

सत्यजित रे फिल्म एवं टेलीविजन संस्थान
Satyajit Ray Film & Television Institute
भारत सरकार के सूचना और प्रसारण मंत्रालय का एक शैक्षणिक संस्थान
An Academic Institute under the Ministry of I& B, Government of India
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Claim for Reimbursement of Newspaper Bills

(Refer: Ministry of Finance (Department of Expenditure) O.M.No.25(12)/EE.Coord-2018 dated 03.04.2018)

1. Name of the of the Applicant :
2. Designation :
3. Department :
4. Pay Level & Basic Pay :

I certify that I have spent Rs. _____ towards purchase of Newspaper(s) for the month of January, 20 ____ to June, 20 ____ / July, 20 ____ to December 20 ____
[only one option is to be ticked]

I further declare that (i) the newspaper(s) in respect of which reimbursement is claimed is / are purchased by me and (ii) the amount for which reimbursement is being claimed has actually been paid by me and has not / will not claimed by any other source.

Signature _____

Date _____

Name _____