ministry of Information and Broadcasting, Government of India; 26. "Standing Committee" means a committee consisting of academics and other experts from other fields and includes representatives of the statutory bodies and approved by the Chairman of the Commission; 27. "statutory body" means a body constituted under any law for the time being in force for determining or maintaining standards of quality in the relevant areas of higher education, including the All India Council for Technical Education (AICTE), the Bar Council of India (BCI), the Dental Council of India (DCI), the Indian Nursing Council (INC), the National Council for Teacher Education (NCTE) and the National Medical Commission (NMC), or any other statutory body established under an Act of Parliament; 28. "Teacher" means Professors, Associate Professors, Assistant Professors and such other academic staff appointed in the previous institute or as may be appointed for imparting instructions or conducting research in SRFTI including the adjunct faculty or professor of practice or visiting faculty; and 29. "SRFTI" means Satyajit Ray Film and Television Institute, Kolkata; 30. "University" means a University defined in the University Grants Commission Act, 1956; 31. "constituent unit" means an academic unit (Schools or centres or departments) of the Institution existing on the date of submission of a proposal to declare an Institution to be an Institution deemed to be a University. 32. "Regulations" means the University Grants Commission (Institutions Deemed to be Universities) Regulations, 2023; The words and expressions used in these rules and not defined, but defined in the Act, shall have the same meanings respectively assigned to them.
5	Objectives of SRFTI Deemed to be University: The objectives of the institution Deemed to be University shall be to: (a) provide for higher education leading to excellence and innovations in such branches of knowledge as may be deemed fit, primarily at undergraduate, post-graduate, and research degree levels, fully conforming to the concept of a University;

	(b) To endeavour constantly to raise the technical standards of Indian Films and Television programmes so as to make them aesthetically more satisfying and acceptable; (c) To facilitate regular in flow of fresh ideas and new techniques in the field of Cinema and Television and a corresponding outflow of trained personnel imbibing these ideas and techniques; (d) To cooperate or collaborate with other national and/or foreign institutes and institutions and organizations in the field of film & television and the performing arts; (e) To organize refresher courses, summer schools and the like and invite experts and research scholars and from within the country and abroad for delivering lectures, capacity building and/or developing research to pay them such remunerations as may be appropriate; (f) To depute students and members of the staff of the SRFTI to participate in seminars, conferences, workshops, training courses and the like, in India and abroad, through fellowship, scholarships and otherwise; (g) engage in inter-disciplinary or multi-disciplinary or trans-disciplinary teaching and research in addition to domain-specific specialization; (h) provide high-quality teaching, executive and professional trainings (including training to information and publicity personnel of Central and State Governments) and research recognised nationally and globally; (i) recognise, identify and foster the unique capabilities of each student, by sensitising teachers as well as parents to promote each student's holistic development; (j) provide multi-disciplinary and a holistic education in the faculties of film, television, digital media and AVGC-XR; (k) transform into research and teaching intensive University over a period of time; (l) focus on research and innovation in the area of film and television by setting up start-up incubation centres; technology development centres; centres in frontier areas of research; greater industry-academic linkages; and inter-disciplinary research including humanities and social sciences research; (m) design flexible and innovative curriculum that includes credit-based courses and projects related to community engagement and service, environmental education, value based education and other relevant areas.; (n) contribute to social transformation through socially responsive teaching, learning, research, advocacy work and fieldwork;
--	--

	(o) adopt the provisions of NEP, 2020; and (p) strengthen the research ecosystem by establishing Research and Development Cell (RDC). (q) specialize in specific areas of expertise to make distinctive contributions to the objectives of the University Education System; (r) collaborate with state/civil society organizations, industry, and communities to contribute to the development of society by promoting inclusivity, unity in diversity, and values of nationalism;
6	SRFTI Society: A. Members of the Society: The Institute shall consist of the following members: - 1. The President, to be nominated by the Central Govt who shall be the Chairperson of the society. 2. Joint Secretary in the Ministry of Information & Broadcasting, Govt. of India, dealing with Satyajit Ray Film and Television Institute. 3. CEO, Prasar Bharati or his/her nominee not below the rank of DDG. 4. Additional Secretary & Financial Advisor in the Min. of I&B, Govt. of India or his/her nominee not below the rank of DS. 5. Chairman, Central Board of Film Certification, 6. Director, National School of Drama, 7. Vice-Chancellor, Indian Institute of Mass Communication 8. Managing Director, National Film Development Corporation. 9. Vice-Chancellor, FTII, Pune. 10. Three experts nominated in their individual capacity by the Central Govt. to represent the activities of the central Govt. in the fields of Education, Cultural, External Affairs, Science & Technology or Electronics. 11. Eight (8) persons of eminence connected with Films, Television, Education, Journalism, Literature, Fine Arts, Dramatics, Performing Arts etc. to be nominated by the Central Govt.

	12. Four (4) persons from among the alumni of the Institute or the former Institute to be nominated by the Central Govt. 13. Vice-Chancellor, Satyajit Ray Film & Television Institute, Kolkata. 14. Such other person as may be nominated by the Central Govt. The President and non-official members of Society shall be nominated by the Central Government i.e. Ministry of Information and Broadcasting. B. Powers and Functions 1. To facilitate the functioning of SRFTI; 2. To consider and adopt the annual statement of accounts of the institute; 3. To consider and approve the Annual Report of SRFTI. C. Roll of Members: I. The Society shall keep a roll of members of the Society and every member shall sign the roll and state therein his name, occupation and address. No person shall be deemed to be a member or be entitled to exercise any of the rights and privileges of a member unless he has signed the Roll as aforesaid. The roll shall mention the date on which the member was admitted and the date on which a member ceases to be such. II. If a member of the Society changes his address, he shall notify his new address within 14 days to the Vice- Chancellor who shall thereupon enter his new address in the Roll of Members. But if he fails to notify new address, the address existing in the Roll of Members shall be deemed to be his address. D. Duration of Membership: I. The Society shall be reconstituted once every three years. Nomination for the reconstituted Society shall be completed before the end of the three-year period to ensure the continuity of functioning of the Society. II. Members who have been nominated to the Society by virtue of the office or appointment held by them in a Ministry / Department / Organisation shall continue to be members for the duration of the term of the Society or as long as they hold the office or appointment as the case may be. In the event of a Member ceasing to hold the office or appointment or in the event of the Ministry / Department / Organisation withdrawing his nomination in favour of another the new member nominated in his place shall serve on the Society till the Society is reconstituted. III. Members who have been nominated from professional bodies or other organisation or as eminent individuals shall serve for the full three-year term provided that where a vacancy is caused for any reason, the concerned nominating authority
--	---

	shall nominate its next representative within a month from the date of the vacancy, for the rest of the period. IV. If any member of the Society, other than non-official members as per para 6A (10,11,12) is unable to attend any meeting of the Society or of any of its bodies or committees, he or she shall be at liberty to appoint and authorise a representative to take his or her place at that meeting and such representative shall have all the rights and privileges of a member of the Society including the right to speak and vote at that meeting. V. All outgoing members shall be eligible for re-appointment. VI. A member of the Society shall cease to be such member if: - She/he resigns, becomes of unsound mind, becomes insolvent or is convicted of a criminal offence involving moral turpitude; or - She/he, other than the Vice-Chancellor, accepts a full-time appointment in the Institute. - He/she fails to attend three consecutive meetings of the institute without leave of absence granted by the president. E. Resignation: I. A resignation of membership of the Society shall be tendered to the Vice-Chancellor of the Institute and shall not take effect until it has been accepted on behalf of the Society by the President. II. The President may resign the office by a letter addressed to the Central Government and his resignation shall take effect from the date of acceptance thereof by the Central Government. III. The Society shall function notwithstanding any vacancy therein and notwithstanding any defect in the appointment or nomination of any of its members, and no act or proceedings of the Society shall be invalid merely by the reason of the existence of any vacancy therein or of any defect in the appointment or nomination of its members. F. Meetings: I. The Annual General Meeting of the Society shall be held at such time, date and place as may be determined by the President. The society will normally meet once a year. II. The President may convene a special meeting of the Society whenever he thinks fit, provided that the President shall also call a meeting of the Society upon a written requisition of not less than Twelve members specifying the objective for which the meeting is to be called.
--	---

	III. The President may invite any person or persons to attend any meeting of the Society and to participate in the deliberations provided that no such persons shall have right to vote on any matter at any meeting. IV. Except as otherwise provided in these rules, all meetings of the Society shall be called by notice under the signature of the Member Secretary. V. a. Every notice calling a meeting of the Society shall state the date, time and place at which such meeting will be held and shall be served upon every member of the Society not less than twenty-one clear days before the day appointed for the meeting. b. The President may for reasons to be recorded call a special meeting on such shorter notice as he may think fit. c. The accidental omission of giving any notice or the non-receipt of notice of any meeting by any member shall not invalidate the proceedings at the said meeting. VI. The President shall preside over the meetings of the society. In the absence of the President a meeting of the Society shall be presided over by a member chosen by the members present on the occasion. VII. One third of the members of the Society present in person or by proxy shall form a quorum at every meeting of the Society. VIII. All disputed questions at meetings of the Society shall be determined by vote. Every member of the Society including the member presiding, shall have one vote and if there be an equality of votes on any question to be determined by the Society, the member presiding shall have an additional or casting vote IX. The Member-Secretary shall keep a record of the proceedings of the Society and a copy thereof shall be sent to the Central Government.
7	Governance Structure:
	1. The Executive Council shall be the highest governing body of the institute; 2. The Vice-Chancellor shall be the academic and administrative head of the institute; 3. The Academic Council of the Institute shall decide on matters of academic nature and comprise faculty drawn from its campuses and external experts.
8	Authorities:
	The following shall be the authorities of the SRFTI: 1. the Executive Council; 2. the Academic Council;

	3. the Finance Committee; 4. the Board of Studies; and 5. such other authorities as may be declared by the Executive Council.		
9	The Executive Council (EC):		
9.1	Composition of the Executive Council:		
	1.	Vice-Chancellor	Chairperson
	2.	Pro-Vice-Chancellor, wherever applicable	Member
	3.	two members from amongst the Deans of schools of studies, by rotation, to be appointed by the Vice-Chancellor	Member
	4.	one Professor, who is not a Dean, by rotation, to be appointed by the Vice-Chancellor	Member
	5.	one Associate Professor, by rotation, to be appointed by the Vice-Chancellor	Member
	6.	one Assistant Professor, by rotation, to be appointed by the Vice-Chancellor	Member
	7.	An officer not below the rank of Joint Secretary in the Ministry of Information and Broadcasting dealing with SRFTI,	Member
	8.	up to four nominees of sponsoring body, which shall include- i) An officer not below the rank of Director in the Department of Higher Education, Ministry of Education, dealing with Deemed Universities. ii) An alumni of the SRFTI Kolkata.	Member
	9.	Registrar	Ex officio Secretary
9.2	Tenure of the members of the Executive Council		
	1) All the members of the Executive Council, other than the Vice-Chancellor and Pro-Vice-Chancellor, shall hold office for a term of three years. 2) In the case of Deans, the term shall be three years or until they hold the office of the Dean, whichever is earlier. 3) Members of the Executive Council appointed by the Vice-Chancellor from Professor, Associate Professor and Assistant Professor category shall hold office for a period of one year or till such time as they cease to be teachers of the SRFTI, whichever is earlier.		
9.3	Powers and Limitations of the Executive Council		
	(1) The Executive Council shall have the power of management and administration of SRFTI, Kolkata (2) The Executive Council shall be the final decision-making body of SRFTI in respect of every matter of SRFTI, including academic, administrative, personnel, financial, and developmental matters.		

	(3) Subject to the provisions of these regulations and the rules of the institution Deemed to be University, the Executive Council shall, in addition to all other powers vested in it, have the following powers, namely: a) to appoint such Professors, Associate Professors, Assistant Professors and other academic staff, including Chairs, as may be necessary, on the recommendation of the Selection Committee constituted for the said purpose and to fill up temporary vacancies therein; b) to regulate and enforce discipline amongst the employees of SRFTI in accordance with the rules of SRFTI; c) to provide for the appointment of Visiting Professors, Emeritus Professors, Professor of Practice, Consultants, Scholars, etc., and determine the terms and conditions of such appointments; d) to exercise such other powers and perform such other duties as may be conferred or imposed on it by the rules and regulations of SRFTI; e) to make rules and regulations for SRFTI: and f) to create posts with prior approval of the Central Government.
9.4	Meetings of the Executive Council
	i) The Executive Council shall meet at least four times a year (minimum two in one semester), with not less than seven days' prior notice being given before every meeting of the Executive Council and emergency meetings may be convened at a shorter notice, for reasons to be recorded in writing for such emergency meeting. ii) One-third of the total number of members of Executive Council shall form the quorum for the meeting. iii) Every meeting of the Executive Council shall be presided over by Vice-Chancellor. In the absence of the Vice-Chancellor, the Pro-Vice-Chancellor shall preside over the meeting; and when there is no Pro-Vice-Chancellor, a member chosen by the other members of the Executive Council present at the meeting, shall preside over the meeting. iv) Every member of the Executive Council including the Chairperson shall have one vote and the decisions at the meetings of the Executive Council shall be taken by simple majority; and in case of a tie, the Chairperson shall have a casting vote. v) Any business, which may be urgent in nature, may be carried out by circulation amongst its members. vi) A copy of the minutes of each meeting shall be furnished to the Chancellor as soon as possible after the convening of the meeting.
9.5	Termination of Membership

	If a member other than the Vice-Chancellor and those representing the teachers, accepts a full-time appointment in SRFTI or fails to attend three consecutive meetings of the Executive Council, without proper leave of absence, such member shall cease to be a member of the Executive Council.
9.6	Delegation of Powers of the Executive Council
	The Executive Council may, by a resolution, delegate to the Vice-Chancellor or any other officer or faculty or to a Committee of officers or faculties of the Institute, such powers as it may deem fit, subject to the condition that the action taken by the Vice-Chancellor or the officer or faculty, or the Committee in the exercise of the powers so delegated shall be reported at the next meeting of the Executive Council.
10	Academic Council (AC):
	1. The Academic Council shall be the principal academic body of SRFTI and shall subject to the provisions of the rules of SRFTI, coordinate and exercise general supervision over the academic policy of SRFTI. 2. The composition of the Academic Council shall be as under: i) Vice-Chancellor-Chairperson, ii) Pro Vice-Chancellor, (wherever applicable) iii) Deans of Faculties of the Schools and Heads of departments or centres, iv) Up to ten Professors (excluding those who are Deans of schools and heads of departments or centres) by rotation, to be nominated by the Vice-Chancellor giving due regard to the representation of different schools or departments or centres; v) Up to five Associate Professors from departments or centres other than the heads of the departments or centres, by rotation, to be appointed by the Vice-Chancellor; vi) Up to five Assistant Professors from departments or centres other than the heads of the departments or centres, by rotation, to be appointed by the Vice-Chancellor; vii) Six persons of repute from amongst the educationists or experts for their specialised knowledge, out of which two shall be from among the alumni of the Institute, who are not in the service of SRFTI, nominated by the Vice-Chancellor; and viii) The Registrar, who shall be the ex-officio Secretary of the Academic Council. ix) Two student representatives shall be invited by the Vice-Chancellor from among the members of the Students Council, constituted as per UGC regulations, to present and discuss matters concerning student welfare and related issues.

	3. The representation of different categories (except ix) shall be through rotation and not through an election.
10.1	Terms of Membership
	1. The term of members, other than the ex-officio members, shall be three years; 2. The membership will cease if a member remains absent for three consecutive meetings without proper leave of absence; 3. The Vice-Chancellor will be the Chairperson of the Academic Council. In the absence of the Vice-Chancellor, the Pro-Vice-Chancellor will be the Chairperson and a Senior Professor in the absence of both; and 4. the Controller of Examination shall be the permanent invitee to the meetings of the Academic Council.
10.2	Powers and Functions of the Academic Council
	The Academic Council shall have the following powers and duties: 1. to exercise general supervision over the academic policies of SRFTI and to give directions regarding methods of instruction, co-ordination of teaching among departments or faculties or schools or centres, evaluation of research and improvement of academic standards; 2. to bring about and promote inter-departmental, inter- faculty, inter-school, inter-centre co-ordination and to establish or appoint such committees or boards, as may be deemed necessary for the purpose; 3. to consider matters of general academic interest either on its own initiative, or on a reference by a department or faculty or school or centre or the Executive Council, and to take appropriate action thereon; 4. to prescribe courses or programmes of study leading to degree, diploma and certificate of SRFTI; 5. to make arrangements for the conduct of examinations in conformity with the rules and bye-laws of SRFTI; 6. to maintain proper standards of the examination; 7. to recognise diplomas and degrees of universities and other Institutions and to determine equivalence with the diplomas and degrees of SRFTI; 8. to institute Fellowships, Scholarships, Medals, Prizes, etc.;

	9. to frame rules covering the academic functioning of SRFTI, admissions, examinations, award of fellowships and studentships, free-ships, concessions, attendance, discipline, residence, etc.; 10.to take a periodical review of the activities of the departments or centres and to take appropriate action to maintain and improve the standards of instruction; 11. to recommend the institution of teaching posts (Professors, Associate Professors, and Assistant Professors) to the Executive Council; 12. to make recommendations to the Executive Council for the establishment or abolition of departments or centres or schools or faculties, etc. 13.to exercise such other powers and to perform such other duties, as may be conferred or imposed upon it by the rules of SRFTI.
10.3	Meetings of the Academic Council
	1. The Academic Council shall meet as often as necessary but not less than four times (at least two times in a semester) during an academic year with not less than seven days prior notice being given before every meeting of the Academic Council 2. One-third of the total number of members of the Academic Council shall constitute the quorum for the meeting of the Academic Council. 3. Each member, including its Chairperson, shall have one vote and decisions at the meetings of the Academic Council shall be taken by simple majority. In case of a tie, the Chairperson shall have a casting vote. 4. Any business that may be necessary for the Academic Council to perform, which may be urgent in nature, may be carried out by circulation amongst its members.
11	Finance Committee (FC):
	The Finance Committee shall consist of the following members: 1. Vice-Chancellor-Chairperson, 2. Pro Vice-Chancellor, (wherever applicable) 3. A nominee of the SRFTI Society, 4. Three nominees of the Executive Council, one of whom shall be a member of the Executive Council; 5. Financial Advisor of the Ministry of Information and Broadcasting, not below the rank of Joint Secretary

	6. Three persons nominated by the Chancellor. 7. Finance Officer - Secretary - ex officio.
11.1	Tenure of Members of the Finance Committee
	All members of the Finance Committee other than ex-officio members shall hold office for a term of three years from the date of appointment.
11.2	Powers and Functions of the Finance Committee
	1. All proposals relating to the creation of posts and those items which have not been included in the Budget, shall be examined by the Finance Committee before the Executive Council considers them and to decide waiver in fees, the establishment of scholarships, freeship and any other financial benefits. 2. The annual accounts and financial estimates of SRFTI prepared by the Finance Officer shall be laid before the Finance Committee for consideration and comments and thereafter the same shall be submitted to the Executive Council for approval. 3. The Finance Committee shall recommend limits for the total recurring and non-recurring expenditures for the year, based on the income and resources of SRFTI.
11.3	Meetings of the Finance Committee
	1. The Finance Committee shall meet at least four times a year. 2. One third of the total number of members shall constitute for the quorum for the meeting. 3. Every member of the Finance Committee, including its Chairperson, shall have one vote and decisions at the meetings shall be taken by simple majority, if necessary. In case of a tie, the Chairperson shall have a casting vote. 4. Any matter which may be urgent in the opinion of Finance Committee may be carried out by circulating appropriate resolution among its members.
12	Board of Studies (BoS):
	There shall be one Board of Studies for each Department or School of the SRFTI. The composition of Board of Studies shall be as under: (1) Dean of school or Head of the department - Chairperson; (ii) all Professors of the school or department or off-campus; (iii) two Associate Professors of the school or department, by rotation;

	(iv) two Assistant Professors of the school or department, by rotation; and (v) two external experts to be co-opted for their specialised knowledge.
12.1	Power and Functions of BoS
	Subject to the overall control and supervision of the Academic Council, the functions of a Board of Studies shall be to approve subjects for research for various degrees and other requirements of research degrees and to recommend to the concerned School Board in such manner as may be prescribed by the rules of SRFTI regarding- (a) courses of studies; (b) appointment of supervisors for research; and (c) measures for the improvement of the standards of teaching and research. The powers and functions of the Board of Studies shall be prescribed by the rules of SRFTI.
13	Selection Committee:
13.1	Selection Committee for Appointments of Teaching Staff:
	There shall be one or more Selection Committees constituted, for making recommendations to the Executive Council for appointment to the post of Professors, Associate Professors, Assistant Professors and such other posts as may be prescribed, in accordance with the University Grants Commission (Minimum Qualifications for Appointment of Teachers and other Academic Staff in Universities and Colleges and other Measures for the Maintenance of Standards in Higher Education) Regulations, 2018, as amended from time to time.
13.2	Selection Committee for Appointment of Non-Teaching Staff:
	For non-teaching staff, the Selection Committee will be formed according to the Cadre Recruitment Rules (CRRs) of the institute, which shall align with the Model Cadre Recruitment Rules for Non- Teaching Posts of Central Universities periodically updated by the UGC.
14	Disqualification:
	1. A person shall be disqualified for being chosen as, and for being, a member of any of the authorities, or being appointed as, and for being, an officer, of SRFTI if- (a) if he or she is of unsound mind; or (b) if he or she is an un-discharged insolvent; or

	(c) if he or she has been convicted by a court of law for an offence involving moral turpitude and sentenced in respect thereof to imprisonment for not less than six months; or (d) if he or she has not been appointed as per the provisions of these regulations. 2. If any question arises as to whether a person is or had been subjected to any of the disqualifications mentioned above, the question shall be referred to the Chancellor, and his or her decision shall be final and no suit or other proceedings shall lie in any civil court against such decision.
15	Miscellaneous Matters Pertaining To SRFTI:
	(1) If any question arises, as to whether any person, other than Government nominated or appointed, has been duly nominated or appointed as, or is, entitled to be a member of any authority or any committee of the institution Deemed to be University, the matter shall be referred to the Chancellor, whose decision thereon shall be final and binding. (2) Any member, other than an ex-officio member of any authority, may resign by a letter addressed to the Registrar, and the resignation shall take effect as soon as it is accepted by the Chancellor or the Chairperson of the Executive Council, as the case may be. (3) Sudden vacancies among the members of any authority or any Committee of the institution Deemed to be University shall be filled by the respective authority, as soon as may be, and within a period of six months. (4) For individual grievance and complaint, there shall be a Grievance Redressal Machinery as may be prescribed in the Rules and Bye- laws of SRFTI and the UGC Guidelines.
16	Officers of the Institute
	The following shall be the officers of the SRFTI: 1. Chancellor 2. Vice-Chancellor 3. Pro Vice-Chancellor 4. Deans of Schools/Faculty/Wings 5. Heads of Regional Campuses 6. Head of Departments 7. Registrar

	8. Finance Officer 9. Controller of Examinations 10. Such other officers as may be prescribed in the regulations of the Institute.
17	Chancellor:
	1. The Chancellor, whom the Government shall appoint, shall hold office for a period of five years from the date of assuming office and shall be eligible for re-appointment for one more term by following the procedure prescribed for the appointment of the Chancellor. 2. The Chancellor shall, by virtue of his or her office, be the head of the Institute and shall, if present, preside at the Convocations of the Institute held for conferring degrees. 3. The Chancellor shall not be removed from office except by an order of the Government.
18	Vice-Chancellor (VC):
	Appointment: (1) The Vice-Chancellor shall be a whole-time salaried officer of SRFTI and shall be appointed by the Central Government from a panel of names suggested by a Search-cum-Selection Committee (ScSC). The composition of the ScSC shall be as under: - Secretary, (Information and Broadcasting Ministry) -Chairman - A nominee of Chancellor, SRFTI -Member - An academician, nominated by EC- Member (2) The qualifications of the Vice-Chancellor shall be in accordance with the University Grants Commission (Minimum Qualifications for Appointment of Teachers and other Academic Staff in Universities and Colleges and other Measures for the Maintenance of Standards in Higher Education) Regulations, 2018 and as amended from time to time.
18.1	Tenure of Vice-Chancellor:
	(1) The Vice-Chancellor shall hold office for a term of five years from the date on which he or she enters upon his or her office or until he or she attains the age of seventy years, whichever is earlier and shall be eligible for re-appointment by following the procedure prescribed for the appointment of Vice-Chancellor:

	(2) Provided further that notwithstanding the expiry of the period of 5 years, the Vice-Chancellor may continue in office for not more than six months or till the successor is appointed and assumes office, whichever is earlier. (3) If the office of the Vice-Chancellor becomes vacant due to death, resignation or otherwise, or if he or she is unable to perform his or her duties due to ill health or any other cause, the Pro Vice-Chancellor shall perform the duties of the Vice-Chancellor; (4) If Pro Vice-Chancellor is unavailable, the Central Government shall appoint the senior most Professor or any other eminent academician to perform the duties of the Vice-Chancellor initially for a period of six months or until a new Vice-Chancellor assumes office or the existing Vice-Chancellor resumes the duties of his or her officer, as the case may be.
18.2	Powers and Duties of Vice-Chancellor:
	1. The Vice-Chancellor shall be the Principal Executive Officer and academic officer of SRFTI and shall exercise general supervision and control over the affairs of SRFTI and give effect to the decision of all authorities of SRFTI. 2. The Vice-Chancellor shall be the ex-officio Chairperson of the Executive Council, the Academic Council and the Finance Committee and shall, in the absence of the Chancellor, preside at the Convocations held for conferring degrees to the students. 3. The Vice-Chancellor shall have the power to convene or cause to be convened the meetings of the Executive Council, the Academic Council, the Finance Committee, and other authorities. 4. The Vice-Chancellor may, if he or she is of the opinion that immediate action is necessary on any matter, exercise any power conferred on any authority of SRFTI by or under these regulations and shall report to such authority at its next meeting the action taken by him or her on such matter: i. Provided that, if the authority mentioned in this sub- clause is of the opinion that such action ought not to have been taken, it may refer the matter to the Chancellor whose decision thereon shall be final: ii. Provided further that any person in the service of the Institute who is aggrieved by the action taken by the Vice-Chancellor under this regulation shall have the right to represent against such action to the Executive Council within ninety days from the date on which decision on such action is communicated to him and thereupon the Executive Council may confirm, modify or reverse the action taken by the Vice-Chancellor.

	5. It will be the duty of the Vice-Chancellor to see that the Rules and Regulations of the Institute are duly observed and implemented and he or she shall have all the powers necessary to ensure such implementation. 6. The Vice-Chancellor, if he or she is of the opinion that any decision of any authority of SRFTI is beyond the power of the authority conferred by the provisions of UGC regulations or that any decision taken is not in the interest of the SRFTI, may ask the authority concerned to review its decision within 60 days of such decision and if the authority refuses to review the decision either in whole or in part or no decision is taken by it within the said period of 60 days, the matter shall be referred to the Chancellor whose decision shall be final. 7. All powers relating to the proper maintenance and discipline of the Institute shall be vested in the Vice-Chancellor. 8. The Vice-Chancellor shall have the power to re-delegate some of his/her powers to any of his/her subordinate officers with the concurrence and approval of the Executive Council. 9. The Vice-Chancellor shall exercise all other powers as the Executive Council may delegate to him/her. 10. The Vice-Chancellor shall exercise such other powers and perform such functions as may be prescribed by the UGC Regulations and the Rules and Bye-Laws of SRFTI. 11. The Vice-Chancellor shall be entitled to be present at, and address, any meeting of any authority or other body of the Institute, but shall not be entitled to vote unless he or she is a member of such authority or body.
18.3	Removal of Vice-Chancellor:
	Where there are reasons to believe that the Vice-Chancellor of SRFTI does not possess the qualifications as required under the University Grants Commission (Minimum Qualifications for Appointment of Teachers and other Academic Staff in Universities and Colleges and other Measures for the Maintenance of Standards in Higher Education) Regulations, 2018, or is not appointed as per the procedure stipulated in these regulations or has committed any financial or administrative impropriety or misconduct, the Central Government shall constitute an enquiry committee consisting of academic, administrative or financial experts to enquire into the matter. The enquiry committee shall give an opportunity of hearing to the Vice-Chancellor before submitting its report to the Government and in the interregnum period, the Government shall place the Vice-Chancellor under suspension, pending an enquiry and the Vice-Chancellor shall be removed only by the Central Government.

19	Pro Vice-Chancellor:
	1. On the recommendation of the Vice-Chancellor, the Executive Council shall appoint a Professor as Pro-Vice-Chancellor to discharge the duties of the Pro-Vice-Chancellor in addition to his or her duties as a Professor/Dean. Provided that in case of Government controlled or managed or receiving funds more than or equal to fifty per cent. Of their annual receipt, the Vice-Chancellor shall seek approval of the appropriate Government before appointing Pro-Vice-Chancellor. Provided further that where the recommendation of the Vice-Chancellor is not accepted by the Executive Council, the matter shall be referred to the Chancellor, who may either appoint the Professor recommended by the Vice-Chancellor or ask the Vice-Chancellor to recommend name of another Professor for re-consideration by the Executive Council. 2. The term of office of the Pro-Vice-Chancellor shall be such as may be decided by the Executive Council, but it shall not, in any case, exceed five years or until the expiration of the term of office of the Vice-Chancellor whichever is earlier. Provided that the Pro-Vice-Chancellor whose term of office has expired shall be eligible for re-appointment by following the procedure prescribed for the appointment of Pro-Vice-Chancellor: Provided further that the Pro-Vice-Chancellor shall, while discharging the duties of the Vice-Chancellor, continue in office, notwithstanding the expiration of his /her term of office as Pro-Vice-Chancellor, until the Vice-Chancellor resumes office of new Vice-Chancellor assumes office, as the case may be: Provided also that, in any case, the Pro-Vice-Chancellor shall retire on attaining the age of sixty-five years. 3. The Pro-Vice-Chancellor shall have the power as duties as may be prescribed by rules of SRFTI. 4. The Pro-Vice-Chancellor shall assist the Vice-Chancellor in respect of such matters as may be specified by the Vice-Chancellor on the behalf, from time to time, and shall also exercise such powers and perform such duties as may be assigned or delegated to him by the Vice-Chancellor.
20	Registrar:
	(1) Appointment (a) The Registrar shall be a whole-time salaried officer of SRFTI and applications for the post of Registrar shall be invited through advertisement. The Registrar shall be appointed by the Executive Council and on the recommendations of the Selection Committee consisting of the following :—

	(i) Vice-Chancellor - Chairperson; (ii) one nominee of the Chancellor; (iii) two members of the Executive Council nominated by it; and (iv) one expert not in the service of SRFTI to be nominated by the Executive Council. (b) The meeting of the selection committee shall be fixed after prior consultation with, and subject to the convenience of the Chancellor's nominee and the experts nominated by the Executive Council and the proceedings of the selection committee shall not be valid unless at least three of the Chancellor's nominees or persons nominated by the Executive Council attended the meeting. (c) The Registrar shall hold office for a term of five years from the date of assuming office and shall be eligible for re-appointment for a second term by following the procedure prescribed for Registrar: Provided that, the Registrar shall retire on attaining the age of sixty-two years and the emoluments and other terms and conditions of service of the Registrar shall be such as may be prescribed by the rules of SRFTI. (d) When the office of the Registrar is vacant or when the Registrar is, by reason of illness, absence, or any other cause, unable to perform the duties of his or her office, the duties of the office shall be performed by such person as the Vice-Chancellor may appoint for the purpose. (e) The Registrar shall be ex-officio Secretary of the Executive Council and the Academic Council, but shall not be deemed to be a member of any of these authorities. (f) The Registrar shall be directly responsible to the Vice-Chancellor and works under his or her direction. (g) The Registrar shall have the power to take disciplinary action against employees, excluding teachers and other academic staff, as may be specified in the order of the Executive Council and to suspend them pending inquiry, to administer warnings to them or to impose on them the penalty of censure or the withholding of increment: Provided that no such penalty shall be imposed unless the person has been given a reasonable opportunity of showing cause against the action proposed to be taken in regard to him or her. (h) An appeal shall lie to the Vice-Chancellor against any order of the Registrar imposing any of the penalties specified above. (i) In the case where the inquiry discloses that a punishment beyond the power of the Registrar is called for, the Registrar shall, upon the conclusion of the inquiry, make a report to the Vice-Chancellor along with his or her recommendations: Provided that an appeal shall lie to the Executive Council against an order of the Vice-Chancellor imposing any penalty.
--	---

	(2) Duties of the Registrar: It shall be the duty of the Registrar— (a) to be the custodian of the records, the common seal, and such other property of SRFTI as the Executive Council shall commit to his or her charge; (b) to issue all notices convening meetings of the Executive Council, the Academic Council, and any Committees appointed by those authorities; (c) to keep the minutes of all the meetings of the Executive Council, the Academic Council, and any Committees appointed by those authorities; (d) to conduct the official correspondence between the Executive Council and the Academic Council; (e) to supply to the Chancellor copies of the agenda of the meetings of the authorities of the institution Deemed to be University as soon as they are issued and the minutes of such meetings; (f) to represent SRFTI in suits or proceedings by or against the University, sign powers of attorney and verify pleadings or depute his or her representative for the purpose; (g) to perform such other duties as may be specified in the rules of SRFTI or as may be required from time to time by the Executive Council or the Vice-Chancellor, as the case may be; (h) to enter into an agreement, sign documents, and authenticate records on behalf of the SRFTI; (i) to make arrangements to safeguard and maintain the buildings, gardens, office, canteen, cars and other vehicles, laboratories, libraries, reading rooms, equipment and other properties of SRFTI; and (j) to conduct the official correspondence on behalf of the authorities of the SRFTI.
21	Finance Officer: Appointment: (1) The Finance Officer shall be appointed by the Executive Council on the recommendations of a selection committee constituted for the purpose and he or she shall be a whole-time salaried officer of SRFTI. The applications for the post of Finance Officer shall be invited through Advertisement. (2) The Finance Officer shall be appointed for a term of five years and shall be eligible for re-appointment by following the procedure prescribed for the appointment of the Finance Officer: Provided that, the Finance Officer shall retire on attaining the age of sixty-two years. (3) The emoluments and other terms and conditions of service of the Finance Officer shall be such as may be prescribed by the Executive Council from time to time.

	(4) When the office of the Finance Officer is vacant or when the Finance Officer is, by reason of illness, absence or any other cause, unable to perform the duties of his or her office, the duties of the office shall be performed by such person as the Vice-Chancellor may appoint for the purpose. (5) The Finance Officer shall be ex-officio Secretary of the Finance Committee but shall not be deemed to be a member of such Committee. Duties and Functions of Finance Officer: (6) The Finance Officer shall— (a) exercise general supervision over the funds of SRFTI and shall advise it as regards its financial policy; and (b) perform such other financial functions as may be assigned to him by the Executive Council or as may be prescribed by the rules of SRFTI. (7) Subject to the control of the Executive Council, the Finance Officer shall— (a) ensure that the limits fixed by the Executive Council for recurring and non-recurring expenditures for a year are not exceeded and that all amounts of money are expended on the purpose for which they are granted or allotted; (b) be responsible for the preparation of annual accounts and the budget of SRFTI and for their presentation to the Executive Council; (c) keep a constant watch on the state of the cash and bank balances and on the state of investments; (d) watch the progress of the collection of revenue and advise on the methods of collection employed; (e) ensure that the registers of buildings, land, furniture, and equipment are maintained and up-to-date and that stock-checking is conducted, of equipment and other consumable materials in all offices, departments, schools, faculties, centers and specialised laboratories; (f) bring to the notice of the Vice-Chancellor unauthorised expenditure and other financial irregularities and suggest disciplinary action against persons at fault; (g) call for from any office, department, school, faculty, centre, laboratory etc. maintained by SRFTI any information or returns that he or she may consider necessary for the performance of his or her duties; and (h) works under the direction of the Vice-Chancellor and shall be responsible to the Executive Council through the Vice-Chancellor.
22	Controller of Examination
	(1) The Controller of Examinations shall be appointed by the Executive Council on the recommendations of a selection committee constituted for the purpose and he or she shall be a whole-time salaried officer of SRFTI. The applications for the post of Controller of Examinations shall be invited through Advertisement.

	(2) The Controller of Examinations shall be appointed for a term of five years and shall be eligible for reappointment by following the procedure prescribed for the appointment of Controller of Examination: Provided that the Controller of Examinations shall retire on attaining the age of sixty-two years. (3) The emoluments and other terms and conditions of service of the Controller of Examination shall be such as may be prescribed by the Executive Council from time to time. (4) When the office of the Controller of Examinations is vacant or when the Controller of Examinations is, by reason of illness, absence or any other cause, unable to perform the duties of his or her office, the duties of the office shall be performed by such person as the Vice-Chancellor may appoint for the purpose. (5) The Controller of Examination shall arrange for and superintend the examinations of SRFTI in the manner as may be prescribed by the rules of SRFTI. (6) The Controller of Examinations shall be a permanent invitee to the Academic Council. (7) The Controller of Examinations shall ensure that all the specific directions of the Executive Council, Academic Council and Vice-Chancellor in respect of examination and evaluation are complied with.
23	Dean:
	(1) The Departments dealing with allied subjects may be grouped into faculties or schools, etc., and every faculty shall be headed by a Dean. Deans will also be appointed for specific responsibilities, viz., Student Affairs, Academic Affairs, Alumni Affair, Research and Development, Vocational Education and allied Schools, which shall be established in future to facilitate academic and allied activities; (2) Every Dean of the school or faculty shall be appointed by the Vice-Chancellor from amongst the Professors in the school or faculty, by rotation, for a period of two years: Provided that if there is only one Professor or no Professor in a school or faculty, the Dean shall be appointed, for the time being, from amongst the Professors, if any, and the Associate Professors in the school or faculty. (3) When the office of the Dean is vacant or when the Dean is, by reason of illness, absence or any other cause, unable to perform duties of his or her office, the duties of the office shall be performed by the senior-most Professor or Associate Professor, as the case may be, in the school.

	(4) The Dean shall be the Head of the school or faculty or centre and shall be responsible for the conduct and maintenance of the standards of teaching and research in the school or faculty or centre and shall have such other functions as may be prescribed by the rules of SRFTI. (5) The Dean shall have the right to present and speak at any meeting of the Board of Studies or Committees of the school or faculty or centre, as the case may be, but shall not have the right to vote there unless he is a member thereof. (6) The roles, responsibilities, powers and functions of the Deans of the Schools will be governed by the rules of the Institute.
24	Head of the Department:
	(1) There shall be a Head of the Department or chairperson of the centre for each of the department or centre in SRFTI, who shall be appointed by the Vice-Chancellor from amongst the Professors of the department or centre: Provided that if there is no Professor in the department or centre or there is only one Professor in the department or centre, whose term as Head of the department or chairperson of the centre is ending, the Vice-Chancellor may appoint an Associate Professor as Head of the Department. (2) The term of the Head of the department or chairperson of the centre shall normally be two years and he or she shall be eligible for re-appointment for one more term by following the procedure prescribed for appointment of the Head of the department or chairperson of the centre. (3) The powers and functions of the Head of the department or chairperson of the centre shall be prescribed by the rules of SRFTI.
25	Head of Off Campus (Regional Campus)
	There shall be a resident Head of each Regional Campus who shall be appointed by the Vice-Chancellor from amongst the Professors having suitable administrative experience and proven academic record.
26	Admissions:
	1. Admission of students to SRFTI shall be strictly based on merit in the entrance exam conducted by a Government Testing Agency or SRFTI and as prescribed by the appropriate statutory authority, wherever applicable and in case of no entrance examination, the admission of students to SRFTI may be made in the manner specified in the prospectus; and

	2. SRFTI shall follow the rules and regulations regarding fee structure, number of seats, etc., issued by the relevant statutory bodies.
27	Fee structure:
	1. The fee shall be fixed transparently, keeping in view non- profiteering or non-commercial aspects; 2. The EC and AC shall approve the revised fees, and the Institute shall accept fees for its academic programs as approved by the EC and AC; 3. Donation or capitation fee in whatever nomenclature or form, either directly or indirectly, shall not be collected from the student or parent and in case of any grievance, the student or parent may submit their complaint to SRFTI; and 4. The fee shall be collected as declared in the prospectus of SRFTI and with a proper receipt for such payment. With regard to admission and fee structure, the Institute may/shall: 5. provide fee concession or scholarships or may allocate some seats to meritorious students belonging to socially and economically deprived groups of the society; 6. abide by all the University Grant Commission notifications, guidelines regarding the refund of fees and return of original certificates, as may be issued from time to time; 7. maintain the records of the entire process of selection of candidates, exhibit such records on its website, and preserve such records for a minimum period of five years; 8. make available the prospectus on its website at least sixty days before the commencement of admissions, including fee structure, refund policy, number of seats in a programme eligibility qualification; admission process, etc.; and 9. shall not retain any original certificates of the students, faculty members, and staff.
28	Institute Open to All:
	1. The Institute shall be open to the persons of all genders and of whatever caste, creed, race or class, 2. It shall not be lawful for the SRFTI to adopt or impose on any person, any test whatsoever of religious belief or profession in order to entitle him or her to be appointed as a faculty member of SRFTI or to hold any other office therein or to be admitted as a student in SRFTI or to graduate there at or to enjoy or exercise any privilege thereof,

	3. The Institute shall not be prevented from making special provision for the employment or admission of women, persons with disabilities, or of persons belonging to the weaker section of the society and, in particular, of the Scheduled Castes, the Scheduled Tribes and the other socially and educationally backward classes of citizens. 4. All policies and procedures, in matters of admission, fee, and employment as applicable to the University level public funded and self-financing institutions, respectively, shall apply.
29	Institute To Be Unitary:
	Institute shall be unitary in nature, and shall not affiliate any other institution.
30	Reservation Policy:
	SRFTI shall implement the policy on reservations in admissions and recruitment, in accordance with the provisions of the Constitution of India and any Act of Parliament for the time being in force. SRFTI shall disclose all such information on their respective websites.
31	Online and Distance Education:
	SRFTI may offer courses in the Open, Distance Learning / Online mode in accordance with the UGC (Open and Distance Learning) Regulations, 2017, UGC (Online Courses or Programmes) Regulations, 2018 and UGC (Open and Distance Learning Programmes and Online Programmes), Regulations, 2020 as amended from time to time.
32	Power to Conduct Enquiry and Consequences of Violation of Regulations:
	Conducting Enquiry 1. Where the Government or the Commission, as the case may be, receives information by way of a complaint or otherwise, that SRFTI has violated any of the provisions of these regulations, it shall cause to conduct an enquiry into the facts of such information after issuing a notice to the said effect to SRFTI. 2. The Commission may also cause an inspection, to be made by experts in matters of academics, administration, and finance regarding academic outcomes or any matter connected with the administration or finances of SRFTI for the purpose of the enquiry. 3. Based on the enquiry or through procedures mentioned in these regulations, if the Government or the Commission, as the case may be, is satisfied that the regulations have been violated, SRFTI shall be subjected to such action as provided in these regulations.

	Consequences of Violation of Regulations: Where SRFTI is found to have violated the provisions of these regulations or any other applicable regulations of the Commission, it may be subjected to one or more of the following actions, namely: (a) for violation of these regulations established by the enquiry committee set up by the Government, the institute shall be warned in writing with public notice or barred from any expansion in terms of diversification to new courses or programmes of study or departments and establishment of off-campus or off-shore campuses, for a period of three years or as recommended by the enquiry committee, whichever is higher; (b) continuous violation of regulations established by the enquiry committee set up by the Government may result in closure of the courses or programmes of study or Departments and Regional campuses or may result in withdrawal of the status of "Institution Deemed to be University": (c) in order to protect the interests of students in case of surrender or withdrawal of the status, as the case may be, shall take effect only after the last batch of students on the rolls of the Institute or its regional campuses, has been accorded opportunity to qualify for the completion of the programme of study and award of degree.
33	Funds, Accounts, Audits and Annual Report: 1. The books of accounts shall be maintained, managed and operated in the name of the SRFTI and not in the name of the sponsoring body or any other; and, shall be kept in such form as may be laid down by the Executive Council and conform to the rules, if any, prescribed in this regard by the Commission. 2. Funds shall not be diverted at any time from the accounts of the SRFTI to any other accounts, including to the accounts of the Sponsoring body, 3. SRFTI shall get its books of accounts audited, annually and at such other frequency as shall be prescribed by the Government, separately published and uploaded on the website of the SRFTI; 4. The accounts of SRFTI shall be open for examination by the Comptroller and Auditor General of India; accounts of SRFTI shall also, where required, be open for inspection by the Commission. 5. The annual financial statements and accounts shall be audited by a qualified professional, being a Member or Fellow of the Institute of Chartered Accountants of India, to be appointed by the SRFTI.

	6. The Commission may, on receipt of information in regard to financial impropriety or embezzlement or illegal diversion of funds from the accounts of the SRFTI; or of fees being collected against the provision of the regulations, issue a notice directing the SRFTI to show cause as to why an inspection, including a forensic audit, not be ordered in respect of the complaint, and after providing a reasonable opportunity to the respondent institution, the Commission may, on being satisfied that there were sufficient grounds to proceed further, cause an inspection by a team of the Commission and also direct a forensic audit; the report of and the inspection team and the forensic audit report taken together shall form the basis for the Commission to take further action, as it may be deem fit under these regulations including the recommendation for withdrawal of institution Deemed to be University status, to the Government. 7. Annual Reports, Annual Financial Statements, and Audit Reports shall be uploaded on SRFTI's website and also on the Commission's portal, after due approval by the Executive Council and SRFTI shall submit a copy of the annual report, Annual Financial Statements and annual audit report to the Government.
34	Miscellaneous:
	1.The SRFTI shall, as soon as may be, after the completion of the academic programme, and in no case later than 180 days from the date of such completion, ensure that the degree, diploma, certificate, or any other qualification in respect of the programme of studies, is awarded and made available to students. 2. SRFTI shall compulsorily create Academic Bank of Credits (ABC), digital identities of their students and upload their credit scores in digital lockers and ensure that the credit scores are reflected in ABC portal and adopt Samarth e-Gov. 3. The Central Government may issue such directions to the SRFTI Society/ SRFTI as they may consider necessary for the furtherance of the objectives of the Institute and for insuring its proper and effective functioning. 4. SRFTI shall not at any time enter into any franchise agreement or arrangement, either overtly or covertly, with any individual or organisation for establishing, maintaining, or operating the off-campus or off-shore campus or constituent units or course or programme of study or department or school or faculty of SRFTI except in the following cases namely: a. SRFTI may enter into an agreement or arrangement after it becomes eligible under sub-regulations (1) and (2) of the regulation 8, if: i. the establishment, maintenance, or operation of such institution is permitted under any Act of Parliament or the rules or regulations made thereunder; and ii. if it has made an application under sub-regulation (3) of regulation 8, after following the procedure specified in these regulations.

	b. the campus to be established under such agreement or arrangement shall be— i. treated as an off-campus centre of SRFTI as long as such agreement or arrangement remains valid under such law; and ii. subject to similar standards of audit and disclosure as a not-for-profit entity as that of SRFTI; c. SRFTI, after it is eligible under regulation 8, may enter into an agreement or arrangement for practical training of students of skill-oriented vocational courses, if such course is approved by the University Grants Commission or any other body established under any Act of Parliament. d. Twinning Programmes, Joint Degree Programmes, and Dual Degree Programmes shall be offered in accordance with the provisions stipulated in the University Grants Commission (Academic Collaboration between Indian and Foreign Higher Educational Institutions to offer Twinning, Joint Degree, and Dual Degree Programmes) Regulations, 2022. e. the income and property of SRFTI shall be utilised solely for promoting the objectives of SRFTI. f. the Commission shall have the power to issue directions to SRFTI for implementation of any public policy of the Government or in respect of any law in force, including appropriate directions in case of any violation of any law or policy by SRFTI. g. no portion of the income and property of SRFTI shall be paid or transferred directly or indirectly, by way of dividend, bonus, or otherwise howsoever by way of profit to the persons who were at any time or are members of SRFTI or to any of them or any persons claiming through them: PROVIDED that nothing herein contained shall prevent the payment in good faith of remuneration to any member thereof or another person as consideration for any service rendered to SRFTI or for travelling or other allowances and such other charges. h. in consultation with the Commission, the Government shall have the power to impose such other conditions, not inconsistent with these regulations, in the notification, and the same shall be binding on SRFTI. i. where SRFTI wishes to surrender its status of "institution Deemed to be University", it shall do so with the prior permission of the Government; and similarly, withdrawal of any constituent units or off-campus or off-shore campus of SRFTI from the purview of SRFTI, shall require the sponsoring body to take the prior permission of the Government: PROVIDED that such surrender or withdrawal, as the case may be, shall take effect only after the last batch of students on the rolls of SRFTI or its constituent units, as the case may be, have been accorded the opportunity to qualify for the completion of the programme of study and award of degree. j. SRFTI shall furnish to the Central Government or the Commission such returns or other information with respect to its property or activities as the Central Government or the Commission may, from time to time, require, within such period as may be specified by the Central Government or Commission.
--	---

	k. convocations of SRFTI for conferring the degrees or for other purposes shall be held in such manner as may be prescribed by the rules of SRFTI. l. the Executive Council may, by a resolution passed by a majority of not less than two-thirds of the members present and voting, withdraw a degree of academic distinction conferred on, or any certificate or diploma granted to, any person by SRFTI for good and sufficient cause: PROVIDED that no such resolution shall be passed until a notice in writing has been given to that person calling upon him or her to show cause within such time as may be specified in the notice as to why such a resolution shall not be passed and until his or her objections, if any, and any evidence he or she may produce in support of them, have been considered by the Executive Council. m. in the event of conflict of opinion with regard to the interpretation of these regulations, the opinion of the Commission shall be final. n. the provisions contained in the University Grants Commission (Institutions deemed to be Universities) Regulations, 2023 shall prevail in case of any inconsistency or conflicting provisions in any other regulations issued by the Commission under the provisions of the Act.
35	Supporting Cells and Committees:
	SRFTI shall, in order to comply with the relevant UGC norms and to promote inclusivity and well-being of students and employees, constitute the following cells/committees: a. Anti-Ragging Cell b. Anti-Discrimination Cell c. Gender Sensitization Cell d. Grievance Redressal Cell e. Internal Complaints Committee for prevention of Sexual Harassment f. Barrier Free access to persons with disabilities to all its facilities SRFTI will formulate comprehensive guidelines for the mentioned departments to handle student grievances in accordance with the UGC Notifications that are periodically issued.
36	Legal Proceedings:
	1. The Registrar may sue or be sued for the purpose of any legal proceedings against SRFTI, who shall have the power to enter into agreements, sign documents and

	authenticate records on behalf of the institution Deemed to be University, and have the powers to exercise such powers and perform such duties under the provisions of these regulations. 2. No suit or legal proceedings shall lie against the Government or the Commission in respect of anything done or purported or intended to be done in pursuance of any of these regulations. 3. Legal proceedings against the SRFTI and its campuses shall lie in the judicial Court of Kolkata.
37	Validation of Certain Actions and Decisions:
	No act or proceedings of any authority or anybody or any Committee of the Institute shall be invalid merely by reason of: 1. any vacancy therein or any defect in the Constitution thereof; or 2. any defect in the nomination of appointment of a person acting as a member thereof, or 3. any irregularity in its procedure not affecting the merits of the case.
38	Removal of Difficulty:
	UGC reserves the right to remove difficulty(ies) in implementing this MoA in consultation with the Government.
39	Transitory Provisions
	1. All officers and functionaries of SRFTI shall continue to exercise such functions, duties and responsibilities as at present, until the appointment of the statutory authorities/officers as required by the UGC rules/regulations. 2. Saving Clause- i. Anything done, any action taken or any degree or other academics distinctions conferred by the SRFTI before commencement of the status of Deemed University shall, notwithstanding any change made by deemed University under the constitution of UGC norms, is valid as if such thing was done, action was taken or degree or academic distinction was conferred under the provisions of SRFTI (Registered under Societies Registration Act, 1961). ii. The service of existing regular (permanent) incumbent (before the declaration of SRFTI as Deemed to be University) holding teaching/non-teaching posts including Dean shall continue in service in the SRFTI Deemed to be University with their existing service conditions

40	Amendments to Memorandum of Association, and Rules and Regulations of SRFTI:
	1. Subject to the provision of the Societies Registration Act, the Society may alter or extend the purpose for which it is established with previous concurrence of the Central Government. 2. The Rules and Regulations of the Society may be altered at any time with the sanction of the Central Government by a resolution passed by a majority of the members of the Society present at any meeting of the Society duly convened and held for the purpose. 3. The Society may be dissolved in accordance with the provisions of the Societies Registration Act after obtaining the previous consent of the Central Government in that behalf. 4. If upon the dissolution of the Society there shall remain, after the satisfaction of all its debts and liabilities any property whatsoever the same shall not be paid to or distributed among the members of the Society but it shall be lawful for the members to determine by majority of the votes of the members present at the time of dissolution of the Society that such property shall be given to the Central Government to be utilised for any of the purposes referred to in the Societies Registration Act.