

**SATYAJIT RAY FILM & TELEVISION INSTITUTE, KOLKATA****Recruitment Rules for the post of Director**

01.	Name of the post	:	Director
02.	No. of posts	:	01 (one)
03.	Classification	:	Group-'A' Non Ministerial
04.	Scale of pay	:	Pay Band PB 4 (i.e. Rs.37,400 – 67,000/-) with Grade Pay of Rs.10,000/-
05.	Whether Selection post or Non-selection post	:	N.A.
06.	Whether benefit of added years of service admissible under rule 30 of the CCS (Pension) Rules, 1972	:	N.A.
07.	Age limit for Direct Recruits	:	N.A.
08.	Educational & other qualifications required for direct recruits	:	N.A.
09.	Whether age & educational qualifications prescribed for direct recruits will apply in the case of promotees	:	N.A.
10.	Period of probation, if any	:	N.A.
11.	Method of recruitment whether by direct recruitment or by deputation / transfer and percentage of the vacancies to be filled by various methods	:	Deputation (including short term contract)/ Contract.
12.	In the case of recruitment by promotion / deputation / transfer grade from which promotion/ deputation/transfer to be made	:	<p><b><u>Deputation (including short term contract)</u></b> Officers of Central Government/State Government/Autonomous bodies/Statutory organizations/Semi-Govt. organizations.</p> <p>(a) (i) holding analogous post on regular basis</p> <p style="text-align: center;">OR</p> <p>(ii) with three years of regular service in the scale of pay of PB 4 (i.e. Rs.37,400 – 67,000/-) with Grade Pay of Rs.8,700/-</p> <p>(b) Possessing the following educational qualification and experience:</p> <p><b><u>Essential:</u></b> (i) Graduate from of a recognized University.</p> <p><b><u>Desirable:</u></b> (ii) Experience of managing or making personal contribution in one of the following areas:</p> <ul style="list-style-type: none"> <li>• Writing Stories/ Lyrics/ Screen Play/ Script for films or TV programmes</li> <li>• Editing of Film/ TV programmes</li> </ul>

		<ul style="list-style-type: none"> <li>• Production of Film/ TV programmes</li> <li>• Direction of film/plays/TV programmes</li> </ul> <p>Period of deputation including the period of deputation (including short term contract) in another ex-cadre post held immediately preceding this appointment in the same or some other organization/department of the Central Government shall ordinarily not exceed 5 years.</p> <p>The maximum age limit for appointment on deputation shall not exceed 56 years.</p> <p><b>Contract: As per the Standard Form of Contract</b>  <b>Essential:</b>  (i) Graduate from a recognized University.  (ii) Minimum 10 years experience in the field of Film /Electronic Media out of which minimum three years of experience in heading an Academic / Professional Institution /University /Department/ Organization of National repute.</p> <p><b>Desirable:</b>  (i) Being a film maker of repute  (ii) Having a post- graduate degree or diploma in cinema from a recognized University or Institute.  (iii) Having experience of teaching courses related to films /TV in a recognized University Institution</p> <p>Contract for a period of 3 years to be extended up to 6 years or 60 years of age, whichever is earlier.</p>
13.	If a DPC exists what is its composition (Search-cum-Selection Committee)	: Search-cum-Selection Committee of the Ministry of Information & Broadcasting consisting of :-  (1) Secretary, Ministry of I&B - Chairman (2) President of SRFTI Society and Chairman, Governing Council, SRFTI - Member (3) An outside Expert of eminence from the field of Film and Television to be nominated by Secretary, Ministry of I&B.  (The outside Expert should be of the level of Additional Secretary, if any serving officer is nominated)
14.	Circumstances in which UPSC is to be consulted in making recruitment	: N.A.

**Chairman, GC**

**SATYAJIT RAY FILM & TELEVISION INSTITUTE, KOLKATA****Recruitment Rules for the post of Dean**

01.	Name of the post	:	Dean
02.	No. of posts	:	One
03.	Classification	:	Gr. 'A'
04.	Pay Band and Grade Pay/Pay Scale	:	Pay Band PB 3- Rs.15600-39100 with Grade Pay of Rs.7600/-
05.	Whether Selection post or Non-selection post	:	Not applicable
06.	Age limit for Direct Recruitment	:	52 years  [Relaxable upto 56 years in case of exceptional candidates]  [Relaxable for Government servants (other than SRFTI employees) as per Govt. of India's extant orders. Same relaxation would also be admissible to the employees of Central/State Autonomous Bodies & Public Sector Enterprises]  [Upper age limit is not applicable for regular employees of SRFTI]  [For Contractual employees of SRFTI only, upper age limit is relaxable by the number of years of service rendered by them in SRFTI]
07.	Whether benefit of added years of service admissible under rule 30 of CCS (Pension) Rules 1972	:	Not applicable
08.	Educational & other qualifications required for direct recruits	:	<b>Essential</b> i) Degree of a recognized University or equivalent ii) Diploma from FTII/SRFTI or equivalent in Film or Television with specialization in Direction/ Production/ Editing/Sound Recording/M.P.P. iii) At least thirteen years professional experience as Film Director/ Sound Recordist/ Film Editor/ Cinematographer including two years of Administrative or Managerial experience in organization or institution of repute. <b>OR</b> i) Degree of a recognized University or equivalent ii) At least 15 years' professional experience as Film Director/ Sound Recordist/ Film Editor/ Cinematographer including 3 years of Administrative or Managerial experience in organization or institution of repute. <b>Desirable</b> i) Teaching experience ii) Good knowledge of Indian and International cinema
09.	Whether age & educational qualifications as prescribed for direct recruits will apply in the case of promotees	:	Does not arise
10.	Period of probation	:	2 years

11.	Method of recruitment whether by direct or by promotion or transfer and percentage of vacancies to be filled by various methods	:	Direct recruitment through open competitive examination or interview.
12.	In the case of recruitment by promotion/transfer, grades from which promotion to be made	:	Not applicable
13.	Constitution of departmental promotion/selection committee	:	1) Chairman of the Governing Council – Chairman 2) Joint Secretary (Films) in his capacity as a Member of the Governing Council 3) One or more prominent personalities from the world of Cinema to be nominated by the Chairman of the Governing Council on the recommendations of the Director, SRFTI 4) Director, SRFTI
14.	Circumstances in which UPSC is to be consulted in making recruitment	:	Not applicable

  
(Shankar Mohan)  
Director

**SATYAJIT RAY FILM & TELEVISION INSTITUTE, KOLKATA****Recruitment Rules for the post of Professor, Direction & Screen Play Writing**(As revised in the 52<sup>nd</sup> meeting of Governing Council held on 01.08.2014)

01.	Name of the post	:	Professor, Direction & Screen Play Writing
02.	No. of posts	:	01 (one)
03.	Classification	:	Gr. 'A'
04.	Pay Band and Grade Pay/Pay Scale	:	Pay Band PB-3 - Rs.15600-39100 with Grade Pay of Rs.7600/-
05.	Whether Selection post or Non-selection post	:	Selection
06.	Age limit for Direct Recruitment	:	<p>Not exceeding 52 years</p> <p>[Relaxable upto 56 years in case of exceptionally experienced candidate in the relevant field.]</p> <p>[Relaxable for Government servants (other than SRFTI employees) as per Govt. of India's extant orders. Same relaxation would also be admissible to the employees of Central/State Autonomous Bodies &amp; Public Sector Enterprises]</p> <p>[Upper age limit is not applicable for regular employees of SRFTI]</p> <p>[For Contractual employees of SRFTI only, upper age limit is relaxable by the number of years of service rendered by them in SRFTI]</p> <p>[In no case (excepting the regular employees of SRFTI) upper age limit should exceed 56 years]</p>
07.	Whether benefit of added years of service admissible under rule 30 of CCS (Pension) Rules 1972	:	Not applicable
08.	Educational & other qualifications required for direct recruits	:	<p><b>a) Essential:</b></p> <p>i) Degree of a recognized University;</p> <p>ii) Degree or POST GRADUATE Diploma in FILM DIRECTION from a recognized University or Institution of repute;</p> <p>iii) At least thirteen years' professional experience as Director &amp;/OR of teaching in a responsible capacity in an Organization or Institution OF RESPECTIVE FIELD.</p> <p style="text-align: center;">OR</p> <p>i) Master Degree in ARTS (preferably in THEATRE/ LITERATURE/ FILM STUDIES) from a recognized University / INSTITUTE;</p> <p>ii) At least fifteen years' professional experience as Film Director including five years teaching experience in a responsible capacity in an Organization or Institution of repute.</p> <p><b>b) Desirable:</b></p> <p>i) Administrative &amp;/or Managerial experience.</p> <p>ii) Knowledge of film AND TV media and latest Technical Developments in the field.</p> <p><b>(Candidates are required to produce evidence of professional work done)</b></p>

09.	Whether age & educational qualifications as prescribed for direct recruits will apply in the case of promotees	:	Age – No Essential qualification – Yes
10.	Period of probation	:	For direct recruitment - Two years For promotion – No probation
11.	Method of recruitment whether by direct or by promotion or transfer and percentage of vacancies to be filled by various methods	:	100% by promotion, failing which by deputation/direct recruitment through open competitive examination and/or interview.
12.	In the case of recruitment by promotion/transfer, grades from which promotion to be made	:	<b><u>Promotion:</u></b> Associate Professor, Direction and Associate Professor, Screen Play Writing with five years regular service in the grade.  <b><u>Deputation:</u></b> Officers under the Central/State Governments or central Autonomous organizations or Universities holding analogous posts or with at least 5 years regular service in the grade pay of Rs.6600/-, having essential educational and other qualifications and experience prescribed for direct recruits, are eligible to apply.  (The maximum age limit for appointment by deputation shall be not exceeding 56 years, as on the closing date of receipt of application).
13.	Constitution of departmental promotion/selection committee	:	(1) Director - Chairman (2) Dean, SRFTI (3) Two outside Experts of eminence from the relevant field to be nominated by Director, SRFTI.
14.	Circumstances in which UPSC is to be consulted in making recruitment	:	Not applicable

**(Sanjaya Pattanayak)**  
Director

**SATYAJIT RAY FILM & TELEVISION INSTITUTE, KOLKATA****Recruitment Rules for the post of Professor, Cinematography**(As revised in the 52<sup>nd</sup> meeting of Governing Council held on 01.08.2014)

01.	Name of the post	:	Professor, Cinematography
02.	No. of posts	:	01 (one)
03.	Classification	:	Gr. 'A'
04.	Pay Band and Grade Pay/Pay Scale	:	Pay Band PB-3 - Rs.15600-39100 with Grade Pay of Rs.7600/-
05.	Whether Selection post or Non-selection post	:	Selection
06.	Age limit for Direct Recruitment	:	<p>Not exceeding 52 years</p> <p>[Relaxable upto 56 years in case of exceptionally experienced candidate in the relevant field.]</p> <p>[Relaxable for Government servants (other than SRFTI employees) as per Govt. of India's extant orders. Same relaxation would also be admissible to the employees of Central/State Autonomous Bodies &amp; Public Sector Enterprises]</p> <p>[Upper age limit is not applicable for regular employees of SRFTI]</p> <p>[For Contractual employees of SRFTI only, upper age limit is relaxable by the number of years of service rendered by them in SRFTI]</p> <p>[In no case (excepting the regular employees of SRFTI) upper age limit should exceed 56 years]</p>
07.	Whether benefit of added years of service admissible under rule 30 of CCS (Pension) Rules 1972	:	Not applicable
08.	Educational & other qualifications required for direct recruits	:	<p><b>a) Essential:</b></p> <p>i) Degree of a recognized University;</p> <p>ii) Degree or POST GRADUATE Diploma in CINEMATOGRAPHY / MOTION PICTURE PHOTOGRAPHY from a recognized University or Institution of repute;</p> <p>iii) At least thirteen years' professional experience as Cinematographer &amp;/OR of teaching in a responsible capacity in an Organization or Institution of related field.</p> <p style="text-align: center;">OR</p> <p>i) Master Degree IN ARTS/ SCIENCE from a recognized University / INSTITUTE;</p> <p>ii) At least fifteen years' professional experience as Cinematographer including 5 years teaching experience in a responsible capacity in an Organization or Institution OF RESPECTIVE FIELD.</p> <p><b>b) Desirable:</b></p> <p>i) Administrative or Managerial experience;</p> <p>ii) Knowledge of film AND TV media and latest Technical Developments in the field.</p> <p><b>(Candidates are required to produce evidence of professional work done)</b></p>

09.	Whether age & educational qualifications as prescribed for direct recruits will apply in the case of promotees	:	Age – No Educational qualification – Yes
10.	Period of probation	:	Promotion- No probation Direct recruitment- Two years
11.	Method of recruitment whether by direct or by promotion or transfer and percentage of vacancies to be filled by various methods	:	100% by promotion, failing which by deputation/direct recruitment through open competitive examination and/or interview.
12.	In the case of recruitment by promotion/transfer, grades from which promotion to be made	:	<b><u>Promotion:</u></b> Associate Professor, Cinematography with five years' regular service in the grade.  <b><u>Deputation:</u></b> Officers under the Central/State Governments or central Autonomous organizations or Universities holding analogous posts or with at least 5 years regular service in the grade pay of Rs.6600/-, having essential educational and other qualifications and experience prescribed for direct recruits, are eligible to apply.  (The maximum age limit for appointment by deputation shall be not exceeding 56 years, as on the closing date of receipt of application).
13.	Constitution of departmental promotion/selection committee	:	(1) Director - Chairman (2) Dean, SRFTI (3) Two outside Experts of eminence from the relevant field to be nominated by Director, SRFTI.
14.	Circumstances in which UPSC is to be consulted in making recruitment	:	Not applicable

**(Sanjaya Pattanayak)**  
**Director**



**SATYAJIT RAY FILM & TELEVISION INSTITUTE, KOLKATA****Recruitment Rules for the post of Professor, Editing**(As revised in the 52<sup>nd</sup> meeting of Governing Council held on 01.08.2014)

01.	Name of the post	:	Professor, Editing
02.	No. of posts	:	01 (one)
03.	Classification	:	Gr. 'A'
04.	Pay Band and Grade Pay/Pay Scale	:	Pay Band PB-3 - Rs.15600-39100 with Grade Pay of Rs.7600/-
05.	Whether Selection post or Non-selection post	:	Selection
06.	Age limit for Direct Recruitment	:	<p>Not exceeding 52 years</p> <p>[Relaxable upto 56 years in case of exceptionally experienced candidate in the relevant field.]</p> <p>[Relaxable for Government servants (other than SRFTI employees) as per Govt. of India's extant orders. Same relaxation would also be admissible to the employees of Central/State Autonomous Bodies &amp; Public Sector Enterprises]</p> <p>[Upper age limit is not applicable for regular employees of SRFTI]</p> <p>[For Contractual employees of SRFTI only, upper age limit is relaxable by the number of years of service rendered by them in SRFTI]</p> <p>[In no case (excepting the regular employees of SRFTI) upper age limit should exceed 56 years]</p>
07.	Whether benefit of added years of service admissible under rule 30 of CCS (Pension) Rules 1972	:	Not applicable
08.	Educational & other qualifications required for direct recruits	:	<p>a) <u>Essential:</u></p> <p>i) Degree of a recognized University;</p> <p>ii) Degree or POST GRADUATE Diploma in EDITING from a recognized University or Institution of repute;</p> <p>iii) At least thirteen years' professional experience as Editor &amp;/OR of teaching in a responsible capacity in an Organization or Institution OF RESPECTIVE FIELD.</p> <p style="text-align: center;">OR</p> <p>i) Master Degree IN ARTS (preferably in LITERATURE/ THEATRE/ FILM STUDIES) from a recognized University / INSTITUTE;</p> <p>ii) At least fifteen years' professional experience as Editor including 5 years teaching in a responsible capacity in an Organization or Institution OF RESPECTIVE FIELD</p> <p><b>b) <u>Desirable:</u></b></p> <p>i) Administrative or Managerial experience;</p> <p>ii) Knowledge of FILM AND TV MEDIA and latest Technical Developments in the field.</p> <p><b>(Candidates are required to produce evidence of professional work done)</b></p>

09.	Whether age & educational qualifications as prescribed for direct recruits will apply in the case of promotees	:	Age –No Essential Qualification-Yes
10.	Period of probation	:	Direct recruitment - Two years Promotion – No probation
11.	Method of recruitment whether by direct or by promotion or transfer and percentage of vacancies to be filled by various methods	:	100% by promotion, failing which by deputation/direct recruitment through open competitive examination and/or interview.
12.	In the case of recruitment by promotion/transfer, grades from which promotion to be made	:	<b><u>Promotion:</u></b> Associate Professor, Editing with five years regular service in the grade.  <b><u>Deputation:</u></b> Officers under the Central/State Governments or central Autonomous organizations or Universities holding analogous posts or with at least 5 years regular service in the grade pay of Rs.6600/-, having essential educational and other qualifications and experience prescribed for direct recruits, are eligible to apply.  (The maximum age limit for appointment by deputation shall be not exceeding 56 years, as on the closing date of receipt of application).
13.	Constitution of departmental promotion/selection committee	:	(1) Director - Chairman (2) Dean, SRFTI (3) Two outside Experts of eminence from the relevant field to be nominated by Director, SRFTI.
14.	Circumstances in which UPSC is to be consulted in making recruitment	:	Not applicable

**(Sanjaya Pattanayak)**  
Director

**SATYAJIT RAY FILM & TELEVISION INSTITUTE, KOLKATA****Recruitment Rules for the post of Professor, Sound Recording & Design**(As revised in the 52<sup>nd</sup> meeting of Governing Council held on 01.08.2014)

01.	Name of the post	:	Professor, Sound Recording & Design
02.	No. of posts	:	01 (one)
03.	Classification	:	Gr. 'A'
04.	Pay Band and Grade Pay/Pay Scale	:	Pay Band PB-3 - Rs.15600-39100 with Grade Pay of Rs.7600/-
05.	Whether Selection post or Non-selection post	:	Selection
06.	Age limit for Direct Recruitment	:	<p>Not exceeding 52 years</p> <p>[Relaxable upto 56 years in case of exceptionally experienced candidate in the relevant field.]</p> <p>[Relaxable for Government servants (other than SRFTI employees) as per Govt. of India's extant orders. Same relaxation would also be admissible to the employees of Central/State Autonomous Bodies &amp; Public Sector Enterprises]</p> <p>[Upper age limit is not applicable for regular employees of SRFTI]</p> <p>[For Contractual employees of SRFTI only, upper age limit is relaxable by the number of years of service rendered by them in SRFTI]</p> <p>[In no case (excepting the regular employees of SRFTI) upper age limit should exceed 56 years]</p>
07.	Whether benefit of added years of service admissible under rule 30 of CCS (Pension) Rules 1972	:	Not applicable
08.	Educational & other qualifications required for direct recruits	:	<p>a) <b>Essential:</b></p> <p>i) Degree of a recognized University;</p> <p>ii) Degree or POST GRADUATE Diploma in AUDIOGRAPHY/ SOUND RECORDING / ENGINEERING from a recognized University or Institution of repute;</p> <p>iii) At least thirteen years' professional experience as Sound Recordist and/or teaching in a responsible capacity in an Organization or Institution of respective field</p> <p style="text-align: center;">OR</p> <p>i) Master Degree IN SCIENCE (preferably in physics/ acoustics/ electronics) from a recognized University / INSTITUTE;</p> <p>ii) At least fifteen years' professional experience as Sound Recordist including 5 years teaching experience in a responsible capacity in an Organization or Institution OF RESPECTIVE FIELD.</p> <p><b>(b) Desirable:</b></p> <p>i) Administrative or Managerial experience.</p> <p>ii) Knowledge of FILM AND TV MEDIA and latest Technical Developments in the field.</p> <p><b>(Candidates are required to produce evidence of professional work done)</b></p>

09.	Whether age & educational qualifications as prescribed for direct recruits will apply in the case of promotees	:	Age – No Essential qualifications – Yes
10.	Period of probation	:	Promotion- No probation Direct Recruitment- Two years
11.	Method of recruitment whether by direct or by promotion or transfer and percentage of vacancies to be filled by various methods	:	100% by promotion, failing which by deputation/direct recruitment through open competitive examination and/or interview.
12.	In the case of recruitment by promotion/transfer, grades from which promotion to be made	:	<b><u>Promotion:</u></b> Associate Professor, Sound Recording & Design with five years' regular service in the grade. <b><u>Deputation:</u></b> Officers under the Central/State Governments or central Autonomous organizations or Universities holding analogous posts or with at least 5 years regular service in the grade pay of Rs.6600/-, having essential educational and other qualifications and experience prescribed for direct recruits, are eligible to apply.  (The maximum age limit for appointment by deputation shall be not exceeding 56 years, as on the closing date of receipt of application).
13.	Constitution of departmental promotion/selection committee	:	(1) Director - Chairman (2) Dean, SRFTI (3) Two outside Experts of eminence from the relevant field to be nominated by Director, SRFTI.
14.	Circumstances in which UPSC is to be consulted in making recruitment	:	Not applicable

**(Sanjaya Pattanayak)**  
Director

**SATYAJIT RAY FILM & TELEVISION INSTITUTE, KOLKATA****Recruitment Rules for the post of Professor, Animation**(As revised in the 52<sup>nd</sup> meeting of Governing Council held on 01.08.2014)

01.	Name of the post	:	Professor, Animation
02.	No. of posts	:	01 (one)
03.	Classification	:	Gr. 'A'
04.	Pay Band and Grade Pay/Pay Scale	:	Pay Band PB-3 - Rs.15600-39100 with Grade Pay of Rs.7600/-
05.	Whether Selection post or Non-selection post	:	Selection
06.	Age limit for Direct Recruits	:	Not exceeding 52 years  [Relaxable upto 56 years in case of exceptionally experienced candidate in the relevant field.]
07.	Whether benefit of added years of service admissible under rule 30 of CCS (Pension) Rules 1972	:	Not applicable
08.	Educational & other qualifications required for direct recruits	:	<p><b>a) Essential:</b></p> <p>i) Degree from a recognized University/institution;</p> <p>ii) Post Graduate Degree or Diploma in Animation from a recognized University or Institution of repute;</p> <p>iii) At least thirteen years' professional experience &amp;/OR teaching in the field of Animation in an Organization or Institution engaged with training or production.</p> <p style="text-align: center;">OR</p> <p>i) Master Degree in FINE ARTS (preferably in Applied Art/ Computer Animation) from a recognized University/institution;</p> <p>ii) At least fifteen years' professional experience and/or teaching experience of Animation in a responsible capacity in an Organization or Institution OF RELATED FIELD.</p> <p><b>b) Desirable:</b></p> <p>i) Administrative or Managerial experience</p> <p>ii) Expertise in latest technical &amp; curricular development in the field,</p> <p><b>(Candidates are required to produce evidence of teaching, case studies &amp; portfolio of independent creative samples)</b></p>
09.	Whether age & educational qualifications as prescribed for direct recruits will apply in the case of promotees	:	Age – No Educational qualification – Yes
10.	Period of probation, if any	:	Promotion - No probation Direct recruitment - Two years
11.	Method of recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods	:	100% by promotion, failing which by deputation/direct recruitment through open competitive examination and/or interview.

12.	In the case of recruitment by promotion/deputation/ absorption, grades from which promotion/ deputation/ absorption to be made	: <b>Promotion:</b> Associate Professor, Animation with five years' regular service in the grade.  <b>Deputation:</b> Officers under the Central/State Governments or central Autonomous organizations or Universities holding analogous posts or with at least 5 years regular service in the grade pay of Rs.6600/-, having essential educational and other qualifications and experience prescribed for direct recruits, are eligible to apply.
13.	Constitution of departmental promotion/selection committee	: (1) Director - Chairman (2) Dean, SRFTI (3) Two outside Experts of eminence from the relevant field to be nominated by Director, SRFTI.
14.	Circumstances in which UPSC is to be consulted in making recruitment	: Not applicable

**(Sanjaya Pattanayak)**  
**Director**

**SATYAJIT RAY FILM & TELEVISION INSTITUTE, KOLKATA****Recruitment Rules for the post of Professor, Producing for Film & Television**(As revised in the 52<sup>nd</sup> meeting of Governing Council held on 01.08.2014)

01.	Name of the post	:	Professor, Producing for Film & Television
02.	No. of posts	:	01 (one)
03.	Classification	:	Gr. 'A'
04.	Pay Band and Grade Pay/Pay Scale	:	Pay Band PB-3 - Rs.15600-39100 with Grade Pay of Rs.7600/-
05.	Whether Selection post or Non-selection post	:	Selection
06.	Age limit for Direct Recruits	:	Not exceeding 52 years  [Relaxable upto 56 years in case of exceptionally experienced candidate in the relevant field.]
07.	Whether benefit of added years of service admissible under rule 30 of CCS (Pension) Rules 1972	:	Not applicable
08.	Educational & other qualifications required for direct recruits	:	<p><b>a) Essential:</b></p> <p>i) Degree of a recognized University;</p> <p>ii) Degree or POST GRADUATE Diploma or equivalent in Film or Television Direction /Production from a recognized University or Institution of repute;</p> <p>iii) At least thirteen years' professional experience and/or teaching in a responsible capacity in an Organization or Institution of Respective Field</p> <p style="text-align: center;">OR</p> <p>i) Master Degree in MANAGEMENT of a recognized University / INSTITUTE;</p> <p>ii) At least fifteen years' professional experience and/or teaching in a responsible capacity in an Organization or Institution in the relevant field.</p> <p><b>b) Desirable:</b></p> <p>i) Administrative or Managerial experience;</p> <p>ii) Knowledge of film and TV media and latest trend of promotion / marketing Developments in the field.</p> <p><b>(Candidates are required to produce evidence of professional work done)</b></p>
09.	Whether age & educational qualifications as prescribed for direct recruits will apply in the case of promotees	:	Age – No Essential qualification – Yes
10.	Period of probation, if any	:	Promotion – No probation Direct Recruitment - Two years
11.	Method of recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods	:	100% by promotion, failing which by deputation/direct recruitment through open competitive examination and/or interview.

12.	In the case of recruitment by promotion/deputation/ absorption, grades from which promotion/ deputation/ absorption to be made	: <b>Promotion:</b> Associate Professor, Producing for Film & Television with five years' regular service in the grade.  <b>Deputation:</b> Officers under the Central/State Governments or central Autonomous organizations or Universities holding analogous posts or with at least 5 years regular service in the grade pay of Rs.6600/-, having essential educational and other qualifications and experience prescribed for direct recruits, are eligible to apply.  (The maximum age limit for appointment by deputation shall be not exceeding 56 years, as on the closing date of receipt of application).
13.	Constitution of departmental promotion/selection committee	: (1) Director - Chairman (2) Dean, SRFTI (3) Two outside Experts of eminence from the relevant field to be nominated by Director, SRFTI.
14.	Circumstances in which UPSC is to be consulted in making recruitment	: Not applicable

**(Sanjaya Pattanayak)**  
Director



**SATYAJIT RAY FILM & TELEVISION INSTITUTE, KOLKATA****Recruitment Rules for the post of Associate Professor, Direction**(As revised in the 52<sup>nd</sup> meeting of Governing Council held on 01.08.2014)

01.	Name of the post	:	Associate Professor, Direction
02.	No. of posts	:	One
03.	Classification	:	Gr. 'A'
04.	Pay Band and Grade Pay/Pay Scale	:	Pay Band PB 3- Rs.15600-39100 with Grade Pay of Rs.6600/-
05.	Whether Selection post or Non-selection post	:	Selection
06.	Age limit for Direct Recruitment	:	42 years Relaxable upto 47 years in case of exceptional candidates  [Relaxable for Government servants (other than SRFTI employees) as per Govt. of India's extant orders. Same relaxation would also be admissible to the employees of Central/State Autonomous Bodies & Public Sector Enterprises]  [Upper age limit is not applicable for regular employees of SRFTI]  [For Contractual employees of SRFTI only, upper age limit is relaxable by the number of years of service rendered by them in SRFTI]
07.	Whether benefit of added years of service admissible under rule 30 of CCS (Pension) Rules 1972	:	Not applicable
08.	Educational & other qualifications required for direct recruits	:	a) <b>Essential</b> i) Degree of a recognized University ii) Degree or Post Graduate Diploma in Film Direction/ Production or equivalent from a recognized University or Institute iii) At least eight years professional experience as film director and/or teaching experience in Film Direction in reputed organization or institution  b) <b>Desirable</b> i) Post-graduate teaching experience in film direction in institute/organization of repute.  <b>(Candidates are required to produce evidence of professional work done)</b>
09.	Whether age & educational qualifications as prescribed for direct recruits will apply in the case of promotees	:	Age- No Essential qualification- Yes
10.	Period of probation	:	Promotion- No probation Direct Recruitment- 2 years
11.	Method of recruitment whether by direct or by promotion or transfer and percentage of vacancies to be filled by various methods	:	100% by promotion, failing which by Direct recruitment through open competitive examination or interview.

12.	In the case of recruitment by promotion/transfer, grades from which promotion to be made	:	<b>Promotion:</b> Assistant Professor, Direction and Assistant Professor, Direction & Film History with five years' regular service in the grade.
13.	Constitution of departmental promotion/selection committee	:	1) Director, SRFTI 2) Dean, SRFTI 3) Professor, Direction & SPW, SRFTI 4) One or more outside Experts of eminence from the relevant field to be nominated by Director, SRFTI.
14.	Circumstances in which UPSC is to be consulted in making recruitment	:	Not applicable

**(Sanjaya Pattanayak)**  
**Director**

**SATYAJIT RAY FILM & TELEVISION INSTITUTE, KOLKATA****Recruitment Rules for the post of Associate Professor, Screen Play Writing**(As revised in the 52<sup>nd</sup> meeting of Governing Council held on 01.08.2014)

01.	Name of the post	:	Associate Professor, Screen Play Writing
02.	No. of posts	:	01 (one)
03.	Classification	:	Gr. 'A'
04.	Pay Band and Grade Pay/Pay Scale	:	Pay Band PB-3 - Rs.15600-39100 with Grade Pay of Rs.6600/-
05.	Whether Selection post or Non-selection post	:	Not applicable
06.	Age limit for Direct Recruitment	:	<p>Not exceeding 42 years</p> <p>[Relaxable upto 47 years in case of exceptionally experienced candidate in the relevant field.]</p> <p>[Relaxable for Government servants (other than SRFTI employees) as per Govt. of India's extant orders. Same relaxation would also be admissible to the employees of Central/State Autonomous Bodies &amp; Public Sector Enterprises]</p> <p>[Upper age limit is not applicable for regular employees of SRFTI]</p> <p>[For Contractual employees of SRFTI only, upper age limit is relaxable by the number of years of service rendered by them in SRFTI]</p>
07.	Whether benefit of added years of service admissible under rule 30 of CCS (Pension) Rules 1972	:	Not applicable
08.	Educational & other qualifications required for direct recruits	:	<p>a) <u>Essential:</u></p> <p>i) Degree of a recognized University;</p> <p>ii) Degree or post graduate Diploma or equivalent in Film Direction/Screenplay Writing from a recognized University or Institution;</p> <p>iii) At least eight years' professional experience as a Script Writer for films and/or eight years' experience of teaching script writing for films in an Institution or Organisation of repute</p> <p>b) <u>Desirable:</u></p> <p>i) Teaching experience;</p> <p>ii) Good knowledge of Indian/International Cinema.</p> <p><b>(Candidates are required to produce evidence of professional work done)</b></p>
09.	Whether age & educational qualifications as prescribed for direct recruits will apply in the case of promotees	:	Not applicable
10.	Period of probation	:	Two years

11.	Method of recruitment whether by direct or by promotion or transfer and percentage of vacancies to be filled by various methods	:	Direct Recruitment through open competitive examination and/or interview.
12.	In the case of recruitment by promotion/transfer, grades from which promotion to be made	:	Not applicable
13.	Constitution of departmental promotion/selection committee	:	1) Director, SRFTI 2) Dean, SRFTI 3) Professor, Direction & SPW, SRFTI 4) One or more outside Experts of eminence from the relevant field to be nominated by Director, SRFTI.
14.	Circumstances in which UPSC is to be consulted in making recruitment	:	Not applicable

**(Sanjaya Pattanayak)**  
**Director**

**SATYAJIT RAY FILM & TELEVISION INSTITUTE, KOLKATA****Recruitment Rules for the post of Associate Professor, Cinematography**(As revised in the 52<sup>nd</sup> meeting of Governing Council held on 01.08.2014)

01.	Name of the post	:	Associate Professor, Cinematography
02.	No. of posts	:	One
03.	Classification	:	Gr. 'A'
04.	Pay Band and Grade Pay/Pay Scale	:	Pay Band PB 3- Rs.15600-39100 with Grade Pay of Rs.6600/-
05.	Whether Selection post or Non-selection post	:	Selection
06.	Age limit for Direct Recruitment	:	42 years Relaxable upto 47 years in case of exceptional candidates  [Relaxable for Government servants (other than SRFTI employees) as per Govt. of India's extant orders. Same relaxation would also be admissible to the employees of Central/State Autonomous Bodies & Public Sector Enterprises]  [Upper age limit is not applicable for regular employees of SRFTI]  [For Contractual employees of SRFTI only, upper age limit is relaxable by the number of years of service rendered by them in SRFTI]
07.	Whether benefit of added years of service admissible under rule 30 of CCS (Pension) Rules 1972	:	Not applicable
08.	Educational & other qualifications required for direct recruits	:	a) <b>Essential</b> i) Degree of a recognized University ii) Degree or Post Graduate Diploma in Motion Picture Photography or Cinematography from a recognized University or Institute iii) At least eight years professional experience as Motion Picture Photographer or Cinematographer and/or teaching experience in Motion Picture Photography or Cinematography in an organization or institution of repute.  b) <b>Desirable</b> i) Post-graduate teaching experience in Motion Picture Photography or Cinematography in reputed institute/Organisation  <b>(Candidates are required to produce evidence of professional work done)</b>
09.	Whether age & educational qualifications as prescribed for direct recruits will apply in the case of promotees	:	Age – No Essential qualification - Yes
10.	Period of probation	:	Promotion- No probation Direct Recruitment- Two years

11.	Method of recruitment whether by direct or by promotion or transfer and percentage of vacancies to be filled by various methods	:	100% promotion, failing which by Direct recruitment through open competitive examination or interview.
12.	In the case of recruitment by promotion/transfer, grades from which promotion to be made	:	<b>Promotion:</b> Assistant Professor, Cinematography with five years' regular service in the grade.
13.	Constitution of departmental promotion/selection committee	:	1) Director, SRFTI 2) Dean, SRFTI 3) Professor, Cinematography, SRFTI 4) One or more outside Experts of eminence from the relevant field to be nominated by Director, SRFTI.
14.	Circumstances in which UPSC is to be consulted in making recruitment	:	Not applicable

**(Sanjaya Pattanayak)**  
Director

**SATYAJIT RAY FILM & TELEVISION INSTITUTE, KOLKATA****Recruitment Rules for the post of Associate Professor, Editing**(As revised in the 52<sup>nd</sup> meeting of Governing Council held on 01.08.2014)

01.	Name of the post	:	Associate Professor, Editing
02.	No. of posts	:	One
03.	Classification	:	Gr. 'A'
04.	Pay Band and Grade Pay/Pay Scale	:	Pay Band PB 3- Rs.15600-39100 with Grade Pay of Rs.6600/-
05.	Whether Selection post or Non-selection post	:	Selection
06.	Age limit for Direct Recruitment	:	42 years  Relaxable up to 47 years in case of exceptional candidates  [Relaxable for Government servants (other than SRFTI employees) as per Govt. of India's extant orders. Same relaxation would also be admissible to the employees of Central/State Autonomous Bodies & Public Sector Enterprises]  [Upper age limit is not applicable for regular employees of SRFTI]  [For Contractual employees of SRFTI only, upper age limit is relaxable by the number of years of service rendered by them in SRFTI]
07.	Whether benefit of added years of service admissible under rule 30 of CCS (Pension) Rules 1972	:	Not applicable
08.	Educational & other qualifications required for direct recruits	:	a) <b>Essential</b> i) Degree of a recognized University ii) Degree or Post Graduate Diploma in Film Editing from a recognized University or Institute iii) At least eight years professional experience as Film/Video Editor and/or teaching experience in Film / Video Editing in an organization or institution of repute.  <b>(Candidates are required to produce evidence of professional work done)</b>  b) <b>Desirable</b> i) Post-graduate teaching experience in Film Editing in reputed institute/Organisation
09.	Whether age & educational qualifications as prescribed for direct recruits will apply in the case of promotees	:	Age – No Essential qualification - Yes
10.	Period of probation	:	Direct recruitment - Two years Promotion – No probation

11.	Method of recruitment whether by direct or by promotion or transfer and percentage of vacancies to be filled by various methods	:	100% by promotion, failing which by Direct recruitment through open competitive examination or interview.
12.	In the case of recruitment by promotion/transfer, grades from which promotion to be made	:	<b>Promotion:</b> Assistant Professor, Editing (Films) and Assistant Professor, Editing (Digital) with five years' regular service in the grade.
13.	Constitution of departmental promotion/selection committee	:	1) Director, SRFTI 2) Dean, SRFTI 3) Professor, Editing, SRFTI 4) One or more outside Experts of eminence from the relevant field to be nominated by Director, SRFTI.
14.	Circumstances in which UPSC is to be consulted in making recruitment	:	Not applicable

**(Sanjaya Pattanayak)**  
**Director**



**SATYAJIT RAY FILM & TELEVISION INSTITUTE, KOLKATA****Recruitment Rules for the post of Associate Professor, Sound Recording & Design**(As revised in the 52<sup>nd</sup> meeting of Governing Council held on 01.08.2014)

01.	Name of the post	:	Associate Professor, Sound Recording & Design
02.	No. of posts	:	One
03.	Classification	:	Gr. 'A'
04.	Pay Band and Grade Pay/Pay Scale	:	Pay Band PB 3- Rs.15600-39100 with Grade Pay of Rs.6600/-
05.	Whether Selection post or Non-selection post	:	Selection
06.	Age limit for Direct Recruitment	:	42 years  Relaxable upto 47 years in case of exceptional candidates  [Relaxable for Government servants (other than SRFTI employees) as per Govt. of India's extant orders. Same relaxation would also be admissible to the employees of Central/State Autonomous Bodies & Public Sector Enterprises]  [Upper age limit is not applicable for regular employees of SRFTI]  [For Contractual employees of SRFTI only, upper age limit is relaxable by the number of years of service rendered by them in SRFTI]
07.	Whether benefit of added years of service admissible under rule 30 of CCS (Pension) Rules 1972	:	Not applicable
08.	Educational & other qualifications required for direct recruits	:	a) <b>Essential</b> i) Degree of a recognized University ii) Degree or Post Graduate Diploma in Sound Recording and/or Sound Engineering from a recognized University or Institute iii) At least eight years professional experience as Sound Recordist and/or Sound Engineer and/or teaching experience in Sound Recording and/or Sound Engineering in an organization or institution of repute.  <b>(Candidates are required to produce evidence of professional work done)</b>  b) <b>Desirable</b> i) Post-graduate teaching experience in Sound Recording and/or Sound Engineering in reputed institute/organization
09.	Whether age & educational qualifications as prescribed for direct recruits will apply in the case of promotees	:	Age – No Essential Qualification-Yes
10.	Period of probation	:	Promotion – No probation Direct Recruitment - Two years

11.	Method of recruitment whether by direct or by promotion or transfer and percentage of vacancies to be filled by various methods	:	100% by promotion, failing which by Direct recruitment through open competitive examination or interview.
12.	In the case of recruitment by promotion/transfer, grades from which promotion to be made	:	<b>Promotion:</b> Assistant Professor, Sound Recording & Design and Assistant Professor (Media Audio) with five years' regular service in the grade.
13.	Constitution of departmental promotion/selection committee	:	1) Director, SRFTI 2) Dean, SRFTI 3) Professor, Sound Recording & Design, SRFTI 4) One or more outside Experts of eminence from the relevant field to be nominated by Director, SRFTI.
14.	Circumstances in which UPSC is to be consulted in making recruitment	:	Not applicable

**(Sanjaya Pattanayak)**  
Director

**SATYAJIT RAY FILM & TELEVISION INSTITUTE, KOLKATA****Recruitment Rules for the post of Associate Professor, Animation**(As revised in the 52<sup>nd</sup> meeting of Governing Council held on 01.08.2014)

01.	Name of the post	:	Associate Professor, Animation
02.	No. of posts	:	01 (one)
03.	Classification	:	Gr. 'A'
04.	Pay Band and Grade Pay/Pay Scale	:	Pay Band PB-3 - Rs.15600-39100 with Grade Pay of Rs.6600/-
05.	Whether Selection post or Non-selection post	:	Selection
06.	Age limit for Direct Recruitment	:	Not exceeding 42 years  [Relaxable upto 47 years in case of exceptionally experienced candidate in the relevant field.]
07.	Whether benefit of added years of service admissible under rule 30 of CCS (Pension) Rules 1972	:	Not applicable
08.	Educational & other qualifications required for direct recruits	:	<p><b>a) Essential:</b></p> <p>i) Degree from a recognized University/Institution;  ii) Post Graduate Degree or Diploma in Animation from a recognized University or Institution;  iii) At least eight years' professional experience &amp;/OR teaching in the field of Animation in a responsible capacity in an Organization or Institution engaged with Training/ Production.</p> <p style="text-align: center;">OR</p> <p>i) Master Degree IN FINE ARTS (preferably in Applied Art/ Computer Animation) from a recognized University/institute;  ii) At least ten years' professional experience of Animation and/or of teaching experience in a responsible capacity in an Organization or Institution engaged with Training/ Production.</p> <p><b>b) Desirable:</b></p> <p>i) Expertise in latest technical &amp; curricular developments in the field.</p> <p><b>(Candidates are required to produce evidence of teaching, case studies&amp; portfolio of independent creative samples)</b></p>
09.	Whether age & educational qualifications as prescribed for direct recruits will apply in the case of promotees	:	Age – No Essential qualification – Yes
10.	Period of probation	:	Promotion – No probation Direct Recruitment - Two years
11.	Method of recruitment whether by direct or by promotion or transfer and percentage of vacancies to be filled by various methods	:	100% by promotion, failing which by Direct Recruitment through open competitive examination and/or interview.

12.	In the case of recruitment by promotion/transfer, grades from which promotion to be made	: <b>Promotion:</b> Assistant Professor, Animation with five years' regular service in the grade.
13.	Constitution of departmental promotion/selection committee	: 1) Director, SRFTI 2) Dean, SRFTI 3) Professor, Animation, SRFTI 4) One or more outside Experts of eminence from the relevant field to be nominated by Director, SRFTI.
14.	Circumstances in which UPSC is to be consulted in making recruitment	: Not applicable

**(Sanjaya Pattanayak)**  
**Director**

**SATYAJIT RAY FILM & TELEVISION INSTITUTE, KOLKATA****Recruitment Rules for the post of Associate Professor, Producing for Film & Television**(As revised in the 52<sup>nd</sup> meeting of Governing Council held on 01.08.2014)

01.	Name of the post	:	Associate Professor, Producing for Film & Television
02.	No. of posts	:	01 (one)
03.	Classification	:	Gr. 'A'
04.	Pay Band and Grade Pay/Pay Scale	:	Pay Band PB-3 - Rs.15600-39100 with Grade Pay of Rs.6600/-
05.	Whether Selection post or Non-selection post	:	Selection
06.	Age limit for Direct Recruitment	:	Not exceeding 42 years  [Relaxable upto 47 years in case of exceptionally experienced candidate in the relevant field]
07.	Whether benefit of added years of service admissible under rule 30 of CCS (Pension) Rules 1972	:	Not applicable
08.	Educational & other qualifications required for direct recruits	:	<p><b>a) Essential:</b></p> <p>i i) Degree of a recognized University;</p> <p>ii) Degree or Post Graduate Diploma or equivalent in Film or Television Direction/Production from a recognized University or Institute;</p> <p>iii) At least eight years' professional experience on Film Production &amp;/OR teaching experience in an Organization or Institution of repute.</p> <p style="text-align: center;">OR</p> <p>i) Master Degree in MANAGEMENT of a recognized University / INSTITUTE;</p> <p>ii) At least Ten years' professional and/or teaching experience in a responsible capacity in an Organization or Institution OF RESPECTIVE FIELD.</p> <p><b>b) Desirable:</b></p> <p>i) Good knowledge in Film and TV medium in India and abroad.</p> <p><b>(Candidates are required to produce evidence of professional work done)</b></p>
09.	Whether age & educational qualifications as prescribed for direct recruits will apply in the case of promotees	:	No
10.	Period of probation	:	Promotion – No probation Direct Recruitment-Two years
11.	Method of recruitment whether by direct or by promotion or transfer and percentage of vacancies to be filled by various methods	:	100% by Promotion, failing which by Direct Recruitment through open competitive examination and/or interview.

12.	In the case of recruitment by promotion/transfer, grades from which promotion to be made	: <b>Promotion:</b> Assistant Professor, Producing for Film & Television and Assistant Professor, E-TV Production with five years' regular service in the grade.
13.	Constitution of departmental promotion/selection committee	: (1) Director- Chairman. (2) Dean (3) Professor, Producing for Film & Television (4) One or more outside Experts of eminence from the relevant field to be nominated by Director, SRFTI.
14.	Circumstances in which UPSC is to be consulted in making recruitment	: Not applicable

**(Sanjaya Pattanayak)**  
**Director**

**SATYAJIT RAY FILM & TELEVISION INSTITUTE, KOLKATA****Recruitment Rules for the post of Associate Professor, TV Engineering**(As revised in the 52<sup>nd</sup> meeting of Governing Council held on 01.08.2014)

01.	Name of the post	:	Associate Professor, TV Engineering
02.	No. of posts	:	01 (one)
03.	Classification	:	Gr. 'A'
04.	Pay Band and Grade Pay/Pay Scale	:	Pay Band PB-3 - Rs.15600-39100 with Grade Pay of Rs.6600/-
05.	Whether Selection post or Non-selection post	:	Selection
06.	Age limit for Direct Recruitment	:	<p>Not exceeding 42 years</p> <p>[Relaxable upto 47 years in case of exceptionally experienced candidate in the relevant field.]</p> <p>[Relaxable for Government servants (other than SRFTI employees) as per Govt. of India's extant orders. Same relaxation would also be admissible to the employees of Central/State Autonomous Bodies &amp; Public Sector Enterprises]</p> <p>[Upper age limit is not applicable for regular employees of SRFTI]</p> <p>[For Contractual employees of SRFTI only, upper age limit is relaxable by the number of years of service rendered by them in SRFTI]</p>
07.	Whether benefit of added years of service admissible under rule 30 of CCS (Pension) Rules 1972	:	Not applicable
08.	Educational & other qualifications required for direct recruits	:	<p><b>a) Essential:</b></p> <p>i) Master Degree in Science (with physics having specialization in Electronics/ telecommunication) of a recognized university.</p> <p>ii) At least eight years professional experience &amp;/OR teaching of TV technical operations and maintenance in responsible capacity in an Institution or Organisation of repute.</p> <p><b>b) Desirable:</b></p> <p>i) Good knowledge of Film and TV medium in India and abroad.</p> <p><b>(Candidates are required to produce evidence of professional work done)</b></p>
09.	Whether age & educational qualifications as prescribed for direct recruits will apply in the case of promotees	:	Age – No Educational qualification – Yes
10.	Period of probation	:	Direct recruitment - Two years Promotion – No probation

11.	Method of recruitment whether by direct or by promotion or transfer and percentage of vacancies to be filled by various methods	:	100% by promotion, failing which by Direct Recruitment through open competitive examination and/or interview.
12.	In the case of recruitment by promotion/transfer, grades from which promotion to be made	:	<b>Promotion:</b> Assistant Professor, TV Technical Operations with five years' regular service in the grade.
13.	Constitution of departmental promotion/selection committee	:	(1) Director – Chairman. (2) Dean (3) Nominee of DDG, Doordarshan, Kolkata (4) One or more outside Experts of eminence from the relevant field to be nominated by Director, SRFTI.
14.	Circumstances in which UPSC is to be consulted in making recruitment	:	Not applicable

**(Sanjaya Pattanayak)**  
Director



**SATYAJIT RAY FILM & TELEVISION INSTITUTE, KOLKATA****Recruitment Rules for the post of Registrar**

01.	Name of the post	:	Registrar
02.	No. of posts	:	One
03.	Classification	:	Gr. 'A'
04.	Pay Band and Grade Pay/Pay Scale	:	Pay Band PB 3- Rs.15600-39100 with Grade Pay of Rs.6600/-
05.	Whether Selection post or Non-selection post	:	Not applicable
06.	Age limit for Direct Recruitment	:	Does not arise
07.	Whether benefit of added years of service admissible under rule 30 of CCS (Pension) Rules 1972	:	Not applicable
08.	Educational & other qualifications required for direct recruits	:	Does not arise
09.	Whether age & educational qualifications as prescribed for direct recruits will apply in the case of promotees	:	Does not arise
10.	Period of probation	:	Not applicable
11.	Method of recruitment whether by direct recruitment or by promotion or by deputation/transfer and percentage of vacancies to be filled by various methods	:	Deputation (including short-term contract)
12.	In the case of recruitment by promotion/deputation/transfer, grades from which promotion to be made	:	By deputation on foreign service terms of a suitable Officer from Central/State Government/ Universities/ recognized Research Institutions/Central Autonomous Bodies etc, who is at least a Graduate from a recognised university, holding analogous posts or with at least 5 years service in post in PB-3 with Grade Pay of Rs.5400/- and having experience in administration, establishment and accounts matters.  The maximum age limit for appointment by deputation shall be not exceeding 56 years as on the closing date of receipt of application.
13.	Constitution of departmental promotion/selection committee	:	1) Chairman of the Governing Council - Chairman 2) Joint Secretary in the Ministry of I&B in his capacity as Member of the Governing Council 3) Director, SRFTI
14.	Circumstances in which UPSC is to be consulted in making recruitment	:	Not applicable

  
(Shankar Mohan)  
Director

**SATYAJIT RAY FILM & TELEVISION INSTITUTE, KOLKATA****Recruitment Rules for the post of Senior Manager (Information Technology)**(As revised in the 52<sup>nd</sup> meeting of Governing Council held on 01.08.2014)

01.	Name of the post	:	Senior Manager (Information Technology)
02.	No. of posts	:	01 (one)
03.	Classification	:	Group 'A'
04.	Pay Band and Grade Pay/Pay Scale	:	Pay Band PB-3 - Rs.15600-39100 with Grade Pay of Rs.6600/-
05.	Whether Selection post or Non-selection post	:	Selection
06.	Age limit for Direct Recruitment	:	Not exceeding 42 Years  [Relaxable for Government servants (other than SRFTI employees) as per Govt. of India's extant orders. Same relaxation would also be admissible to the employees of Central/State Autonomous Bodies & Public Sector Enterprises]  [Upper age limit is not applicable for regular employees of SRFTI]  [For Contractual employees of SRFTI only, upper age limit is relaxable by the number of years of service rendered by them in SRFTI]
07.	Whether benefit of added years of service admissible under rule 30 of CCS (Pension) Rules 1972	:	Not applicable
08.	Educational & other qualifications required for direct recruits	:	<b>Essential:</b> i) B.E. / B. Tech in Computer Engineering/ Electronics and Telecommunications/ Information Technology/ Information Systems/ Electronics and Communications/Computer Science from a recognized University or Institute; OR i) Master Degree in Computer Science/Computer Applications/Information Systems/ Information Technology/ Master of Computer Applications (MCA)/Master of Computer Sciences (MCS) from a recognized University or Institute;  ii) At least five years' experience in the functional area of requirement as mentioned below:  <b>Functional Area of requirement:</b> System Administration, Database Administration, Network Administration, IT Security Administration.
09.	Whether age & educational qualifications as prescribed for direct recruits will apply in the case of promotees	:	Age – No Essential qualification – Yes
10.	Period of probation	:	Direct Recruitment/Promotion - 2 years.

11.	Method of recruitment whether by direct or by promotion or transfer and percentage of vacancies to be filled by various methods	:	100% by Promotion, failing which by Direct Recruitment through open competitive examination and/or interview.
12.	In the case of recruitment by promotion/transfer, grades from which promotion to be made	:	<b>Promotion:</b> Computer Programmer and Hardware Manager with 07 years' regular service in the grade.
13.	Constitution of departmental promotion/selection committee	:	i) Director - Chairman ii) Dean iii) One or more outside Experts of eminence from the relevant field to be nominated by Director, SRFTI.
14.	Circumstances in which UPSC is to be consulted in making recruitment	:	Not applicable

**(Sanjaya Pattanayak)**  
**Director**

**SATYAJIT RAY FILM & TELEVISION INSTITUTE, KOLKATA****Recruitment Rules for the post of Senior Manager (Materials & Resources)**(As revised in the 52<sup>nd</sup> meeting of Governing Council held on 01.08.2014)

01.	Name of the post	:	Senior Manager (Materials & Resources)
02.	No. of posts	:	01 (one)
03.	Classification	:	Gr. 'A'
04.	Pay Band and Grade Pay/Pay Scale	:	Pay Band PB-3 - Rs.15600-39100 with Grade Pay of Rs.6600/-
05.	Whether Selection post or Non-selection post	:	Selection
06.	Age limit for Direct Recruitment	:	Not exceeding 42 Years  [Relaxable for Government servants (other than SRFTI employees) as per Govt. of India's extant orders. Same relaxation would also be admissible to the employees of Central/State Autonomous Bodies & Public Sector Enterprises]  [Upper age limit is not applicable for regular employees of SRFTI]  [For Contractual employees of SRFTI only, upper age limit is relaxable by the number of years of service rendered by them in SRFTI]
07.	Whether benefit of added years of service admissible under rule 30 of CCS (Pension) Rules 1972	:	Not applicable
08.	Educational & other qualifications required for direct recruits	:	<b>Essential:</b> i) Degree in Engineering in Electronics & Telecommunication / Electrical / Mechanical from a recognised University or equivalent ;  OR i) Graduate from a recognised University or equivalent, and Post Graduate degree/diploma in MATERIALS MANAGEMENT from a recognized University/institute or MBA with specialization in the area of Materials Management from a recognized Institution/ UNIVERSITY;  ii) At least eight years' experience in purchase, management and control of Engineering stores in a large Govt. Office/Public Sector Organizations/Film Institute of repute/ reputed Manufacturing Organization of Engineering goods;  <b>Desirable:</b> i) Good knowledge of computer; ii) Good knowledge of GFR <b>(Candidates are required to produce evidence of work done)</b>
09.	Whether age & educational qualifications as prescribed for direct recruits will apply in the case of promotees	:	No

10.	Period of probation	:	Direct Recruitment/Promotion - 2 years.
11.	Method of recruitment whether by direct or by promotion or transfer and percentage of vacancies to be filled by various methods	:	100% by Promotion, failing which by Direct Recruitment through open competitive examination and/or interview.
12.	In the case of recruitment by promotion/transfer, grades from which promotion to be made	:	<b>Promotion:</b> Purchase Officer with 07 years' regular service in the grade.
13.	Constitution of departmental promotion/selection committee	:	i) Director - Chairman ii) Dean iii) One or more outside Experts of eminence from the relevant field to be nominated by Director, SRFTI.
14.	Circumstances in which UPSC is to be consulted in making recruitment	:	Not applicable

**(Sanjaya Pattanayak)**  
**Director**

**SATYAJIT RAY FILM & TELEVISION INSTITUTE, KOLKATA****Recruitment Rules for the post of Library and Information Officer**

01.	Name of the post	:	Library and Information Officer
02.	No. of posts	:	01 (one)
03.	Classification	:	Academic Technical
04.	Scale of pay	:	10000-325-15200
05.	Whether Selection post or Non-selection post	:	Selection by merit
06.	Age limit for Direct Recruitment	:	37 years
07.	Whether benefit of added years of service admissible under rule 30 of CCS (Pension) Rules 1972	:	N.A.
08.	Educational & other qualifications required for direct recruits	:	<p>a) <b><u>Essential:</u></b>  i) Master Degree IN Library &amp; Information Science from a recognized University or equivalent;  OR  ii) MA/ MSc./M Com with degree in Library &amp; Information Science from a recognized University or equivalent;</p> <p>b) <b><u>Experience:</u></b>  i) At least SEVEN years' experience in a responsible capacity in a large Public Library or University Library INCLUDING . Documentation work;  ii) EXPERIENCE IN WORKING IN AUDIO/VISUAL LIBRARY WILL BE Specially PREFERRED</p> <p><b><u>Desirable:</u></b>  i) Good knowledge in Film and TV medium in India and abroad;  ii) Good knowledge of computer application in library matters</p> <p><b>(Candidates are required to produce evidence of professional done/ experience)</b></p>
09.	Whether age & educational qualifications as prescribed for direct recruits will apply in the case of promotees	:	Age-No Educational qualification – Yes
10.	Period of probation	:	Two years
11.	Method of recruitment whether by direct or by promotion or transfer and percentage of vacancies to be filled by various methods	:	100% by Promotion failing which by Direct Recruitment.

12.	In the case of recruitment by promotion/transfer, grades from which promotion to be made	:	<b>Promotion:</b> Assistant Library and Information officer with EIGHT years' regular service in the grade
13.	Constitution of departmental promotion/selection committee	:	(1) Director (2) Dean (3) An outside Expert of eminence from the field of Film and Television to be nominated by Chairman, Governing Council 4) SENIOR REPRESENTATIVE above the rank of Under Secretary IN GOI setup in respective field from government/semi government organization
14.	Circumstances in which UPSC is to be consulted in making recruitment	:	N.A.

**SATYAJIT RAY FILM & TELEVISION INSTITUTE, KOLKATA****Recruitment Rules for the post of Assistant Professor, Direction**(As revised in the 52<sup>nd</sup> meeting of Governing Council held on 01.08.2014)

01.	Name of the post	:	Assistant Professor, Direction
02.	No. of posts	:	One
03.	Classification	:	Gr. 'A'
04.	Pay Band and Grade Pay/Pay Scale	:	Pay Band PB 3- Rs.15600-39100 with Grade Pay of Rs.5400/-
05.	Whether Selection post or Non-selection post	:	Not applicable
06.	Age limit for Direct Recruitment	:	37 years Relaxable upto 42 years in case of exceptional candidates  [Relaxable for Government servants (other than SRFTI employees) as per Govt. of India's extant orders. Same relaxation would also be admissible to the employees of Central/State Autonomous Bodies & Public Sector Enterprises]  [Upper age limit is not applicable for regular employees of SRFTI]  [For Contractual employees of SRFTI only, upper age limit is relaxable by the number of years of service rendered by them in SRFTI]
07.	Whether benefit of added years of service admissible under rule 30 of CCS (Pension) Rules 1972	:	Not applicable
08.	Educational & other qualifications required for direct recruits	:	<b>a) Essential:</b> i) Degree of a recognized University; ii) Degree or post graduate Diploma in Film Direction or Film Production or equivalent from a recognized University or Institute; iii) At least three years' professional experience as Film Director or Film Producer and/or teaching experience in Film Direction or Film Production in reputed organization or institution  <b>b) Desirable:</b> i) Working knowledge in Computer. ii) Good knowledge of Film and TV medium in India and abroad.  <b>(Candidates are required to produce evidence of professional work done)</b>
09.	Whether age & educational qualifications as prescribed for direct recruits will apply in the case of promotees	:	Does not arise
10.	Period of probation	:	Two years



11.	Method of recruitment whether by direct or by promotion or transfer and percentage of vacancies to be filled by various methods	:	100% direct recruitment through open competitive examination or interview
12.	In the case of recruitment by promotion/transfer, grades from which promotion to be made	:	Not applicable
13.	Constitution of departmental promotion/selection committee	:	1) Director, SRFTI - Chairman 2) Dean, SRFTI 3) Professor, Direction & SPW, SRFTI 4) One or more outside Experts of eminence from the relevant field to be nominated by Director, SRFTI.
14.	Circumstances in which UPSC is to be consulted in making recruitment	:	Not applicable

**(Sanjaya Pattanayak)**  
Director

**SATYAJIT RAY FILM & TELEVISION INSTITUTE, KOLKATA****Recruitment Rules for the post of Assistant Professor, Direction & Film History**(As revised in the 52<sup>nd</sup> meeting of Governing Council held on 01.08.2014)

01.	Name of the post	:	Assistant Professor, Direction & Film History
02.	No. of posts	:	One
03.	Classification	:	Gr. 'A'
04.	Pay Band and Grade Pay/Pay Scale	:	Pay Band PB 3- Rs.15600-39100 with Grade Pay of Rs.5400/-
05.	Whether Selection post or Non-selection post	:	Not applicable
06.	Age limit for Direct Recruitment	:	37 years Relaxable upto 42 years in case of exceptional candidates  [Relaxable for Government servants (other than SRFTI employees) as per Govt. of India's extant orders. Same relaxation would also be admissible to the employees of Central/State Autonomous Bodies & Public Sector Enterprises]  [Upper age limit is not applicable for regular employees of SRFTI]  [For Contractual employees of SRFTI only, upper age limit is relaxable by the number of years of service rendered by them in SRFTI]
07.	Whether benefit of added years of service admissible under rule 30 of CCS (Pension) Rules 1972	:	Not applicable
08.	Educational & other qualifications required for direct recruits	:	a) <b>Essential</b> i) Degree of a recognized University ii) Degree or Post Graduate Diploma in Film Direction or equivalent from a recognized University or Institute iii) At least three years professional experience as film director and/or teaching experience in Film Direction/Film History in reputed organization or institution.  b) <b>Desirable</b> i) Good knowledge of Film and TV medium in India and abroad. ii) Knowledge in computer.  <b>(Candidates are required to produce evidence of professional work done)</b>
09.	Whether age & educational qualifications as prescribed for direct recruits will apply in the case of promotees	:	Does not arise
10.	Period of probation	:	Two years
11.	Method of recruitment whether by direct or by promotion or transfer and percentage of vacancies to be filled by various methods	:	100% direct recruitment through open competitive examination or interview

12.	In the case of recruitment by promotion/transfer, grades from which promotion to be made	:	Not applicable
13.	Constitution of departmental promotion/selection committee	:	1) Director, SRFTI - Chairman 2) Dean, SRFTI 3) Professor, Direction & SPW, SRFTI 4) One or more outside Experts of eminence from the relevant field to be nominated by Director, SRFTI.
14.	Circumstances in which UPSC is to be consulted in making recruitment	:	Not applicable

**(Sanjaya Pattanayak)**  
**Director**

**SATYAJIT RAY FILM & TELEVISION INSTITUTE, KOLKATA****Recruitment Rules for the post of Assistant Professor, Art Direction**(As revised in the 52<sup>nd</sup> meeting of Governing Council held on 01.08.2014)

01.	Name of the post	:	Assistant Professor, Art Direction
02.	No. of posts	:	01 (one)
03.	Classification	:	Gr. 'A'
04.	Pay Band and Grade Pay/Pay Scale	:	Pay Band PB-3 - Rs.15600-39100 with Grade Pay of Rs.5400/-
05.	Whether Selection post or Non-selection post	:	Not applicable
06.	Age limit for Direct Recruits	:	<p>Not exceeding 37 years</p> <p>[Relaxable upto 42 years in case of exceptionally experienced candidate in the relevant field.]</p> <p>[Relaxable for Government servants (other than SRFTI employees) as per Govt. of India's extant orders. Same relaxation would also be admissible to the employees of Central/State Autonomous Bodies &amp; Public Sector Enterprises]</p> <p>[Upper age limit is not applicable for regular employees of SRFTI]</p> <p>[For Contractual employees of SRFTI only, upper age limit is relaxable by the number of years of service rendered by them in SRFTI]</p>
07.	Whether benefit of added years of service admissible under rule 30 of CCS (Pension) Rules 1972	:	Not applicable
08.	Educational & other qualifications required for direct recruits	:	<p>a) <b>Essential:</b></p> <p>i) Degree in Fine Arts / Applied Arts/ Design of a recognized University;</p> <p style="text-align: center;">OR</p> <p>i) Degree or POST GRADUATE Diploma in STAGE CRAFT from a recognized University or Institute or equivalent;</p> <p>ii) At least five years' professional experience as an Art Director &amp;/OR teaching experience in a Film/TV Studio or an organization or Institution of repute.</p> <p><b>b) Desirable:</b></p> <p>i) Good knowledge in Film and TV medium in India and abroad.</p> <p><b>(Candidates are required to produce evidence of professional work done)</b></p>
09.	Whether age & educational qualifications as prescribed for direct recruits will apply in the case of promotees	:	Not applicable

10.	Period of probation, if any	:	Two years
11.	Method of recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods	:	100% by Direct Recruitment through open competitive examination and/or interview.
12.	In the case of recruitment by promotion/deputation/ absorption, grades from which promotion/ deputation/ absorption to be made	:	Not applicable
13.	Constitution of departmental promotion/selection committee	:	(1) Director (2) Dean, SRFTI (3) Professor, Direction & SPW, SRFTI (4) One or more outside Experts of eminence from the relevant field to be nominated by Director, SRFTI.
14.	Circumstances in which UPSC is to be consulted in making recruitment	:	Not applicable

**(Sanjaya Pattanayak)**  
**Director**

**SATYAJIT RAY FILM & TELEVISION INSTITUTE, KOLKATA****Recruitment Rules for the post of Assistant Professor, Cinematography**(As revised in the 52<sup>nd</sup> meeting of Governing Council held on 01.08.2014)

01.	Name of the post	:	Assistant Professor, Cinematography
02.	No. of posts	:	One
03.	Classification	:	Gr. 'A'
04.	Pay Band and Grade Pay/Pay Scale	:	Pay Band PB 3- Rs.15600-39100 with Grade Pay of Rs.5400/-
05.	Whether Selection post or Non-selection post	:	Not applicable
06.	Age limit for Direct Recruitment	:	37 years  [Relaxable upto 42 years in case of exceptional candidates]  [Relaxable for Government servants (other than SRFTI employees) as per Govt. of India's extant orders. Same relaxation would also be admissible to the employees of Central/State Autonomous Bodies & Public Sector Enterprises]  [Upper age limit is not applicable for regular employees of SRFTI]  [For Contractual employees of SRFTI only, upper age limit is relaxable by the number of years of service rendered by them in SRFTI]
07.	Whether benefit of added years of service admissible under rule 30 of CCS (Pension) Rules 1972	:	Not applicable
08.	Educational & other qualifications required for direct recruits	:	a) <b>Essential:</b> i) Degree of a recognized University; ii) Degree or post graduate Diploma or equivalent in Motion Picture Photography or cinematography from a recognized University or Institute; iii) At least three years' professional experience as Cinematographer and/or teaching experience in Motion Picture Photography or cinematography in an organization or institution of repute.  b) <b>Desirable:</b> i) Working knowledge in Computer. ii) Good knowledge of Film and TV medium in India and abroad  <b>(Candidates are required to produce evidence of professional work done)</b>
09.	Whether age & educational qualifications as prescribed for direct recruits will apply in the case of promotees	:	Does not arise

10.	Period of probation	:	Two years
11.	Method of recruitment whether by direct or by promotion or transfer and percentage of vacancies to be filled by various methods	:	100% direct recruitment through open competitive examination or interview
12.	In the case of recruitment by promotion/transfer, grades from which promotion to be made	:	Not applicable
13.	Constitution of departmental promotion/selection committee	:	1) Director, SRFTI - Chairman 2) Dean, SRFTI 3) Professor, Cinematography, SRFTI 4) One or more outside Experts of eminence from the relevant field to be nominated by Director, SRFTI.
14.	Circumstances in which UPSC is to be consulted in making recruitment	:	Not applicable

**(Sanjaya Pattanayak)**  
**Director**

**SATYAJIT RAY FILM & TELEVISION INSTITUTE, KOLKATA****Recruitment Rules for the post of Assistant Professor, Editing (Films)**(As revised in the 52<sup>nd</sup> meeting of Governing Council held on 01.08.2014)

01.	Name of the post	:	Assistant Professor, Editing (Films)
02.	No. of posts	:	01 (one)
03.	Classification	:	Gr. 'A'
04.	Pay Band and Grade Pay/Pay Scale	:	Pay Band PB 3- Rs.15600-39100 with Grade Pay of Rs.5400/-
05.	Whether Selection post or Non-selection post	:	Not applicable
06.	Age limit for Direct Recruitment	:	37 years  Relaxable upto 42 years in case of exceptional candidates  [Relaxable for Government servants (other than SRFTI employees) as per Govt. of India's extant orders. Same relaxation would also be admissible to the employees of Central/State Autonomous Bodies & Public Sector Enterprises]  [Upper age limit is not applicable for regular employees of SRFTI]  [For Contractual employees of SRFTI only, upper age limit is relaxable by the number of years of service rendered by them in SRFTI]
07.	Whether benefit of added years of service admissible under rule 30 of CCS (Pension) Rules 1972	:	Not applicable
08.	Educational & other qualifications required for direct recruits	:	a) <b>Essential:</b> i) Degree of a recognized University; ii) Degree or post graduate Diploma or equivalent in Film Editing from a recognized University or Institute;  iii) At least three years' professional experience as Film Editor and/or teaching experience in Film Editing in reputed organization or institution  <b>(Candidates are required to produce evidence of professional work done)</b>  b) <b>Desirable:</b> i) Working knowledge in Computer. ii) Good knowledge of Film and TV medium in India and abroad.
09.	Whether age & educational qualifications as prescribed for direct recruits will apply in the case of promotees	:	Does not arise



10.	Period of probation	:	Two years
11.	Method of recruitment whether by direct or by promotion or transfer and percentage of vacancies to be filled by various methods	:	Direct recruitment through open competitive examination or interview
12.	In the case of recruitment by promotion/transfer, grades from which promotion to be made	:	Not applicable
13.	Constitution of departmental promotion/selection committee	:	1) Director, SRFTI - Chairman 2) Dean, SRFTI 3) Professor, Editing, SRFTI 4) One or more outside Experts of eminence from the relevant field to be nominated by Director, SRFTI.
14.	Circumstances in which UPSC is to be consulted in making recruitment	:	N.A.

**(Sanjaya Pattanayak)**  
**Director**

**SATYAJIT RAY FILM & TELEVISION INSTITUTE, KOLKATA****Recruitment Rules for the post of Assistant Professor, Editing (Digital)**(As revised in the 52<sup>nd</sup> meeting of Governing Council held on 01.08.2014)

01.	Name of the post	:	Assistant Professor, Editing (Digital)
02.	No. of posts	:	01 (One)
03.	Classification	:	Gr. 'A'
04.	Pay Band and Grade Pay/Pay Scale	:	Pay Band PB-3 - Rs.15600-39100 with Grade Pay of Rs.5400/-
05.	Whether Selection post or Non-selection post	:	Not Applicable
06.	Age limit for Direct Recruitment	:	<p>Not exceeding 37 years</p> <p>Relaxable upto 42 years in case of exceptionally experienced candidate in the relevant field.</p> <p>[Relaxable for Government servants (other than SRFTI employees) as per Govt. of India's extant orders. Same relaxation would also be admissible to the employees of Central/State Autonomous Bodies &amp; Public Sector Enterprises]</p> <p>[Upper age limit is not applicable for regular employees of SRFTI]</p> <p>[For Contractual employees of SRFTI only, upper age limit is relaxable by the number of years of service rendered by them in SRFTI]</p>
07.	Whether benefit of added years of service admissible under rule 30 of CCS (Pension) Rules 1972	:	Not applicable
08.	Educational & other qualifications required for direct recruits	:	<p><b>a) Essential:</b></p> <p>i) Degree of a recognized University;</p> <p>ii) Degree or POST GRADUATE Diploma or equivalent in Film Editing from a recognized University or Institute;</p> <p>iii) At least THREE years' professional experience and/or teaching experience in the field of digital Editing in an organization or Institution of repute.</p> <p><b>(Candidates are required to produce evidence of professional work done)</b></p> <p><b>b) Desirable:</b></p> <p>i) Good knowledge in Film and TV medium in India and abroad.</p>
09.	Whether age & educational qualifications as prescribed for direct recruits will apply in the case of promotees	:	Not applicable
10.	Period of probation	:	Two years

11.	Method of recruitment whether by direct or by promotion or transfer and percentage of vacancies to be filled by various methods	:	By direct recruitment through open competitive examination and/or interview.
12.	In the case of recruitment by promotion/transfer, grades from which promotion to be made	:	Not applicable
13.	Constitution of departmental promotion/selection committee	:	(1) Director- Chairman (2) Dean SRFTI (3) Professor, Editing, SRFTI (4) One or more outside Experts of eminence from the relevant field to be nominated by Director, SRFTI.
14.	Circumstances in which UPSC is to be consulted in making recruitment	:	Not applicable

**(Sanjaya Pattanayak)**  
Director

**SATYAJIT RAY FILM & TELEVISION INSTITUTE, KOLKATA****Recruitment Rules for the post of Assistant Professor, Sound Recording & Design**(As revised in the 52<sup>nd</sup> meeting of Governing Council held on 01.08.2014)

01.	Name of the post	:	Assistant Professor, Sound Recording & Design
02.	No. of posts	:	One
03.	Classification	:	Gr. 'A'
04.	Pay Band and Grade Pay/Pay Scale	:	Pay Band PB 3- Rs.15600-39100 with Grade Pay of Rs.5400/-
05.	Whether Selection post or Non-selection post	:	Not applicable
06.	Age limit for Direct Recruitment	:	37 years  Relaxable upto 42 years in case of exceptional candidates  [Relaxable for Government servants (other than SRFTI employees) as per Govt. of India's extant orders. Same relaxation would also be admissible to the employees of Central/State Autonomous Bodies & Public Sector Enterprises]  [Upper age limit is not applicable for regular employees of SRFTI]  [For Contractual employees of SRFTI only, upper age limit is relaxable by the number of years of service rendered by them in SRFTI]
07.	Whether benefit of added years of service admissible under rule 30 of CCS (Pension) Rules 1972	:	Not applicable
08.	Educational & other qualifications required for direct recruits	:	a) <b>Essential:</b> i) Degree of a recognized University; ii) Degree or post graduate Diploma or equivalent in Sound Recording from a recognized University or Institute; iii) At least three years' professional experience as Sound Recordist in film/TV and/or teaching experience in Sound Recording in reputed organization or institution  b) <b>Desirable</b> i) Working knowledge in Computer. ii) Good knowledge of Film and TV medium in India and abroad  <b>(Candidates are required to produce evidence of professional work done)</b>
09.	Whether age & educational qualifications as prescribed for direct recruits will apply in the case of promotees	:	Not applicable.
10.	Period of probation	:	Two years

11.	Method of recruitment whether by direct or by promotion or transfer and percentage of vacancies to be filled by various methods	:	100% direct recruitment through open competitive examination or interview.
12.	In the case of recruitment by promotion/transfer, grades from which promotion to be made	:	Not applicable
13.	Constitution of departmental promotion/selection committee	:	1) Director, SRFTI – Chairman. 2) Dean, SRFTI 3) Professor, Sound Recording & Design, SRFTI 4) One or more outside Experts of eminence from the relevant field to be nominated by Director, SRFTI.
14.	Circumstances in which UPSC is to be consulted in making recruitment	:	Not applicable

**(Sanjaya Pattanayak)**  
**Director**

**SATYAJIT RAY FILM & TELEVISION INSTITUTE, KOLKATA****Recruitment Rules for the post of Assistant Professor, Media Audio**(As revised in the 52<sup>nd</sup> meeting of Governing Council held on 01.08.2014)

01.	Name of the post	:	Assistant Professor, Media Audio
02.	No. of posts	:	01 (one)
03.	Classification	:	Gr. 'A'
04.	Pay Band and Grade Pay/Pay Scale	:	Pay Band PB-3 - Rs.15600-39100 with Grade Pay of Rs.5400/-
05.	Whether Selection post or Non-selection post	:	Not applicable
06.	Age limit for Direct Recruitment	:	<p>Not exceeding 37 years</p> <p>[Relaxable upto 42 years in case of exceptionally experienced candidate in the relevant field.]</p> <p>[Relaxable for Government servants (other than SRFTI employees) as per Govt. of India's extant orders. Same relaxation would also be admissible to the employees of Central/State Autonomous Bodies &amp; Public Sector Enterprises]</p> <p>[Upper age limit is not applicable for regular employees of SRFTI]</p> <p>[For Contractual employees of SRFTI only, upper age limit is relaxable by the number of years of service rendered by them in SRFTI]</p>
07.	Whether benefit of added years of service admissible under rule 30 of CCS (Pension) Rules 1972	:	Not applicable
08.	Educational & other qualifications required for direct recruits	:	<p><b>a) Essential:</b></p> <p>i) Degree of a recognized University;</p> <p>ii) Degree or POST GRADUATE Diploma or equivalent in Sound Recording and Sound Engineering from a recognized University or Institute;</p> <p>iii) At least THREE years' professional experience and/or teaching experience in the field of Sound Recording and/or Sound Engineering in an Organization or Institution of repute engaged in Film/TV/media Production or Training.</p> <p><b>b) Desirable:</b></p> <p>i) Good knowledge in Film and TV and electronic medium in India and abroad.</p> <p><b>(Candidates are required to produce evidence of professional work done)</b></p>

09.	Whether age & educational qualifications as prescribed for direct recruits will apply in the case of promotees	:	Not applicable
10.	Period of probation	:	Two years
11.	Method of recruitment whether by direct or by promotion or transfer and percentage of vacancies to be filled by various methods	:	By direct recruitment through open competitive examination and/or interview.
12.	In the case of recruitment by promotion/transfer, grades from which promotion to be made	:	Not applicable
13.	Constitution of departmental promotion/selection committee	:	(1) Director - Chairman (2) Dean SRFTI (3) Professor, Sound Recording & Design, SRFTI (4) One or more outside Experts of eminence from the relevant field to be nominated by Director, SRFTI.
14.	Circumstances in which UPSC is to be consulted in making recruitment	:	Not applicable

**(Sanjaya Pattanayak)**  
**Director**

**SATYAJIT RAY FILM & TELEVISION INSTITUTE, KOLKATA****Recruitment Rules for the post of Assistant Professor, Animation**(As revised in the 52<sup>nd</sup> meeting of Governing Council held on 01.08.2014)

01.	Name of the post	:	Assistant Professor, Animation
02.	No. of posts	:	01 (one)
03.	Classification	:	Gr. 'A'
04.	Pay Band and Grade Pay/Pay Scale	:	Pay Band PB-3 - Rs.15600-39100 with Grade Pay of Rs.5400/-
05.	Whether Selection post or Non-selection post	:	N.A.
06.	Age limit for Direct Recruitment	:	<p>Not exceeding 37 years</p> <p>[Relaxable upto 42 years in case of exceptionally experienced candidate in the relevant field.]</p> <p>[Relaxable for Government servants (other than SRFTI employees) as per Govt. of India's extant orders. Same relaxation would also be admissible to the employees of Central/State Autonomous Bodies &amp; Public Sector Enterprises]</p> <p>[Upper age limit is not applicable for regular employees of SRFTI]</p> <p>[For Contractual employees of SRFTI only, upper age limit is relaxable by the number of years of service rendered by them in SRFTI]</p>
07.	Whether benefit of added years of service admissible under rule 30 of CCS (Pension) Rules 1972	:	Not applicable
08.	Educational & other qualifications required for direct recruits	:	<p><b>a) Essential:</b></p> <p>i) Degree in Fine Arts from a recognized University;</p> <p>ii) Post Graduate Degree or Diploma in Animation from a recognized University or Institution of repute;</p> <p>iii) At least three years' professional experience &amp;/or teaching of Graphics/ Animation in a responsible capacity in an Organization or Institution connected with Film or TV Graphics or Training.</p> <p><b>b) Desirable:</b></p> <p>i) Good knowledge of computer;</p> <p>ii) Good knowledge of Film and TV medium in India and abroad.</p> <p><b>(Candidates are required to produce evidence of professional work done)</b></p>
09.	Whether age & educational qualifications as prescribed for direct recruits will apply in the case of promotees	:	Not applicable



10.	Period of probation	:	Two years
11.	Method of recruitment whether by direct or by promotion or transfer and percentage of vacancies to be filled by various methods	:	By direct recruitment through open competitive examination and/or interview.
12.	In the case of recruitment by promotion/transfer, grades from which promotion to be made	:	Not applicable
13.	Constitution of departmental promotion/selection committee	:	(1) Director – Chairman. (2) Dean SRFTI (3) Professor, Animation, SRFTI (4) One or more outside Experts of eminence from the relevant field to be nominated by Director, SRFTI.
14.	Circumstances in which UPSC is to be consulted in making recruitment	:	Not applicable

**(Sanjaya Pattanayak)**  
**Director**

**SATYAJIT RAY FILM & TELEVISION INSTITUTE, KOLKATA****Recruitment Rules for the post of Assistant Professor, ETV- Production**(As revised in the 52<sup>nd</sup> meeting of Governing Council held on 01.08.2014)

01.	Name of the post	:	Assistant Professor, ETV- Production
02.	No. of posts	:	01 (one)
03.	Classification	:	Gr. 'A'
04.	Pay Band and Grade Pay/Pay Scale	:	Pay Band PB-3 - Rs.15600-39100 with Grade Pay of Rs.5400/-
05.	Whether Selection post or Non-selection post	:	Not applicable
06.	Age limit for Direct Recruits	:	<p>Not exceeding 37 years</p> <p>[Relaxable upto 42 years in case of exceptionally experienced candidate in the relevant field.]</p> <p>[Relaxable for Government servants (other than SRFTI employees) as per Govt. of India's extant orders. Same relaxation would also be admissible to the employees of Central/State Autonomous Bodies &amp; Public Sector Enterprises]</p> <p>[Upper age limit is not applicable for regular employees of SRFTI]</p> <p>[For Contractual employees of SRFTI only, upper age limit is relaxable by the number of years of service rendered by them in SRFTI]</p>
07.	Whether benefit of added years of service admissible under rule 30 of CCS (Pension) Rules 1972	:	Not applicable
08.	Educational & other qualifications required for direct recruits	:	<p><b>a) Essential:</b></p> <p>i) Degree of a recognized University;</p> <p>ii) Degree or post graduate Diploma in Film and TV Direction from a recognized University or Institute;</p> <p>iii) At least three years' professional experience as Film/TV Director/Producer and/or teaching experience in Film/TV Direction/Production in reputed organization or institution.</p> <p><b>b) Desirable:</b></p> <p>i) Working knowledge in Computer.</p> <p>ii) Good knowledge of Film and TV medium in India and abroad.</p> <p><b>(Candidates are required to produce evidence of professional work done)</b></p>
09.	Whether age & educational qualifications as prescribed for direct recruits will apply in the case of promotees	:	Not applicable

10.	Period of probation, if any	:	Two years
11.	Method of recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods	:	By Direct Recruitment through open competitive examination and/or interview.
12.	In the case of recruitment by promotion/deputation/ absorption, grades from which promotion/ deputation/ absorption to be made	:	Not applicable
13.	Constitution of departmental promotion/selection committee	:	(1) Director-Chairman (2) Dean, SRFTI (3) Professor, Direction & SPW, SRFTI (4) One or more outside Experts of eminence from the relevant field to be nominated by Director, SRFTI.
14.	Circumstances in which UPSC is to be consulted in making recruitment	:	Not applicable

**(Sanjaya Pattanayak)**  
**Director**

**SATYAJIT RAY FILM & TELEVISION INSTITUTE, KOLKATA****Recruitment Rules for the post of Assistant Professor, Producing for Film & Television**(As revised in the 52<sup>nd</sup> meeting of Governing Council held on 01.08.2014)

01.	Name of the post	:	Assistant Professor, Producing for Film & Television
02.	No. of posts	:	01 (one)
03.	Classification	:	Gr. 'A'
04.	Pay Band and Grade Pay/Pay Scale	:	Pay Band PB-3 - Rs.15600-39100 with Grade Pay of Rs.5400/-
05.	Whether Selection post or Non-selection post	:	Not applicable
06.	Age limit for Direct Recruitment	:	<p>Not exceeding 37 years</p> <p>[Relaxable upto 42 years in case of exceptionally experienced candidate in the relevant field.]</p> <p>[Relaxable for Government servants (other than SRFTI employees) as per Govt. of India's extant orders. Same relaxation would also be admissible to the employees of Central/State Autonomous Bodies &amp; Public Sector Enterprises]</p> <p>[Upper age limit is not applicable for regular employees of SRFTI]</p> <p>[For Contractual employees of SRFTI only, upper age limit is relaxable by the number of years of service rendered by them in SRFTI]</p>
07.	Whether benefit of added years of service admissible under rule 30 of CCS (Pension) Rules 1972	:	Not applicable
08.	Educational & other qualifications required for direct recruits	:	<p><b>a) Essential:</b></p> <p>i) Degree from a recognized University, or equivalent;</p> <p>ii) Post Graduate Degree/Diploma or equivalent in Film/ TV Direction/Production/Producing and at least three years professional experience in Film/TV Production and or respective teaching experience in an organization or institution of repute;</p> <p style="text-align: center;"><b>or</b></p> <p>Post Graduate or Diploma or equivalent in Business Administration, Mass Communication, Media Studies and at least five years professional experience in Film/TV Production and or respective teaching experience in an organization or institution of repute.</p> <p><b>b) Desirable:</b></p> <p>i) Expertise in film/TV production including marketing, finance and distribution.</p>
09.	Whether age & educational qualifications as prescribed for direct recruits will apply in the case of promotees	:	Not applicable

10.	Period of probation	:	Two years
11.	Method of recruitment whether by direct or by promotion or transfer and percentage of vacancies to be filled by various methods	:	By direct recruitment through open competitive examination and/or interview.
12.	In the case of recruitment by promotion/transfer, grades from which promotion to be made	:	Not applicable
13.	Constitution of departmental promotion/selection committee	:	(1) Director - Chairman. (2) Dean SRFTI (3) Professor, Producing for Film & Television (4) One or more outside Experts of eminence from the relevant field to be nominated by Director, SRFTI.
14.	Circumstances in which UPSC is to be consulted in making recruitment	:	Not applicable

**(Sanjaya Pattanayak)**  
**Director**

**SATYAJIT RAY FILM & TELEVISION INSTITUTE, KOLKATA****Recruitment Rules for the post of Assistant Professor, TV Technical Operations**(As revised in the 52<sup>nd</sup> meeting of Governing Council held on 01.08.2014)

01.	Name of the post	:	Assistant Professor, TV Technical Operations
02.	No. of posts	:	01 (one)
03.	Classification	:	Gr. 'A'
04.	Pay Band and Grade Pay/Pay Scale	:	Pay Band PB-3 - Rs.15600-39100 with Grade Pay of Rs.5400/-
05.	Whether Selection post or Non-selection post	:	Not applicable
06.	Age limit for Direct Recruitment	:	<p>Not exceeding 37 years</p> <p>[Relaxable upto 42 years in case of exceptionally experienced candidate in the relevant field.]</p> <p>[Relaxable for Government servants (other than SRFTI employees) as per Govt. of India's extant orders. Same relaxation would also be admissible to the employees of Central/State Autonomous Bodies &amp; Public Sector Enterprises]</p> <p>[Upper age limit is not applicable for regular employees of SRFTI]</p> <p>[For Contractual employees of SRFTI only, upper age limit is relaxable by the number of years of service rendered by them in SRFTI]</p>
07.	Whether benefit of added years of service admissible under rule 30 of CCS (Pension) Rules 1972	:	Not applicable
08.	Educational & other qualifications required for direct recruits	:	<p><b>a) Essential:</b></p> <p>i) Master Degree in Science (with physics having specialization in Electronics/ telecommunication) of a recognized university.</p> <p>ii) At least THREE years' professional experience and/or teaching in TV technical operations and maintenance in a responsible capacity in an Institution or Organisation of repute.</p> <p><b>b) Desirable:</b></p> <p>i) Good knowledge of Film and TV medium in India and abroad.</p> <p><b>(Candidates are required to produce evidence of professional work done)</b></p>
09.	Whether age & educational qualifications as prescribed for direct recruits will apply in the case of promotees	:	Not applicable
10.	Period of probation	:	Two years

11.	Method of recruitment whether by direct or by promotion or transfer and percentage of vacancies to be filled by various methods	:	By direct recruitment through open competitive examination and/or interview.
12.	In the case of recruitment by promotion/transfer, grades from which promotion to be made	:	Not applicable
13.	Constitution of departmental promotion/selection committee	:	(1) Director- Chairman. (2) Dean SRFTI (3) Associate Professor, TV Engineering, SRFTI (4) One or more outside Experts of eminence from the relevant field to be nominated by Director, SRFTI.
14.	Circumstances in which UPSC is to be consulted in making recruitment	:	Not applicable

**(Sanjaya Pattanayak)**  
**Director**

**SATYAJIT RAY FILM & TELEVISION INSTITUTE, KOLKATA****Recruitment Rules for the post of Film Research Officer**(As revised in the 52<sup>nd</sup> meeting of Governing Council held on 01.08.2014)

01.	Name of the post	:	Film Research Officer
02.	No. of posts	:	01 (one)
03.	Classification	:	Gr. 'A'
04.	Pay Band and Grade Pay/Pay Scale	:	Pay Band PB-3 - Rs.15600-39100 with Grade Pay of Rs.5400/-
05.	Whether Selection post or Non-selection post	:	Selection
06.	Age limit for Direct Recruitment	:	Not exceeding 37 years  [Relaxable for Government servants (other than SRFTI employees) as per Govt. of India's extant orders. Same relaxation would also be admissible to the employees of Central/State Autonomous Bodies & Public Sector Enterprises]  [Upper age limit is not applicable for regular employees of SRFTI]  [For Contractual employees of SRFTI only, upper age limit is relaxable by the number of years of service rendered by them in SRFTI]
07.	Whether benefit of added years of service admissible under rule 30 of CCS (Pension) Rules 1972	:	Not applicable
08.	Educational & other qualifications required for direct recruits	:	<b>a) Essential:</b> i) Degree Or Post Graduate Diploma in Media/Film studies or Social Sciences of a recognized University/institute;  ii) At least FOUR years' experience in data collection/ reference/ documentation works in an Organization connected with CINEMA/ MEDIA or in a large Institution of Journal/ Newspaper/TV preferably connected with films.  <b>b) Desirable:</b> i) Good Knowledge of Indian and International Cinema;  ii) Research and/or Writing and/or teaching experience in the field of Cinema.  iii) Good knowledge of one or more foreign language (apart from English).  (Candidates are required to produce evidence of work done/ experience)
09.	Whether age & educational qualifications as prescribed for direct recruits will apply in the case of promotees	:	Age – No Essential qualification - Yes



10.	Period of probation	:	Direct Recruitment/Promotion - 2 years.
11.	Method of recruitment whether by direct or by promotion or transfer and percentage of vacancies to be filled by various methods	:	100% by Promotion, failing which by Direct Recruitment through open competitive examination and/or interview.
12.	In the case of recruitment by promotion/transfer, grades from which promotion to be made	:	<b>Promotion:</b> Research Assistant with eight years' regular service in the grade.
13.	Constitution of departmental promotion/selection committee	:	(1) Director -Chairman (2) Dean, SRFTI (3) Professor, Direction & SPW (4) One or more outside Expert of eminence from the respective field to be nominated by Director, SRFTI.
14.	Circumstances in which UPSC is to be consulted in making recruitment	:	Not applicable

**(Sanjaya Pattanayak)**  
Director

**SATYAJIT RAY FILM & TELEVISION INSTITUTE, KOLKATA****Recruitment Rules for the post of Maintenance Engineer**(As revised in the 52<sup>nd</sup> meeting of Governing Council held on 01.08.2014)

01.	Name of the post	:	Maintenance Engineer
02.	No. of posts	:	01 (one)
03.	Classification	:	Gr. 'A'
04.	Pay Band and Grade Pay/Pay Scale	:	Pay Band PB-3 - Rs.15600-39100 with Grade Pay of Rs.5400/-
05.	Whether Selection post or Non-selection post	:	Selection
06.	Age limit for Direct Recruitment	:	Not exceeding 37 years  [Relaxable for Government servants (other than SRFTI employees) as per Govt. of India's extant orders. Same relaxation would also be admissible to the employees of Central/State Autonomous Bodies & Public Sector Enterprises]  [Upper age limit is not applicable for regular employees of SRFTI]  [For Contractual employees of SRFTI only, upper age limit is relaxable by the number of years of service rendered by them in SRFTI]
07.	Whether benefit of added years of service admissible under rule 30 of CCS (Pension) Rules 1972	:	Not applicable
08.	Educational & other qualifications required for direct recruits	:	<b>a) Essential:</b> i) Degree in Engineering of a recognized University in Electronics / Electrical, or equivalent;  ii) At least four years' experience of maintenance of electronics equipment.  <b>b) Desirable:</b> i) Experience in maintenance of professional equipment in the field of cinema/TV  <b>(Candidates are required to produce evidence of professional work done)</b>
09.	Whether age & educational qualifications as prescribed for direct recruits will apply in the case of promotees	:	Age – No Essential qualification - Yes
10.	Period of probation	:	Direct Recruitment/Promotion - 2 years.
11.	Method of recruitment whether by direct or by promotion or transfer and percentage of vacancies to be filled by various methods	:	100% by Promotion, failing which by Direct Recruitment through open competitive examination and/or interview.

12.	In the case of recruitment by promotion/transfer, grades from which promotion to be made	:	<b>Promotion:</b> Assistant Maintenance Engineer with eight years' regular service in the grade.
13.	Constitution of departmental promotion/selection committee	:	(1) Director - Chairman (2) Dean (3) Professor, Sound Recording & Design (4) One or more outside Expert of eminence from the respective field to be nominated by Director, SRFTI.
14.	Circumstances in which UPSC is to be consulted in making recruitment	:	Not applicable

**(Sanjaya Pattanayak)**  
**Director**

**SATYAJIT RAY FILM & TELEVISION INSTITUTE, KOLKATA****Recruitment Rules for the post of Chief Accounts Officer**(As revised in the 52<sup>nd</sup> meeting of Governing Council held on 01.08.2014)

01.	Name of the post	:	Chief Accounts Officer
02.	No. of posts	:	01 (One)
03.	Classification	:	Gr. 'A'
04.	Pay Band and Grade Pay/Pay Scale	:	Pay Band PB 3- Rs.15600-39100 with Grade Pay of Rs.5400/-
05.	Whether Selection post or Non-selection post	:	Selection
06.	Age limit for Direct Recruitment	:	37 years  [Relaxable for Government servants (other than SRFTI employees) as per Govt. of India's extant orders. Same relaxation would also be admissible to the employees of Central/State Autonomous Bodies & Public Sector Enterprises]  [Upper age limit is not applicable for regular employees of SRFTI]  [For Contractual employees of SRFTI only, upper age limit is relaxable by the number of years of service rendered by them in SRFTI]
07.	Whether benefit of added years of service admissible under rule 30 of CCS (Pension) Rules 1972	:	Not applicable
08.	Educational & other qualifications required for direct recruits	:	<b>Essential:</b> i) Degree in Commerce from a recognized university or equivalent ii) Passed ICWA/CA iii) At least ten years professional experience in the field of computerized accounts  <b>Desirable:</b> i) Knowledge of Government Rules and Regulations. ii) Post Graduate Diploma in Financial Management  <b>(Candidates are required to produce evidence of work done)</b>
09.	Whether age & educational qualifications as prescribed for direct recruits will apply in the case of promotees	:	No
10.	Period of probation	:	Direct Recruitment/Promotion - 2 years.
11.	Method of recruitment whether by direct or by promotion or transfer and percentage of vacancies to be filled by various methods	:	100% by Promotion, failing which by Deputation/ Transfer/ Direct recruitment through open competitive examination or interview.



**SATYAJIT RAY FILM & TELEVISION INSTITUTE, KOLKATA****Recruitment Rules for the post of Administrative Officer-cum-Security/Estate Manager**(As revised in the 52<sup>nd</sup> meeting of Governing Council held on 01.08.2014)

01.	Name of the post	:	Administrative Officer-cum-Security/Estate Manager
02.	No. of posts	:	01 (One)
03.	Classification	:	Gr. 'B'
04.	Pay Band and Grade Pay/Pay Scale	:	Pay Band PB 2- Rs.9300-34800 with Grade Pay of Rs.4800/- (entry grade)  Pay Band PB 2- Rs.9300-34800 with Grade Pay of Rs.5400/- (on completion of 4 years)
05.	Whether Selection post or Non-selection post	:	Selection
06.	Age limit for Direct Recruitment	:	32 years  [Relaxable for Government servants (other than SRFTI employees) as per Govt. of India's extant orders. Same relaxation would also be admissible to the employees of Central/State Autonomous Bodies & Public Sector Enterprises]  [Upper age limit is not applicable for regular employees of SRFTI]  [For Contractual employees of SRFTI only, upper age limit is relaxable by the number of years of service rendered by them in SRFTI]
07.	Whether benefit of added years of service admissible under rule 30 of CCS (Pension) Rules 1972	:	Not applicable
08.	Educational & other qualifications required for direct recruits	:	<b>Essential:</b> (i) Degree of a recognised University or equivalent. (ii) At least 7 years' experience of administration and establishment work in a supervisory capacity in a Government Office or a Public body or an Autonomous Organization or a Commercial Organisation of repute. (iii) At least 5 years' experience of dealing Security matters in a Government Office or a Public body or an Autonomous Organization or a Commercial Organisation of repute. (iv) Working Knowledge of Computer operation  <b>Desirable:</b> Knowledge of Government Rules and Regulations.
09.	Whether age & educational qualifications as prescribed for direct recruits will apply in the case of promotees	:	Age – No Essential qualification - Yes
10.	Period of probation	:	For direct recruitment - 2 years. For promotion – No probation

11.	Method of recruitment whether by direct or by promotion or transfer and percentage of vacancies to be filled by various methods	:	100% by promotion, failing which by transfer/ Direct Recruitment through open competitive examination followed by interview.
12.	In the case of recruitment by promotion/transfer, grades from which promotion to be made	:	<p><b>Promotion:</b></p> <p>(a) Superintendents who have put at least 6 years' regular service as Superintendent (irrespective of the Grade Pay), and</p> <p>(b) Assistants who have put in at least 6 years' regular service in that grade pay.</p> <p><b>Transfer:</b></p> <p>Officers under the Central/State Governments or central Autonomous organizations holding analogous posts or with at least 2 years regular service in the grade pay of Rs.4600/- or with at least 6 years regular service in the grade pay of Rs.4200/-, having essential educational and other qualifications and experience prescribed for direct recruits, are eligible to apply. (The maximum age limit for appointment by transfer shall be not exceeding 56 years, as on the closing date of receipt of application).</p>
13.	Constitution of departmental promotion/selection committee	:	<p>1) Director - Chairman</p> <p>2) Registrar</p> <p>3) One or more outside Expert of eminence from the respective field to be nominated by Director, SRFTI.</p>
14.	Circumstances in which UPSC is to be consulted in making recruitment	:	Not applicable

**(Sanjaya Pattanayak)**  
Director

**SATYAJIT RAY FILM & TELEVISION INSTITUTE, KOLKATA****Recruitment Rules for the post of Private Secretary**(As revised in the 52<sup>nd</sup> meeting of Governing Council held on 01.08.2014)

01.	Name of the post	:	Private Secretary
02.	No. of posts	:	01 (One)
03.	Classification	:	Gr. 'B'
04.	Pay Band and Grade Pay/Pay Scale	:	Pay Band PB 2- Rs.9300-34800 with Grade Pay of Rs.4800/- (entry grade)  Pay Band PB 2- Rs.9300-34800 with Grade Pay of Rs.5400/- (on completion of 4 years)
05.	Whether Selection post or Non-selection post	:	Selection
06.	Age limit for Direct Recruitment	:	32 years  [Relaxable for Government servants (other than SRFTI employees) as per Govt. of India's extant orders. Same relaxation would also be admissible to the employees of Central/State Autonomous Bodies & Public Sector Enterprises]  [Upper age limit is not applicable for regular employees of SRFTI]  [For Contractual employees of SRFTI only, upper age limit is relaxable by the number of years of service rendered by them in SRFTI]
07.	Whether benefit of added years of service admissible under rule 30 of CCS (Pension) Rules 1972	:	Not applicable
08.	Educational & other qualifications required for direct recruits	:	a) <b>Essential:</b>  i) Degree of a recognized University ii) Diploma/Certificate in Stenography from a recognized Institute; iii) Minimum Speed of 100/40 w.p.m. in English Shorthand/Typewriting; iv) Knowledge of Computer. v) At least six years' experience in the related field in a Govt. Office or a Commercial Organization of repute.  b) <b>Desirable:</b> ii) Diploma in secretary ship
09.	Whether age & educational qualifications as prescribed for direct recruits will apply in the case of promotees	:	Age – No Essential Qualification - Yes
10.	Period of probation	:	Direct recruitment - 2 years. Promotion/transfer – No probation



11.	Method of recruitment whether by direct or by promotion or transfer and percentage of vacancies to be filled by various methods	:	100% by promotion, failing which by transfer/ direct recruitment through open competitive examination and interview.
12.	In the case of recruitment by promotion/transfer, grades from which promotion to be made	:	<p><b>Promotion:</b> From Personal Assistant who has put in at least six years' regular service in that grade.</p> <p><b>Transfer:</b> Officers from Central/State Governments or Central Autonomous Organizations holding analogous post on regular basis or with six years' regular service in the grade pay of 4200/- having qualifications prescribed for direct recruits.</p> <p>(The maximum age limit for appointment by transfer shall be not exceeding 56 years as on the closing date of receipt of application).</p>
13.	Constitution of departmental promotion/selection committee	:	<p>1) Director - Chairman</p> <p>2) Registrar</p> <p>3) One or more outside Expert of eminence from the respective field to be nominated by Director, SRFTI.</p>
14.	Circumstances in which UPSC is to be consulted in making recruitment	:	Not applicable

**(Sanjaya Pattanayak)**  
Director

**SATYAJIT RAY FILM & TELEVISION INSTITUTE, KOLKATA****Recruitment Rules for the post of Accounts Officer**(As revised in the 52<sup>nd</sup> meeting of Governing Council held on 01.08.2014)

01.	Name of the post	:	Accounts Officer
02.	No. of posts	:	01 (One)
03.	Classification	:	Gr. 'B'
04.	Pay Band and Grade Pay/Pay Scale	:	Pay Band PB 2- Rs.9300-34800 with Grade Pay of Rs.4600/-
05.	Whether Selection post or Non-selection post	:	Selection
06.	Age limit for Direct Recruitment	:	32 years  [Relaxable for Government servants (other than SRFTI employees) as per Govt. of India's extant orders. Same relaxation would also be admissible to the employees of Central/State Autonomous Bodies & Public Sector Enterprises]  [Upper age limit is not applicable for regular employees of SRFTI]  [For Contractual employees of SRFTI only, upper age limit is relaxable by the number of years of service rendered by them in SRFTI]
07.	Whether benefit of added years of service admissible under rule 30 of CCS (Pension) Rules 1972	:	Not applicable
08.	Educational & other qualifications required for direct recruits	:	<b>Essential:</b>  i) Degree in Commerce from a recognized university or equivalent ii) Passed ICWA/CA –intermediate iii) At least eight years professional experience in the field of computerized accounts iv) Knowledge of Government Rules and Regulations.  <b>Desirable:</b> i) Passed ICWA/CA ii) Diploma in Financial Management  <b>(Candidates are required to produce evidence of work done)</b>
09.	Whether age & educational qualifications as prescribed for direct recruits will apply in the case of promotees	:	No
10.	Period of probation	:	For direct recruitment - 2 years. For promotion – No probation

11.	Method of recruitment whether by direct or by promotion or transfer and percentage of vacancies to be filled by various methods	:	100% by Promotion, failing which by Deputation/ Transfer/ Direct recruitment through open competitive examination or interview.
12.	In the case of recruitment by promotion/transfer, grades from which promotion to be made	:	<p><b>Promotion:</b> From Accountant who has put in at least five years regular service in that grade.</p> <p><b>Deputation/Transfer:</b></p> <p>Officials under the Central Govt./State Govt./Central Autonomous bodies:</p> <p>a) Holding analogous posts on regular basis;</p> <p style="text-align: center;">OR</p> <p>With five years' regular service in posts with the grade pay of 4200/- or equivalent;</p> <p>b) Possessing the educational qualification and experience prescribed for direct recruits under column 8.</p> <p>(The maximum age limit for appointment by transfer/deputation shall be not exceeding 56 years as on the closing date of receipt of application).</p>
13.	Constitution of departmental promotion/selection committee	:	<p>1) Director</p> <p>2) Registrar</p> <p>3) Chief Accounts Officer</p> <p>4) One or more outside Expert of eminence from the respective field to be nominated by Director, SRFTI.</p>
14.	Circumstances in which UPSC is to be consulted in making recruitment	:	Not applicable

**(Sanjaya Pattanayak)**  
Director

**SATYAJIT RAY FILM & TELEVISION INSTITUTE, KOLKATA****Recruitment Rules for the post of Purchase Officer**(As revised in the 52<sup>nd</sup> meeting of Governing Council held on 01.08.2014)

01.	Name of the post	:	Purchase Officer
02.	No. of posts	:	01 (One)
03.	Classification	:	Gr. 'B'
04.	Pay Band and Grade Pay/Pay Scale	:	Pay Band PB 2- Rs.9300-34800 with Grade Pay of Rs.4600/-
05.	Whether Selection post or Non-selection post	:	Not applicable
06.	Age limit for Direct Recruitment	:	32 years  [Relaxable for Government servants (other than SRFTI employees) as per Govt. of India's extant orders. Same relaxation would also be admissible to the employees of Central/State Autonomous Bodies & Public Sector Enterprises]  [Upper age limit is not applicable for regular employees of SRFTI]  [For Contractual employees of SRFTI only, upper age limit is relaxable by the number of years of service rendered by them in SRFTI]
07.	Whether benefit of added years of service admissible under rule 30 of CCS (Pension) Rules 1972	:	Not applicable
08.	Educational & other qualifications required for direct recruits	:	a) <b>Essential:</b>  i) Degree or Diploma in Engineering from a recognized University or equivalent  ii) At least 5 years' (for degree holders)/ 7 years' (for diploma holders) experience in the purchase of Engineering stores in a large Govt. Office/ Public Sectors/ undertakings/ reputed manufacturing or marketing organization of engineering goods of repute.
09.	Whether age & educational qualifications as prescribed for direct recruits will apply in the case of promotees	:	Does not arise
10.	Period of probation	:	2 years.
11.	Method of recruitment whether by direct or by promotion or transfer and percentage of vacancies to be filled by various methods	:	Direct recruitment through open competitive examination or interview
12.	In the case of recruitment by promotion/transfer, grades from which promotion to be made	:	Not applicable

13.	Constitution of departmental promotion/selection committee	:	1) Director - Chairman 2) Registrar 3) Sr. Manager (Materials & Resources) 4) One or more outside Expert of eminence from the respective field to be nominated by Director, SRFTI.
14.	Circumstances in which UPSC is to be consulted in making recruitment	:	Not applicable

**(Sanjaya Pattanayak)**  
**Director**

**SATYAJIT RAY FILM & TELEVISION INSTITUTE, KOLKATA****Recruitment Rules for the post of Production Manager**(As revised in the 52<sup>nd</sup> meeting of Governing Council held on 01.08.2014)

01.	Name of the post	:	Production Manager
02.	No. of posts	:	02 (Two)
03.	Classification	:	Gr. 'B'
04.	Pay Band and Grade Pay/Pay Scale	:	Pay Band PB-2 - Rs.9300-34800 with Grade Pay of Rs.4600/-
05.	Whether Selection post or Non-selection post	:	Selection
06.	Age limit for Direct Recruitment	:	<p>Not exceeding 32 years;</p> <p>[Relaxable upto 37 years in case of exceptionally experienced candidate in the relevant field.]</p> <p>[Relaxable for Government servants (other than SRFTI employees) as per Govt. of India's extant orders. Same relaxation would also be admissible to the employees of Central/State Autonomous Bodies &amp; Public Sector Enterprises]</p> <p>[Upper age limit is not applicable for regular employees of SRFTI]</p> <p>[For Contractual employees of SRFTI only, upper age limit is relaxable by the number of years of service rendered by them in SRFTI]</p>
07.	Whether benefit of added years of service admissible under rule 30 of CCS (Pension) Rules 1972	:	Not applicable
08.	Educational & other qualifications required for direct recruits	:	<p><b>a) Essential:</b></p> <p>i) Degree of a recognized University or equivalent;</p> <p>ii) POST GRADUATE Diploma or equivalent in Film or Television Direction/Production or media management from a recognized University or Institute of repute;</p> <p>iii) At least three years' professional experience in a responsible capacity in a Film Production Organisation of repute including experience of making arrangements for Film Shooting Programmes.</p> <p><b>b) Desirable:</b></p> <p>i) Administrative/Managerial experience;</p> <p>ii) Good knowledge of Indian and International Cinema;</p> <p>iii) Good knowledge of computer and accounts</p> <p><b>(Candidates are required to produce evidence of work done/ experience)</b></p>
09.	Whether age & educational qualifications as prescribed for direct recruits will apply in the case of promotees	:	No

10.	Period of probation	:	Promotion – No probation. Direct Recruitment – Two Years.
11.	Method of recruitment whether by direct or by promotion or transfer and percentage of vacancies to be filled by various methods	:	100% by Promotion, failing which by Direct Recruitment through open competitive examination and/or interview.
12.	In the case of recruitment by promotion/transfer, grades from which promotion to be made	:	<b>Promotion:</b> i) Production Assistant, Set Supervisor and Costume & Property Assistant with five years' regular service in the grade with desirable qualifications.
13.	Constitution of departmental promotion/selection committee	:	(1) Director- Chairman (2) Dean (3) Professor, Producing for Film & Television (4) One or more outside Expert of eminence from the respective field to be nominated by Director, SRFTI.
14.	Circumstances in which UPSC is to be consulted in making recruitment	:	Not applicable

**(Sanjaya Pattanayak)**  
Director

**SATYAJIT RAY FILM & TELEVISION INSTITUTE, KOLKATA****Recruitment Rules for the post of Computer Programmer**(As revised in the 52<sup>nd</sup> meeting of Governing Council held on 01.08.2014)

01.	Name of the post	:	Computer Programmer
02.	No. of posts	:	01 (One)
03.	Classification	:	Gr. 'B'
04.	Pay Band and Grade Pay/Pay Scale	:	Pay Band PB 2- Rs.9300-34800 with Grade Pay of Rs.4600/-
05.	Whether Selection post or Non-selection post	:	Not applicable
06.	Age limit for Direct Recruitment	:	32 years  [Relaxable for Government servants (other than SRFTI employees) as per Govt. of India's extant orders. Same relaxation would also be admissible to the employees of Central/State Autonomous Bodies & Public Sector Enterprises]  [Upper age limit is not applicable for regular employees of SRFTI]  [For Contractual employees of SRFTI only, upper age limit is relaxable by the number of years of service rendered by them in SRFTI]
07.	Whether benefit of added years of service admissible under rule 30 of CCS (Pension) Rules 1972	:	Not applicable
08.	Educational & other qualifications required for direct recruits	:	<b>Essential:</b> i) Master's Degree in Computer Science (MCS) or Master of Computer Applications (MCA) with First Class or at least 60% marks in aggregate or equivalent grade. OR Bachelor's Degree in Physics /Maths/ Statistics/ Opr. Research/ Economics/ Computer Science with P.G. Diploma in Computer Application from a Govt. recognized Institution/ University. The Bachelor's Degree & P.G. Diploma should be with First Class or at least 60% marks in aggregate or equivalent grade.  ii) At least two years' experience of computer programming/System design or analysis.  <b>(Candidates are required to produce evidence of professional work done)</b>
09.	Whether age & educational qualifications as prescribed for direct recruits will apply in the case of promotees	:	Not applicable
10.	Period of probation	:	2 years.



11.	Method of recruitment whether by direct or by promotion or transfer and percentage of vacancies to be filled by various methods	:	Direct recruitment through open competitive examination or interview.
12.	In the case of recruitment by promotion/transfer, grades from which promotion to be made	:	Not applicable
13.	Constitution of departmental promotion/selection committee	:	1) Director 2) Dean 3) Sr. Manager (IT) 4) One or more outside Expert of eminence from the respective field to be nominated by Director, SRFTI.
14.	Circumstances in which UPSC is to be consulted in making recruitment	:	Not applicable

**(Sanjaya Pattanayak)**  
Director

**SATYAJIT RAY FILM & TELEVISION INSTITUTE, KOLKATA****Recruitment Rules for the post of Cameraman**(As revised in the 52<sup>nd</sup> meeting of Governing Council held on 01.08.2014)

01.	Name of the post	:	Cameraman
02.	No. of posts	:	One
03.	Classification	:	Gr. 'B'
04.	Pay Band and Grade Pay/Pay Scale	:	Pay Band PB 2- Rs.9300-34800 with Grade Pay of Rs.4600/-
05.	Whether Selection post or Non-selection post	:	Selection
06.	Age limit for Direct Recruitment	:	32 years  [Relaxable for Government servants (other than SRFTI employees) as per Govt. of India's extant orders. Same relaxation would also be admissible to the employees of Central/State Autonomous Bodies & Public Sector Enterprises]  [Upper age limit is not applicable for regular employees of SRFTI]  [For Contractual employees of SRFTI only, upper age limit is relaxable by the number of years of service rendered by them in SRFTI]
07.	Whether benefit of added years of service admissible under rule 30 of CCS (Pension) Rules 1972	:	Not applicable
08.	Educational & other qualifications required for direct recruits	:	a) <b>Essential:</b>  i) Degree of a recognized University; ii) Diploma from FTII/SRFTI in cinematography, or equivalent ii) At least one year's experience of Motion Picture Photography in an organization connected to TV/Film  <b>(Candidates are required to produce evidence of professional work done)</b>
09.	Whether age & educational qualifications as prescribed for direct recruits will apply in the case of promotees	:	Age- No Essential qualification - Yes
10.	Period of probation	:	Promotion- No probation Direct recruitment- 2 years.
11.	Method of recruitment whether by direct or by promotion or transfer and percentage of vacancies to be filled by various methods	:	100% promotion, failing which by Direct recruitment through open competitive examination or interview

12.	In the case of recruitment by promotion/transfer, grades from which promotion to be made	:	<b>Promotion:</b> From Cameraman (Still Photography) who has put in at least 5 years regular service in that grade.
13.	Constitution of departmental promotion/selection committee	:	1) Director 2) Dean 3) Professor, Cinematography 4) One or more outside Expert of eminence from the respective field to be nominated by Director, SRFTI.
14.	Circumstances in which UPSC is to be consulted in making recruitment	:	Not applicable

**(Sanjaya Pattanayak)**  
**Director**

**SATYAJIT RAY FILM & TELEVISION INSTITUTE, KOLKATA****Recruitment Rules for the post of Animator**(As revised in the 52<sup>nd</sup> meeting of Governing Council held on 01.08.2014)

01.	Name of the post	:	Animator
02.	No. of posts	:	01 (one)
03.	Classification	:	Gr. 'B'
04.	Pay Band and Grade Pay/Pay Scale	:	Pay Band PB-2 - Rs.9300-34800 with Grade Pay of Rs.4600/-
05.	Whether Selection post or Non-selection post	:	Selection
06.	Age limit for Direct Recruitment	:	Not exceeding 32 Years  [Relaxable for Government servants (other than SRFTI employees) as per Govt. of India's extant orders. Same relaxation would also be admissible to the employees of Central/State Autonomous Bodies & Public Sector Enterprises]  [Upper age limit is not applicable for regular employees of SRFTI]  [For Contractual employees of SRFTI only, upper age limit is relaxable by the number of years of service rendered by them in SRFTI]
07.	Whether benefit of added years of service admissible under rule 30 of CCS (Pension) Rules 1972	:	Not applicable
08.	Educational & other qualifications required for direct recruits	:	<b>a) Essential:</b> i) Degree in Fine Arts from a recognized University or Institution or equivalent;  ii) Certificate of completion of course in Animation & Computer Graphics conducted by FTII/NID, or equivalent  iii) At least three years' experience in Animation/ Graphics in an Organization or Institution connected with Film/TV Graphics/Training.
09.	Whether age & educational qualifications as prescribed for direct recruits will apply in the case of promotees	:	No
10.	Period of probation	:	Promotion – No probation. Direct recruitment - Two years
11.	Method of recruitment whether by direct or by promotion or transfer and percentage of vacancies to be filled by various methods	:	100% by promotion, failing which by Direct recruitment through open competitive examination and/or interview.

12.	In the case of recruitment by promotion/transfer, grades from which promotion to be made	:	<b>Promotion:</b> Graphic Artist with five years' regular service in the grade.
13.	Constitution of departmental promotion/selection committee	:	i) Director – Chairman ii) Dean iii) Professor, Animation iv) One or more outside Expert of eminence from the respective field to be nominated by Director, SRFTI.
14.	Circumstances in which UPSC is to be consulted in making recruitment	:	Not applicable

**(Sanjaya Pattanayak)**  
**Director**

**SATYAJIT RAY FILM & TELEVISION INSTITUTE, KOLKATA****Recruitment Rules for the post of Hardware Manager**(As revised in the 52<sup>nd</sup> meeting of Governing Council held on 01.08.2014)

01.	Name of the post	:	Hardware Manager
02.	No. of posts	:	01 (one)
03.	Classification	:	Gr. 'B'
04.	Pay Band and Grade Pay/Pay Scale	:	Pay Band PB-2 - Rs.9300-34800 with Grade Pay of Rs.4600/-
05.	Whether Selection post or Non-selection post	:	Not applicable
06.	Age limit for Direct Recruits	:	Not exceeding 32 Years  [Relaxable for Government servants (other than SRFTI employees) as per Govt. of India's extant orders. Same relaxation would also be admissible to the employees of Central/State Autonomous Bodies & Public Sector Enterprises]  [Upper age limit is not applicable for regular employees of SRFTI]  [For Contractual employees of SRFTI only, upper age limit is relaxable by the number of years of service rendered by them in SRFTI]
07.	Whether benefit of added years of service admissible under rule 30 of CCS (Pension) Rules 1972	:	Not applicable
08.	Educational & other qualifications required for direct recruits	:	<b>a) Essential:</b> i) Degree in Computer Science from University, or equivalent. ii) Certificate course in Computer Networking from a reputed organization. iii) At least five years' experience in PC Maintenance, OS Maintenance and working in LAN atmosphere and Network Trouble Shooting.
09.	Whether age & educational qualifications as prescribed for direct recruits will apply in the case of promotees	:	N.A.
10.	Period of probation, if any	:	Two years
11.	Method of recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods	:	By Direct Recruitment through open competitive examination and/or interview.
12.	In the case of recruitment by promotion/deputation/ absorption, grades from which promotion/deputation/ absorption to be made	:	N.A.

13.	Constitution of departmental promotion/selection committee	:	i) Director - Chairman ii) Dean iii) Sr. Manager (IT) iv) One or more outside Expert of eminence from the respective field to be nominated by Director, SRFTI.
14.	Circumstances in which UPSC is to be consulted in making recruitment	:	Not applicable

**(Sanjaya Pattanayak)**  
**Director**

**SATYAJIT RAY FILM & TELEVISION INSTITUTE, KOLKATA****Recruitment Rules for the post of Estate Manager**(As revised in the 52<sup>nd</sup> meeting of Governing Council held on 01.08.2014)

01.	Name of the post	:	Estate Manager
02.	No. of posts	:	01 (one)
03.	Classification	:	Gr. 'B'
04.	Pay Band and Grade Pay/Pay Scale	:	Pay Band PB-2 - Rs.9300-34800 with Grade Pay of Rs.4600/-
05.	Whether Selection post or Non-selection post	:	N.A.
06.	Age limit for Direct Recruitment	:	Not exceeding 32 Years  [Relaxable for Government servants (other than SRFTI employees) as per Govt. of India's extant orders. Same relaxation would also be admissible to the employees of Central/State Autonomous Bodies & Public Sector Enterprises]  [Upper age limit is not applicable for regular employees of SRFTI]  [For Contractual employees of SRFTI only, upper age limit is relaxable by the number of years of service rendered by them in SRFTI]
07.	Whether benefit of added years of service admissible under rule 30 of CCS (Pension) Rules 1972	:	Not applicable
08.	Educational & other qualifications required for direct recruits	:	<b>a) Essential:</b>  i) Degree/Diploma in Civil Engg. from a recognized University/Institute;  ii) At least five years' (in case of Degree holders)/eight years' (in case of Diploma holders) Managerial & Administrative experience in Estate Management, overseeing the work related to Estate Maintenance, Development, Planning and Utilization of Resources.  <b>b) Desirable:</b> Ex-serviceman  <b>(Candidates are required to produce evidence of work done)</b>
09.	Whether age & educational qualifications as prescribed for direct recruits will apply in the case of promotees	:	Not applicable
10.	Period of probation	:	Two years



11.	Method of recruitment whether by direct or by promotion or transfer and percentage of vacancies to be filled by various methods	:	By Direct recruitment through open competitive examination and/or interview.
12.	In the case of recruitment by promotion/transfer, grades from which promotion to be made	:	Not applicable
13.	Constitution of departmental promotion/selection committee	:	i) Director –Chairman ii) Dean iii) Registrar iv) One or more outside Expert of eminence from the respective field to be nominated by Director, SRFTI.
14.	Circumstances in which UPSC is to be consulted in making recruitment	:	Not applicable

**(Sanjaya Pattanayak)**  
**Director**

**SATYAJIT RAY FILM & TELEVISION INSTITUTE, KOLKATA****Recruitment Rules for the post of Sr. Hindi Translator**(As revised in the 52<sup>nd</sup> meeting of Governing Council held on 01.08.2014)

01.	Name of the post	:	Sr. Hindi Translator
02.	No. of posts	:	01 (One)
03.	Classification	:	Gr. 'B'
04.	Pay Band and Grade Pay/Pay Scale	:	Pay Band PB 2- Rs.9300-34800 with Grade Pay of Rs.4600/-
05.	Whether Selection post or Non-selection post	:	Not applicable
06.	Age limit for Direct Recruitment	:	32 years  [Relaxable for Government servants (other than SRFTI employees) as per Govt. of India's extant orders. Same relaxation would also be admissible to the employees of Central/State Autonomous Bodies & Public Sector Enterprises]  [Upper age limit is not applicable for regular employees of SRFTI]  [For Contractual employees of SRFTI only, upper age limit is relaxable by the number of years of service rendered by them in SRFTI]
07.	Whether benefit of added years of service admissible under rule 30 of CCS (Pension) Rules 1972	:	Not applicable
08.	Educational & other qualifications required for direct recruits	:	<b>Essential:</b> i) Degree of a recognized University with Hindi and English as elective subjects. ii) At least 5 years' experience of translation from English to Hindi and from Hindi to English. iii) Knowledge in Computer.  <b>Desirable:</b> i) Knowledge of any one of the regional Indian language other than Hindi. ii) Certificate of Translation Training from the Central Translation Bureau, Department of Official Language.
09.	Whether age & educational qualifications as prescribed for direct recruits will apply in the case of promotees	:	Not applicable
10.	Period of probation	:	2 years.
11.	Method of recruitment whether by direct or by promotion or transfer and percentage of vacancies to be filled by various methods	:	Direct recruitment through open competitive examination or Interview.

12.	In the case of recruitment by promotion/transfer, grades from which promotion to be made	:	Not applicable
13.	Constitution of departmental promotion/selection committee	:	1) Director - Chairman. 2) Registrar 3) One or more outside Expert of eminence from the respective field to be nominated by Director, SRFTI.
14.	Circumstances in which UPSC is to be consulted in making recruitment	:	Not applicable

**(Sanjaya Pattanayak)**  
**Director**

**SATYAJIT RAY FILM & TELEVISION INSTITUTE, KOLKATA****Recruitment Rules for the post of Librarian**

01.	Name of the post	:	Librarian
02.	No. of posts	:	One
03.	Classification	:	Technical
04.	Scale of pay	:	2000-60-2300-EB-75-3200 (pre-revised) 6500-200-10500 (Revised in accordance with CCS (RP) Rules, 1997)
05.	Whether Selection post or Non-selection post	:	Not applicable
06.	Age limit for Direct Recruitment	:	35 years
07.	Educational & other qualifications required for direct recruits	:	<p>a) <b>Essential:</b></p> <p>i) Degree of a recognized University or equivalent</p> <p>ii) Degree or equivalent in Library Science of a recognized University or Institute</p> <p>iii) At least five years' experience in a responsible capacity in a large Public Library or University Library</p> <p>b) <b>Desirable:</b></p> <p>i) Post-Graduate Degree in Library Science</p> <p>ii) Experience of handling film library, tape or discs library documentation work in a large book library or university Library</p>
08.	Whether age & educational qualifications as prescribed for direct recruits will apply in the case of promotees	:	Does not arise
09.	Method of recruitment whether by direct or by promotion or transfer and percentage of vacancies to be filled by various methods	:	Direct recruitment by open advertisement failing which deputation on foreign service terms of a suitable Officer from Government or Semi-Govt. organization.
10.	In the case of recruitment by promotion/transfer, grades from which promotion to be made	:	Not applicable
11.	Constitution of departmental promotion/selection committee	:	1) Director or his nominee 2) Dean 3) An outsider nominated by the Chairman of the Governing Council
12.	Remarks	:	

**SATYAJIT RAY FILM & TELEVISION INSTITUTE, KOLKATA****Recruitment Rules for the post of Assistant Library and Information officer (Audio Visual)**

01.	Name of the post	:	Assistant Library and Information officer (Audio Visual)
02.	No. of posts	:	01 (one)
03.	Classification	:	Academic Technical
04.	Scale of pay	:	6500-200-10500
05.	Whether Selection post or Non-selection post	:	Selection by merit
06.	Age limit for Direct Recruitment	:	32 years
07.	Whether benefit of added years of service admissible under rule 30 of CCS (Pension) Rules 1972	:	N.A.
08.	Educational & other qualifications required for direct recruits	:	<p><b><u>Essential:</u></b></p> <p>i) Master Degree IN Library &amp; Information Science from a recognized University or equivalent;</p> <p style="text-align: center;">OR</p> <p>ii) MA/ MSc/M Com with degree in Library &amp; Information Science from a recognized University or equivalent;</p> <p><b><u>b) Experience:</u></b></p> <p>iii) At least THREE years' experience in a responsible capacity in a large Public Library or University Library INCLUDING Documentation work;</p> <p>iv) EXPERIENCE IN WORKING IN AUDIO/VISUAL LIBRARY WILL BE Specially PREFERRED</p> <p><b><u>Desirable:</u></b></p> <p>iii) Good knowledge in Film and TV medium in India and abroad;</p> <p>ii) Good knowledge of computer application in library matters</p> <p><b>(Candidates are required to produce evidence of professional done/ experience)</b></p>
09.	Whether age & educational qualifications as prescribed for direct recruits will apply in the case of promotees	:	Age – No Educational qualification – Yes
10.	Period of probation	:	Two years
11.	Method of recruitment whether by direct or by promotion or transfer and percentage of vacancies to be filled by various methods	:	100% by Promotion failing which by Direct Recruitment.

12.	In the case of recruitment by promotion/transfer, grades from which promotion to be made	: <b>Promotion:</b> i) Library and Information Assistant with THREE years' regular service in the grade.
13.	Constitution of departmental promotion/selection committee	: (1) Director (2) Dean (3) An outside Expert of eminence from the field of Film and Television to be nominated by Chairman, Governing Council  4) SENIOR REPRESENTATIVE above the rank of Under Secretary IN GOI setup in respective field from government/semi government organization
14.	Circumstances in which UPSC is to be consulted in making recruitment	: N.A.

**SATYAJIT RAY FILM & TELEVISION INSTITUTE, KOLKATA****Recruitment Rules for the post of Assistant Librarian**

01.	Name of the post	:	Assistant Librarian
02.	No. of posts	:	One
03.	Classification	:	Technical
04.	Scale of Pay	:	Pay Band PB 2- Rs.9300-34800 with Grade Pay of Rs.4200/-
05.	Whether Selection post or Non-selection post	:	Not applicable
06.	Age limit for Direct Recruitment	:	28 years
07.	Educational & other qualifications required for direct recruits	:	<p>a) <b>Essential:</b></p> <p>i) Degree of a recognized University in Arts or Science</p> <p>ii) Diploma/Degree in Library/Information Science from a recognized University or Institution</p> <p>iii) One year experience in a Library of good standing in India preferably Film Library</p> <p>iv) Knowledge of Computer application</p> <p>b) <b>Desirable:</b></p> <p>i) Three years' experience with audio-visual documents</p>
08.	Whether age & educational qualifications as prescribed for direct recruits will apply in the case of promotees	:	Not applicable
09.	Method of recruitment whether by direct or by promotion or transfer and percentage of vacancies to be filled by various methods	:	100% direct recruitment failing which by transfer
10.	In the case of recruitment by promotion/transfer, grades from which promotion to be made	:	Transfer of person with requisite qualifications working in similar or equivalent grade from Central or State Government.
11.	Constitution of departmental promotion/selection committee	:	<p>1) Director or his nominee</p> <p>2) Dean</p> <p>3) An outsider nominated by the Chairman of the Governing Council</p>
12.	Remarks	:	

  
 (Shankar Mohan)  
 Director

**SATYAJIT RAY FILM & TELEVISION INSTITUTE, KOLKATA****Recruitment Rules for the post of Superintendent**(As revised in the 52<sup>nd</sup> meeting of Governing Council held on 01.08.2014)

01.	Name of the post	:	Superintendent
02.	No. of posts	:	02 (Two)
03.	Classification	:	Gr. 'B'
04.	Pay Band and Grade Pay/Pay Scale	:	Pay Band PB 2- Rs.9300-34800 with Grade Pay of Rs.4200/- (entry grade)  Pay Band PB 2- Rs.9300-34800 with Grade Pay of Rs.4600/- (on completion of 5 years of regular service as Superintendent).
05.	Whether Selection post or Non-selection post	:	Selection
06.	Age limit for Direct Recruitment	:	32 years  [Relaxable for Government servants (other than SRFTI employees) as per Govt. of India's extant orders. Same relaxation would also be admissible to the employees of Central/State Autonomous Bodies & Public Sector Enterprises]  [Upper age limit is not applicable for regular employees of SRFTI]  [For Contractual employees of SRFTI only, upper age limit is relaxable by the number of years of service rendered by them in SRFTI]
07.	Whether benefit of added years of service admissible under rule 30 of CCS (Pension) Rules 1972	:	Not applicable
08.	Educational & other qualifications required for direct recruits	:	<b>Essential:</b>  (i) Degree of a recognised University or equivalent.  (ii) At least 5 years' experience of administration and establishment work in a supervisory capacity in a Government Office or a Public body or an Autonomous Organization or a Commercial Organisation of repute.  (iii) Working Knowledge of Computer operation  (iv) Knowledge of Government Rules and Regulations.  <b>Desirable:</b> (i) Knowledge of Hindi.
09.	Whether age & educational qualifications as prescribed for direct recruits will apply in the case of promotees	:	Age – No Essential qualification - Yes



10.	Period of probation	:	Promotion from Assistant - No probation Promotion from UDC/Storekeeper- 2 years For Direct Recruitment - 2 years.
11.	Method of recruitment whether by direct or by promotion or transfer and percentage of vacancies to be filled by various methods	:	By promotion, failing which by Direct Recruitment through open competitive examination or interview.
12.	In the case of recruitment by promotion/transfer, grades from which promotion to be made	:	By promotion from among (a) Assistants with at least 2 years regular service in that grade and (b) UDCs/Storekeeper with at least 10 years regular service in that grade.
13.	Constitution of departmental promotion/selection committee	:	1) Registrar - Chairman 2) Administrative Officer 3) One or more outside Expert of eminence from the respective field to be nominated by Director, SRFTI. 4) One Gr. 'A' Officer of SRFTI to be nominated by Director, SRFTI.
14.	Circumstances in which UPSC is to be consulted in making recruitment	:	Not applicable

**(Sanjaya Pattanayak)**  
Director

**SATYAJIT RAY FILM & TELEVISION INSTITUTE, KOLKATA****Recruitment Rules for the post of Personal Assistant**(As revised in the 52<sup>nd</sup> meeting of Governing Council held on 01.08.2014)

01.	Name of the post	:	Personal Assistant
02.	No. of posts	:	01 (One)
03.	Classification	:	Gr. 'B'
04.	Pay Band and Grade Pay/Pay Scale	:	Pay Band PB 2- Rs.9300-34800 with Grade Pay of Rs.4200/-
05.	Whether Selection post or Non-selection post	:	Not applicable
06.	Age limit for Direct Recruitment	:	32 years  [Relaxable for Government servants (other than SRFTI employees) as per Govt. of India's extant orders. Same relaxation would also be admissible to the employees of Central/State Autonomous Bodies & Public Sector Enterprises]  [Upper age limit is not applicable for regular employees of SRFTI]  [For Contractual employees of SRFTI only, upper age limit is relaxable by the number of years of service rendered by them in SRFTI]
07.	Whether benefit of added years of service admissible under rule 30 of CCS (Pension) Rules 1972	:	Not applicable
08.	Educational & other qualifications required for direct recruits	:	a) <b>Essential:</b> i) Degree of a recognized University with Certificate in Stenography from a recognized Institute; ii) With minimum Speed of 100/40 w.p.m. in English Shorthand/Typewriting; iii) Knowledge of Computer.  b) <b>Desirable:</b> i) Previous experience in the related field in a Govt. Office or a Commercial Organization of repute. ii) Diploma in secretary ship.
09.	Whether age & educational qualifications as prescribed for direct recruits will apply in the case of promotees	:	Not applicable
10.	Period of probation	:	Two years
11.	Method of recruitment whether by direct or by promotion or transfer and percentage of vacancies to be filled by various methods	:	Direct recruitment through open competitive examination and interview.

12.	In the case of recruitment by promotion/transfer, grades from which promotion to be made	:	Not applicable
13.	Constitution of departmental promotion/selection committee	:	1) Registrar – Chairman. 2) Dean 3) One or more outside Expert of eminence from the respective field to be nominated by Director, SRFTI. 4) One Gr. 'A' Officer of SRFTI to be nominated by Director, SRFTI.
14.	Circumstances in which UPSC is to be consulted in making recruitment	:	Not applicable

**(Sanjaya Pattanayak)**  
**Director**

**SATYAJIT RAY FILM & TELEVISION INSTITUTE, KOLKATA****Recruitment Rules for the post of Sound Recordist**(As revised in the 52<sup>nd</sup> meeting of Governing Council held on 01.08.2014)

01.	Name of the post	:	Sound Recordist
02.	No. of posts	:	01 (One)
03.	Classification	:	Gr. 'B'
04.	Pay Band and Grade Pay/Pay Scale	:	Pay Band PB 2- Rs.9300-34800 with Grade Pay of Rs.4200/-
05.	Whether Selection post or Non-selection post	:	Not applicable
06.	Age limit for Direct Recruitment	:	32 years  [Relaxable for Government servants (other than SRFTI employees) as per Govt. of India's extant orders. Same relaxation would also be admissible to the employees of Central/State Autonomous Bodies & Public Sector Enterprises]  [Upper age limit is not applicable for regular employees of SRFTI]  [For Contractual employees of SRFTI only, upper age limit is relaxable by the number of years of service rendered by them in SRFTI]
07.	Whether benefit of added years of service admissible under rule 30 of CCS (Pension) Rules 1972	:	Not applicable
08.	Educational & other qualifications required for direct recruits	:	a) <b>Essential:</b> i) Degree from a recognised university or equivalent. ii) Post Graduate Diploma from FTII / SRFTI in Sound Recording and Sound Engineering or equivalent iii) At least one year's experience in Sound Recording in an organization or institution connected with Sound Recording/training  <b>(Candidates are required to produce evidence of professional work done)</b>
09.	Whether age & educational qualifications as prescribed for direct recruits will apply in the case of promotees	:	Does not arise
10.	Period of probation	:	2 years.
11.	Method of recruitment whether by direct or by promotion or transfer and percentage of vacancies to be filled by various methods	:	Direct recruitment through open competitive examination or interview
12.	In the case of recruitment by promotion/transfer, grades from which promotion to be made	:	Not applicable

13.	Constitution of departmental promotion/selection committee	:	1) Registrar – Chairman. 2) Professor, Sound Recording & Design 3) One or more outside Expert of eminence from the respective field to be nominated by Director, SRFTI. 4) One Gr. 'A' Officer of SRFTI to be nominated by Director, SRFTI.
14.	Circumstances in which UPSC is to be consulted in making recruitment	:	Not applicable

**(Sanjaya Pattanayak)**  
**Director**

**SATYAJIT RAY FILM & TELEVISION INSTITUTE, KOLKATA****Recruitment Rules for the post of Graphic Artist**(As revised in the 52<sup>nd</sup> meeting of Governing Council held on 01.08.2014)

01.	Name of the post	:	Graphic Artist
02.	No. of posts	:	01 (One)
03.	Classification	:	Gr. 'B'
04.	Pay Band and Grade Pay/Pay Scale	:	Pay Band PB 2- Rs.9300-34800 with Grade Pay of Rs.4200/-
05.	Whether Selection post or Non-selection post	:	Not applicable
06.	Age limit for Direct Recruitment	:	32 years  [Relaxable for Government servants (other than SRFTI employees) as per Govt. of India's extant orders. Same relaxation would also be admissible to the employees of Central/State Autonomous Bodies & Public Sector Enterprises]  [Upper age limit is not applicable for regular employees of SRFTI]  [For Contractual employees of SRFTI only, upper age limit is relaxable by the number of years of service rendered by them in SRFTI]
07.	Whether benefit of added years of service admissible under rule 30 of CCS (Pension) Rules 1972	:	Not applicable
08.	Educational & other qualifications required for direct recruits	:	a) <b>Essential:</b> i) Degree in Fine Arts from a recognized University with at least two years experience in Graphics/Animation in an organization or institution connected with Film/TV Graphics/ Training OR Degree from a recognized University and Diploma in Fine Arts from a recognized University or institution or equivalent with at least four years' experience in Graphics/Animation in an organization or institution connected with Film/TV Graphics/ Training  b) <b>Desirable:</b> Certificate of completion of course in Animation & Computer Graphics, conducted by FTII, or equivalent.
09.	Whether age & educational qualifications as prescribed for direct recruits will apply in the case of promotees	:	Does not arise
10.	Period of probation	:	2 years.
11.	Method of recruitment whether by direct or by promotion or transfer and percentage of vacancies to be filled by various methods	:	Direct recruitment through open competitive examination or interview

12.	In the case of recruitment by promotion/transfer, grades from which promotion to be made	:	Not applicable
13.	Constitution of departmental promotion/selection committee	:	1) Registrar - Chairman 2) Professor, Animation 3) One or more outside Expert of eminence from the respective field to be nominated by Director, SRFTI. 4) One Gr. 'A' Officer of SRFTI to be nominated by Director, SRFTI.
14.	Circumstances in which UPSC is to be consulted in making recruitment	:	Not applicable

**(Sanjaya Pattanayak)**  
**Director**

**SATYAJIT RAY FILM & TELEVISION INSTITUTE, KOLKATA****Recruitment Rules for the post of Costume & Property Assistant**(As revised in the 52<sup>nd</sup> meeting of Governing Council held on 01.08.2014)

01.	Name of the post	:	Costume & Property Assistant
02.	No. of posts	:	01 (One)
03.	Classification	:	Gr. 'B',
04.	Pay Band and Grade Pay/Pay Scale	:	Pay Band PB 2- Rs.9300-34800 with Grade Pay of Rs.4200/-
05.	Whether Selection post or Non-selection post	:	Not Applicable
06.	Age limit for Direct Recruitment	:	32 years  [Relaxable for Government servants (other than SRFTI employees) as per Govt. of India's extant orders. Same relaxation would also be admissible to the employees of Central/State Autonomous Bodies & Public Sector Enterprises]  [Upper age limit is not applicable for regular employees of SRFTI]  [For Contractual employees of SRFTI only, upper age limit is relaxable by the number of years of service rendered by them in SRFTI]
07.	Whether benefit of added years of service admissible under rule 30 of CCS (Pension) Rules 1972	:	Not applicable
08.	Educational & other qualifications required for direct recruits	:	a) <b>Essential:</b> i) Degree of a recognized University ii) Certificate Course of Tailoring/ Stitching from NIFT, or equivalent ii) At least four years experience of maintenance of property and stores in an organization or institution of repute connected with film/TV/ Theatre.
09.	Whether age & educational qualifications as prescribed for direct recruits will apply in the case of promotees	:	Not applicable
10.	Period of probation	:	2 years.
11.	Method of recruitment whether by direct or by promotion or transfer and percentage of vacancies to be filled by various methods	:	Direct recruitment through open competitive examination or interview,
12.	In the case of recruitment by promotion/transfer, grades from which promotion to be made	:	Not applicable



13.	Constitution of departmental promotion/selection committee	:	1) Registrar - Chairman 2) Professor, Producing for Film & Television 3) One or more outside Expert of eminence from the respective field to be nominated by Director, SRFTI. 4) One Gr. 'A' Officer of SRFTI to be nominated by Director, SRFTI.
14.	Circumstances in which UPSC is to be consulted in making recruitment	:	Not applicable

**(Sanjaya Pattanayak)**  
**Director**

**SATYAJIT RAY FILM & TELEVISION INSTITUTE, KOLKATA****Recruitment Rules for the post of Set Supervisor**(As revised in the 52<sup>nd</sup> meeting of Governing Council held on 01.08.2014)

01.	Name of the post	:	Set Supervisor
02.	No. of posts	:	01 (One)
03.	Classification	:	Gr. 'B'
04.	Pay Band and Grade Pay/Pay Scale	:	Pay Band PB 2- Rs.9300-34800 with Grade Pay of Rs.4200/-
05.	Whether Selection post or Non-selection post	:	Not applicable
06.	Age limit for Direct Recruitment	:	32 years  [Relaxable for Government servants (other than SRFTI employees) as per Govt. of India's extant orders. Same relaxation would also be admissible to the employees of Central/State Autonomous Bodies & Public Sector Enterprises]  [Upper age limit is not applicable for regular employees of SRFTI]  [For Contractual employees of SRFTI only, upper age limit is relaxable by the number of years of service rendered by them in SRFTI]
07.	Whether benefit of added years of service admissible under rule 30 of CCS (Pension) Rules 1972	:	Not applicable
08.	Educational & other qualifications required for direct recruits	:	a) <b>Essential:</b> i) Degree or Post Graduate Diploma in Art Direction/ Set Designing or equivalent from Institute of repute. ii) At least two years' supervisory experience in stage craft or set construction in an organization or institution of repute connected with TV or film production or theatre <b>OR</b> i) Degree or its equivalent from a recognized University or Board ii) At least 5 years' supervisory experience in stagecraft in an organization or institution of repute connected with TV or film production or theatre.  <b>(Candidates are required to produce evidence of professional work done)</b>
09.	Whether age & educational qualifications as prescribed for direct recruits will apply in the case of promotees	:	Does not arise
10.	Period of probation	:	2 years.
11.	Method of recruitment whether by direct or by promotion or transfer and percentage of vacancies to be filled by various methods	:	Direct recruitment through open competitive examination or interview.

12.	In the case of recruitment by promotion/transfer, grades from which promotion to be made	:	Not applicable
13.	Constitution of departmental promotion/selection committee	:	1) Registrar - Chairman 2) Professor, Producing for Film & Television 3) One or more outside Expert of eminence from the respective field to be nominated by Director, SRFTI. 4) One Gr. 'A' Officer of SRFTI to be nominated by Director, SRFTI.
14.	Circumstances in which UPSC is to be consulted in making recruitment	:	Not applicable

**(Sanjaya Pattanayak)**  
**Director**

**SATYAJIT RAY FILM & TELEVISION INSTITUTE, KOLKATA****Recruitment Rules for the post of Production Assistant**(As revised in the 52<sup>nd</sup> meeting of Governing Council held on 01.08.2014)

01.	Name of the post	:	Production Assistant
02.	No. of posts	:	02 (two)
03.	Classification	:	Gr. 'B'
04.	Pay Band and Grade Pay/Pay Scale	:	Pay Band PB-2 - Rs.9300-34800 with Grade Pay of Rs.4200/-
05.	Whether Selection post or Non-selection post	:	N.A.
06.	Age limit for Direct Recruitment	:	Not exceeding 32 Years  [Relaxable for Government servants (other than SRFTI employees) as per Govt. of India's extant orders. Same relaxation would also be admissible to the employees of Central/State Autonomous Bodies & Public Sector Enterprises]  [Upper age limit is not applicable for regular employees of SRFTI]  [For Contractual employees of SRFTI only, upper age limit is relaxable by the number of years of service rendered by them in SRFTI]
07.	Whether benefit of added years of service admissible under rule 30 of CCS (Pension) Rules 1972	:	Not applicable
08.	Educational & other qualifications required for direct recruits	:	<b><u>Essential:</u></b>  i) Degree of a recognized University or equivalent.  ii) At least FIVE years' experience in Film/TV Production in an Organization or Institution connected with Film/TV Production/Training.  <b><u>Desirable:</u></b>  i) Good knowledge of computer and accounts  ii) POST GRADUATE Diploma or equivalent in Film or Television Direction/Production or media management from a recognized University or Institute of repute;  <b>(Candidates are required to produce evidence of work done/ experience)</b>
09.	Whether age & educational qualifications as prescribed for direct recruits will apply in the case of promotees	:	N.A.
10.	Period of probation	:	Two years

11.	Method of recruitment whether by direct or by promotion or transfer and percentage of vacancies to be filled by various methods	:	Direct recruitment through open competitive examination and/or interview.
12.	In the case of recruitment by promotion/transfer, grades from which promotion to be made	:	N.A.
13.	Constitution of departmental promotion/selection committee	:	1) Registrar - Chairman 2) Professor, Producing for Film & Television 3) One or more outside Expert of eminence from the respective field to be nominated by Director, SRFTI. 4) One Gr. 'A' Officer of SRFTI to be nominated by Director, SRFTI.
14.	Circumstances in which UPSC is to be consulted in making recruitment	:	Not applicable

**(Sanjaya Pattanayak)**  
**Director**

**SATYAJIT RAY FILM & TELEVISION INSTITUTE, KOLKATA****Recruitment Rules for the post of Cameraman (Still Photography)**(As revised in the 52<sup>nd</sup> meeting of Governing Council held on 01.08.2014)

01.	Name of the post	:	Cameraman (Still Photography)
02.	No. of posts	:	01 (one)
03.	Classification	:	Gr. 'B'
04.	Pay Band and Grade Pay/Pay Scale	:	Pay Band PB-2 - Rs.9300-34800 with Grade Pay of Rs.4200/-
05.	Whether Selection post or Non-selection post	:	Not applicable
06.	Age limit for Direct Recruitment	:	Not exceeding 32 years  [Relaxable for Government servants (other than SRFTI employees) as per Govt. of India's extant orders. Same relaxation would also be admissible to the employees of Central/State Autonomous Bodies & Public Sector Enterprises]  [Upper age limit is not applicable for regular employees of SRFTI]  [For Contractual employees of SRFTI only, upper age limit is relaxable by the number of years of service rendered by them in SRFTI]
07.	Whether benefit of added years of service admissible under rule 30 of CCS (Pension) Rules 1972	:	Not applicable
08.	Educational & other qualifications required for direct recruits	:	<b><u>Essential:</u></b>  i) Degree. of a recognized University; ii) Diploma in Still Photography from a recognized Institution; iii) At least Two years' experience as Photographer in an Organization of repute.  <b><u>Desirable:</u></b> i) Good knowledge of Digital Photography and Videography; ii) Comprehensive teaching experience  <b>(Candidates are required to produce evidence of work done/ experience)</b>
09.	Whether age & educational qualifications as prescribed for direct recruits will apply in the case of promotees	:	N.A.
10.	Period of probation	:	Two years
11.	Method of recruitment whether by direct or by promotion or transfer and percentage of vacancies to be filled by various methods	:	Direct recruitment through open competitive examination and/or interview

12.	In the case of recruitment by promotion/transfer, grades from which promotion to be made	:	N.A.
13.	Constitution of departmental promotion/selection committee	:	<ul style="list-style-type: none"> <li>i) Registrar</li> <li>ii) Professor, Cinematography</li> <li>iii) One or more outside Expert of eminence from the respective field to be nominated by Director, SRFTI.</li> <li>iv) One Gr. 'A' Officer of SRFTI to be nominated by Director, SRFTI.</li> </ul>
14.	Circumstances in which UPSC is to be consulted in making recruitment	:	Not applicable

**(Sanjaya Pattanayak)**  
**Director**

**SATYAJIT RAY FILM & TELEVISION INSTITUTE, KOLKATA****Recruitment Rules for the post of Research Assistant**(As revised in the 52<sup>nd</sup> meeting of Governing Council held on 01.08.2014)

01.	Name of the post	:	Research Assistant
02.	No. of posts	:	01 (one)
03.	Classification	:	Gr. 'B'
04.	Pay Band and Grade Pay/Pay Scale	:	Pay Band PB-2 - Rs.9300-34800 with Grade Pay of Rs.4200/-
05.	Whether Selection post or Non-selection post	:	Not applicable
06.	Age limit for Direct Recruits	:	Not exceeding 32 Years  [Relaxable for Government servants (other than SRFTI employees) as per Govt. of India's extant orders. Same relaxation would also be admissible to the employees of Central/State Autonomous Bodies & Public Sector Enterprises]  [Upper age limit is not applicable for regular employees of SRFTI]  [For Contractual employees of SRFTI only, upper age limit is relaxable by the number of years of service rendered by them in SRFTI]
07.	Whether benefit of added years of service admissible under rule 30 of CCS (Pension) Rules 1972	:	Not applicable
08.	Educational & other qualifications required for direct recruits	:	<b>a) Essential:</b>  i) Degree of a recognized university in Journalism/ Communications/ Social Sciences or Media/Film studies;  ii) At least THREE years' experience in data collection/reference/documentation in an Organization connected with CINEMA or a large Institution of Journal/Newspaper /TV preferably connected with films;  iii) Good knowledge of computer in data management.  <b>(Candidates are required to produce evidence of work done/ experience)</b>  <b>b) Desirable:</b>  i) Good Knowledge of Indian and International Cinema;
09.	Whether age & educational qualifications as prescribed for direct recruits will apply in the case of promotees	:	N.A.
10.	Period of probation, if any	:	Two years



11.	Method of recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods	:	100% by Direct Recruitment through open competitive examination and/or interview.
12.	In the case of recruitment by promotion/deputation/ absorption, grades from which promotion/ deputation/ absorption to be made	:	N.A.
13.	Constitution of departmental promotion/selection committee	:	(1) Registrar - Chairman (2) Professor, Direction & SPW (3) One or more outside Expert of eminence from the respective field to be nominated by Director, SRFTI. (4) One Gr. A Officer of SRFTI to be nominated by Director, SRFTI.
14.	Circumstances in which UPSC is to be consulted in making recruitment	:	Not applicable

**(Sanjaya Pattanayak)**  
Director

**SATYAJIT RAY FILM & TELEVISION INSTITUTE, KOLKATA****Recruitment Rules for the post of Senior Projectionist**(As revised in the 52<sup>nd</sup> meeting of Governing Council held on 01.08.2014)

01.	Name of the post	:	Senior Projectionist
02.	No. of posts	:	01 (one)
03.	Classification	:	Group 'B'
04.	Pay Band and Grade Pay/Pay Scale	:	Pay Band PB-2 - Rs.9300-34800 with Grade Pay of Rs.4200/-
05.	Whether Selection post or Non-selection post	:	Selection
06.	Age limit for Direct Recruitment	:	Not exceeding 32 Years  [Relaxable for Government servants (other than SRFTI employees) as per Govt. of India's extant orders. Same relaxation would also be admissible to the employees of Central/State Autonomous Bodies & Public Sector Enterprises]  [Upper age limit is not applicable for regular employees of SRFTI]  [For Contractual employees of SRFTI only, upper age limit is relaxable by the number of years of service rendered by them in SRFTI]
07.	Whether benefit of added years of service admissible under rule 30 of CCS (Pension) Rules 1972	:	Not applicable
08.	Educational & other qualifications required for direct recruits	:	<u>Essential:</u> i) Matriculation or equivalent of a recognized University/Board;  ii) Licence or certificate of competency in cinema projection from the competent authority;  iii) At least SEVEN years' experience in Film Projection organization.  <b>(Candidates are required to produce evidence of work done/ experience)</b>
09.	Whether age & educational qualifications as prescribed for direct recruits will apply in the case of promotees	:	No
10.	Period of probation	:	Direct Recruitment/Promotion - 2 years.
11.	Method of recruitment whether by direct or by promotion or transfer and percentage of vacancies to be filled by various methods	:	100% by Promotion, failing which by Direct Recruitment through open competitive examination and/or interview.

12.	In the case of recruitment by promotion/transfer, grades from which promotion to be made	:	<b>Promotion:</b> From amongst Projection Room Operators with at least six years' regular service in the grade
13.	Constitution of departmental promotion/selection committee	:	i) Registrar - Chairman ii) Professor, Direction & SPW iii) One or more outside Expert of eminence from the respective field to be nominated by Director, SRFTI. iv) One Gr. A Officer of SRFTI to be nominated by Director, SRFTI
14.	Circumstances in which UPSC is to be consulted in making recruitment	:	Not applicable

**(Sanjaya Pattanayak)**  
**Director**

**SATYAJIT RAY FILM & TELEVISION INSTITUTE, KOLKATA****Recruitment Rules for the post of Assistant Maintenance Engineer**(As revised in the 52<sup>nd</sup> meeting of Governing Council held on 01.08.2014)

01.	Name of the post	:	Assistant Maintenance Engineer
02.	No. of posts	:	01 (One)
03.	Classification	:	Gr. 'B'
04.	Pay Band and Grade Pay/Pay Scale	:	Pay Band PB 2- Rs.9300-34800 with Grade Pay of Rs.4200/-
05.	Whether Selection post or Non-selection post	:	Not applicable
06.	Age limit for Direct Recruitment	:	32 years  [Relaxable for Government servants (other than SRFTI employees) as per Govt. of India's extant orders. Same relaxation would also be admissible to the employees of Central/State Autonomous Bodies & Public Sector Enterprises]  [Upper age limit is not applicable for regular employees of SRFTI]  [For Contractual employees of SRFTI only, upper age limit is relaxable by the number of years of service rendered by them in SRFTI]
07.	Whether benefit of added years of service admissible under rule 30 of CCS (Pension) Rules 1972	:	Not applicable
08.	Educational & other qualifications required for direct recruits	:	<b>Essential:</b> i) Degree or Diploma in Electronics or Electrical Engineering or equivalent of a recognized University or Institute.  ii) At least 4 year's (for Degree Holders)/ 6 years (for Diploma Holders) experience of maintenance and repair of electrical and electronic equipment, preferably in Film or TV Studio.
09.	Whether age & educational qualifications as prescribed for direct recruits will apply in the case of promotees	:	Not applicable
10.	Period of probation	:	2 years.
11.	Method of recruitment whether by direct or by promotion or transfer and percentage of vacancies to be filled by various methods	:	By Direct Recruitment through open competitive examination or interview. .
12.	In the case of recruitment by promotion/transfer, grades from which promotion to be made	:	Not applicable

13.	Constitution of departmental promotion/selection committee	:	1) Registrar 2) Maintenance Engineer 3) One or more outside Expert of eminence from the respective field to be nominated by Director, SRFTI. 4) One Gr. 'A' Officer of SRFTI to be nominated by Director, SRFTI.
14.	Circumstances in which UPSC is to be consulted in making recruitment	:	Not applicable

**(Sanjaya Pattanayak)**  
**Director**

**SATYAJIT RAY FILM & TELEVISION INSTITUTE, KOLKATA****Recruitment Rules for the post of Assistant**(As revised in the 52<sup>nd</sup> meeting of Governing Council held on 01.08.2014)

01.	Name of the post	:	Assistant
02.	No. of posts	:	03 (Three)
03.	Classification	:	Gr. 'B'
04.	Pay Band and Grade Pay/Pay Scale	:	Pay Band PB 2- Rs.9300-34800 with Grade Pay of Rs.4200/-
05.	Whether Selection post or Non-selection post	:	Selection
06.	Age limit for Direct Recruitment	:	32 years  [Relaxable for Government servants (other than SRFTI employees) as per Govt. of India's extant orders. Same relaxation would also be admissible to the employees of Central/State Autonomous Bodies & Public Sector Enterprises]  [Upper age limit is not applicable for regular employees of SRFTI]  [For Contractual employees of SRFTI only, upper age limit is relaxable by the number of years of service rendered by them in SRFTI]
07.	Whether benefit of added years of service admissible under rule 30 of CCS (Pension) Rules 1972	:	Not applicable
08.	Educational & other qualifications required for direct recruits	:	<b>a) Essential:</b> i) Degree of a recognized University; ii) Knowledge of Computer. iii) 5 years' experience of administration and establishment work in a Government Office or a Public body or an Autonomous Organization or a Commercial Organisation of repute iii) Knowledge of English typing @ minimum 35 w.p.m. on computer  <b>b) Desirable:</b> i) Knowledge of Hindi
09.	Whether age & educational qualifications as prescribed for direct recruits will apply in the case of promotees	:	No
10.	Period of probation	:	2 years.
11.	Method of recruitment whether by direct or by promotion or transfer and percentage of vacancies to be filled by various methods	:	100% by Promotion, failing which by Deputation/ Transfer/ Direct recruitment through open competitive examination or interview.

12.	In the case of recruitment by promotion/transfer, grades from which promotion to be made	: <b>Promotion:</b> i) Upper Division Clerk and Storekeeper with ten years' regular service in the grade.  <b>Deputation/Transfer:</b>  Officials under the Central Govt./State Govt./Central Autonomous bodies: a) Holding analogous posts on regular basis; OR With six years' regular service in posts with the grade pay of 2800/- or equivalent; OR With ten years' regular service in posts with the grade pay of 2400/- or equivalent;  b) Possessing the educational qualification and experience prescribed for direct recruits under column 8.  (The maximum age limit for appointment by transfer/deputation shall be not exceeding 56 years as on the closing date of receipt of application).
13.	Constitution of departmental promotion/selection committee	: 1) Registrar 2) Administrative Officer 3) One or more outside Expert of eminence from the respective field to be nominated by Director, SRFTI. 4) One Gr. 'A' Officer of SRFTI to be nominated by Director, SRFTI.
14.	Circumstances in which UPSC is to be consulted in making recruitment	: Not applicable

**(Sanjaya Pattanayak)**  
**Director**

**SATYAJIT RAY FILM & TELEVISION INSTITUTE, KOLKATA****Recruitment Rules for the post of Accountant**(As revised in the 52<sup>nd</sup> meeting of Governing Council held on 01.08.2014)

01.	Name of the post	:	Accountant
02.	No. of posts	:	01 (One)
03.	Classification	:	Gr. 'B'
04.	Pay Band and Grade Pay/Pay Scale	:	Pay Band PB 2- Rs.9300-34800 with Grade Pay of Rs.4200/-
05.	Whether Selection post or Non-selection post	:	Selection
06.	Age limit for Direct Recruitment	:	32 years  [Relaxable for Government servants (other than SRFTI employees) as per Govt. of India's extant orders. Same relaxation would also be admissible to the employees of Central/State Autonomous Bodies & Public Sector Enterprises]  [Upper age limit is not applicable for regular employees of SRFTI]  [For Contractual employees of SRFTI only, upper age limit is relaxable by the number of years of service rendered by them in SRFTI]
07.	Whether benefit of added years of service admissible under rule 30 of CCS (Pension) Rules 1972	:	Not applicable
08.	Educational & other qualifications required for direct recruits	:	<b><u>Essential:</u></b>  i) Degree in Commerce from a recognized university or equivalent ii) At least four years professional experience in the field of computerized accounts  <b><u>Desirable:</u></b>  i) Passed ICWA/CA –intermediate ii) Knowledge of Government Rules and Regulations.  <b>(Candidates are required to produce evidence of work done)</b>
09.	Whether age & educational qualifications as prescribed for direct recruits will apply in the case of promotees	:	Age – No Essential Qualification - Yes
10.	Period of probation	:	Direct Recruitment/Promotion - 2 years.
11.	Method of recruitment whether by direct or by promotion or transfer and percentage of vacancies to be filled by various methods	:	100% by Promotion, failing which by Deputation/ Transfer/ Direct recruitment through open competitive examination or interview.



12.	In the case of recruitment by promotion/transfer, grades from which promotion to be made	<p><b><u>Promotion:</u></b></p> <p>Promotion from among UDCs and Storekeeper with ten years regular service in that grade.</p> <p><b><u>Deputation/Transfer:</u></b></p> <p>Officials under the Central Govt./State Govt./Central Autonomous bodies:</p> <p>a) Holding analogous posts on regular basis; OR With six years' regular service in posts with the grade pay of 2800/- or equivalent; OR With ten years' regular service in posts with the grade pay of 2400/- or equivalent;</p> <p>b) Possessing the educational qualification and experience prescribed for direct recruits under column 8.</p> <p>(The maximum age limit for appointment by transfer/deputation shall be not exceeding 56 years as on the closing date of receipt of application).</p>
13.	Constitution of departmental promotion/selection committee	<p>1) Registrar - Chairman 2) Chief Accounts Officer 3) One or more outside Expert of eminence from the respective field to be nominated by Director, SRFTI. 4) One Gr. 'A' Officer of SRFTI to be nominated by Director, SRFTI.</p>
14.	Circumstances in which UPSC is to be consulted in making recruitment	Not applicable

**(Sanjaya Pattanayak)**  
Director

**SATYAJIT RAY FILM & TELEVISION INSTITUTE, KOLKATA****Recruitment Rules for the post of Library & Information Assistant**(As revised in the 52<sup>nd</sup> meeting of Governing Council held on 01.08.2014)

01.	Name of the post	:	Library & Information Assistant
02.	No. of posts	:	01 (One)
03.	Classification	:	Gr. 'B'
04.	Pay Band and Grade Pay/Pay Scale	:	Pay Band PB 2- Rs.9300-34800 with Grade Pay of Rs.4200/-
05.	Whether Selection post or Non-selection post	:	Not applicable
06.	Age limit for Direct Recruitment	:	32 years  [Relaxable for Government servants (other than SRFTI employees) as per Govt. of India's extant orders. Same relaxation would also be admissible to the employees of Central/State Autonomous Bodies & Public Sector Enterprises]  [Upper age limit is not applicable for regular employees of SRFTI]  [For Contractual employees of SRFTI only, upper age limit is relaxable by the number of years of service rendered by them in SRFTI]
07.	Whether benefit of added years of service admissible under rule 30 of CCS (Pension) Rules 1972	:	Not applicable
08.	Educational & other qualifications required for direct recruits	:	<b>a) Essential:</b> i) B.A./B.Sc./B.Com. with degree in Library & Information Science.  <b>b) Desirable:</b> i) Good knowledge of computer application in library matters, ii) Working experience in a Film Library  <b>(Candidates are required to produce evidence of professional work done)</b>
09.	Whether age & educational qualifications as prescribed for direct recruits will apply in the case of promotees	:	Does not arise
10.	Period of probation	:	2 years.
11.	Method of recruitment whether by direct or by promotion or transfer and percentage of vacancies to be filled by various methods	:	100% by direct recruitment through open competitive examination or interview.

12.	In the case of recruitment by promotion/transfer, grades from which promotion to be made	:	Not applicable
13.	Constitution of departmental promotion/selection committee	:	1) Registrar - Chairman 2) Library & Information Officer 3) One or more outside Expert of eminence from the respective field to be nominated by Director, SRFTI. 4) One Gr. 'A' Officer of SRFTI to be nominated by Director, SRFTI.
14.	Circumstances in which UPSC is to be consulted in making recruitment	:	Not applicable

**(Sanjaya Pattanayak)**  
**Director**

**SATYAJIT RAY FILM & TELEVISION INSTITUTE, KOLKATA****Recruitment Rules for the post of Projection Room Operator**(As revised in the 52<sup>nd</sup> meeting of Governing Council held on 01.08.2014)

01.	Name of the post	:	Projection Room Operator
02.	No. of posts	:	03 (Three)
03.	Classification	:	Gr. 'C'
04.	Pay Band and Grade Pay/Pay Scale	:	Pay Band PB 1- Rs.5200-20200 with Grade Pay of Rs.2800/-
05.	Whether Selection post or Non-selection post	:	Selection
06.	Age limit for Direct Recruitment	:	32 years  [Relaxable for Government servants (other than SRFTI employees) as per Govt. of India's extant orders. Same relaxation would also be admissible to the employees of Central/State Autonomous Bodies & Public Sector Enterprises]  [Upper age limit is not applicable for regular employees of SRFTI]  [For Casual Workers with Temporary Status and Contractual employees of SRFTI only, upper age limit is relaxable by the number of years of service rendered by them in SRFTI as Casual Worker and Contractual employee]
07.	Whether benefit of added years of service admissible under rule 30 of CCS (Pension) Rules 1972	:	Not applicable
08.	Educational & other qualifications required for direct recruits	:	<b>Essential:</b> i) Matriculation of a recognized University or Board  ii) Licence or certificate of competency in Cinema Projection from the Competent Authority  iii) At least 5 years experience of film projection work in a commercial cinema, theatre or film production organization
09.	Whether age & educational qualifications as prescribed for direct recruits will apply in the case of promotees	:	Age – No Essential Qualification - Yes
10.	Period of probation	:	Promotion- No probation Direct Recruitment- 2 years.
11.	Method of recruitment whether by direct or by promotion or transfer and percentage of vacancies to be filled by various methods	:	100% by promotion, failing which by direct recruitment through open competitive examination and/or interview.

12.	In the case of recruitment by promotion/transfer, grades from which promotion to be made	:	Promotion from among Projection Assistant with thirteen years' regular service in that grade.
13.	Constitution of departmental promotion/selection committee	:	1) Registrar - Chairman 2) Professor, Direction & SPW 3) One or more outside Expert of eminence from the respective field to be nominated by Director, SRFTI. 4) One Gr. 'A' Officer of SRFTI to be nominated by Director, SRFTI.
14.	Circumstances in which UPSC is to be consulted in making recruitment	:	Not applicable

**(Sanjaya Pattanayak)**  
**Director**

**SATYAJIT RAY FILM & TELEVISION INSTITUTE, KOLKATA****Recruitment Rules for the post of Storekeeper**(As revised in the 52<sup>nd</sup> meeting of Governing Council held on 01.08.2014)

01.	Name of the post	:	Storekeeper
02.	No. of posts	:	01 (One)
03.	Classification	:	Gr. 'C'
04.	Pay Band and Grade Pay/Pay Scale	:	Pay Band PB 1- Rs.5200-20200 with Grade Pay of Rs.2400/-
05.	Whether Selection post or Non-selection post	:	Non-Selection
06.	Age limit for Direct Recruitment	:	27 years  [Relaxable for Government servants (other than SRFTI employees) as per Govt. of India's extant orders. Same relaxation would also be admissible to the employees of Central/State Autonomous Bodies & Public Sector Enterprises]  [Upper age limit is not applicable for regular employees of SRFTI]  [For Casual Workers with Temporary Status and Contractual employees of SRFTI only, upper age limit is relaxable by the number of years of service rendered by them in SRFTI as Casual Worker and Contractual employee]
07.	Whether benefit of added years of service admissible under rule 30 of CCS (Pension) Rules 1972	:	Not applicable
08.	Educational & other qualifications required for direct recruits	:	a) <b>Essential:</b> i) 12 <sup>th</sup> standard passed. ii) Knowledge of English Typewriting at a minimum speed of 35 w.p.m. on computer iii) Knowledge of Computer. iv) At least three years' experience in the related field in Government Office or Commercial Office of repute;  b) <b>Desirable:</b> i) Working Knowledge in Hindi.
09.	Whether age & educational qualifications as prescribed for direct recruits will apply in the case of promotees	:	No
10.	Period of probation	:	For direct recruitment - Two years For promotion – No probation
11.	Method of recruitment whether by direct or by promotion or transfer and percentage of vacancies to be filled by various methods	:	100% by promotion by seniority-cum-fitness, failing which by direct recruitment through open competitive examination or interview

12.	In the case of recruitment by promotion/transfer, grades from which promotion to be made	:	Promotion from amongst Lower Division Clerks and Hindi Typist with 8 years' regular service in the grade.
13.	Constitution of departmental promotion/selection committee	:	1) Registrar - Chairman 2) Sr. Manager (Materials & Resources) 3) One or more outside Expert of eminence from the respective field to be nominated by Director, SRFTI. 4) One Gr. 'A' Officer of SRFTI to be nominated by Director, SRFTI.
14.	Circumstances in which UPSC is to be consulted in making recruitment	:	Not applicable

**(Sanjaya Pattanayak)**  
**Director**

**SATYAJIT RAY FILM & TELEVISION INSTITUTE, KOLKATA****Recruitment Rules for the post of Upper Division Clerk**(As revised in the 52<sup>nd</sup> meeting of Governing Council held on 01.08.2014)

01.	Name of the post	:	Upper Division Clerk
02.	No. of posts	:	03 (Three)
03.	Classification	:	Gr. 'C'
04.	Pay Band and Grade Pay/Pay Scale	:	Pay Band PB 1- Rs.5200-20200 with Grade Pay of Rs.2400/-
05.	Whether Selection post or Non-selection post	:	Non-Selection
06.	Age limit for Direct Recruitment	:	27 years  [Relaxable for Government servants (other than SRFTI employees) as per Govt. of India's extant orders. Same relaxation would also be admissible to the employees of Central/State Autonomous Bodies & Public Sector Enterprises]  [Upper age limit is not applicable for regular employees of SRFTI]  [For Casual Workers with Temporary Status and Contractual employees of SRFTI only, upper age limit is relaxable by the number of years of service rendered by them in SRFTI as Casual Worker and Contractual employee]
07.	Whether benefit of added years of service admissible under rule 30 of CCS (Pension) Rules 1972	:	Not applicable
08.	Educational & other qualifications required for direct recruits	:	a) <b>Essential:</b> i) 12th Class or equivalent qualification from a recognized Board or University ii) Knowledge of English/Hindi Typewriting at a minimum speed of 35/30 w.p.m. on computer iii) At least three years' Clerical experience in Government Office or Commercial Office of repute; iv) Knowledge of Computer.  b) <b>Desirable:</b> i) Knowledge of Hindi.
09.	Whether age & educational qualifications as prescribed for direct recruits will apply in the case of promotees	:	No
10.	Period of probation	:	For direct recruitment - 2 years. For promotion – No probation
11.	Method of recruitment whether by direct or by promotion or transfer and percentage of vacancies to be filled by various methods	:	100% by Promotion by seniority-cum-fitness, failing which by Direct recruitment through open competitive examination or interview.



12.	In the case of recruitment by promotion/transfer, grades from which promotion to be made	:	<b>Promotion:</b> Lower Division Clerk and Hindi Typist with 08 years' regular service in the grade.
13.	Constitution of departmental promotion/selection committee	:	1) Registrar - Chairman 2) Administrative Officer 3) One or more outside Expert of eminence from the respective field to be nominated by Director, SRFTI. 4) One Gr. 'A' Officer of SRFTI to be nominated by Director, SRFTI.
14.	Circumstances in which UPSC is to be consulted in making recruitment	:	Not applicable

**(Sanjaya Pattanayak)**  
Director

**SATYAJIT RAY FILM & TELEVISION INSTITUTE, KOLKATA****Recruitment Rules for the post of Camera Assistant**(As revised in the 52<sup>nd</sup> meeting of Governing Council held on 01.08.2014)

01.	Name of the post	:	Camera Assistant
02.	No. of posts	:	02 (two)
03.	Classification	:	Gr. 'C'
04.	Pay Band and Grade Pay/Pay Scale	:	Pay Band PB-1 - Rs.5200-20200 with Grade Pay of Rs.2400/-
05.	Whether Selection post or Non-selection post	:	Selection
06.	Age limit for Direct Recruitment	:	Not exceeding 27 years  [Relaxable for Government servants (other than SRFTI employees) as per Govt. of India's extant orders. Same relaxation would also be admissible to the employees of Central/State Autonomous Bodies & Public Sector Enterprises].  [Upper age limit is not applicable for regular employees of SRFTI]  [For Casual Workers with Temporary Status and Contractual employees of SRFTI only, upper age limit is relaxable by the number of years of service rendered by them in SRFTI as Casual Worker and Contractual employee]
07.	Whether benefit of added years of service admissible under rule 30 of CCS (Pension) Rules 1972	:	Not applicable
08.	Educational & other qualifications required for direct recruits	:	<b>a) Essential:</b>  i) Matriculation from a recognized Board, or equivalent;  ii) At least three years' experience as Camera attendant for both Film Camera and Digital Equipment in a cinema shooting Studio/Organisation.  <b>b) Desirable:</b>  i) Experience of basic maintenance of cine-camera and equipment.  <b>(Candidates are required to produce evidence of work done/ experience)</b>
09.	Whether age & educational qualifications as prescribed for direct recruits will apply in the case of promotees	:	Age – No Essential Qualification - Yes
10.	Period of probation	:	Promotion- No probation Direct Recruitment- Two years

11.	Method of recruitment whether by direct or by promotion or transfer and percentage of vacancies to be filled by various methods	:	100% by promotion, failing which by Direct recruitment through open competitive examination and/or interview.
12.	In the case of recruitment by promotion/transfer, grades from which promotion to be made	:	<b>Promotion:</b> From among Group 'C' employees of SRFTI having Grade Pay of at least Rs.1800/- with eleven years' regular service in that Grade Pay.
13.	Constitution of departmental promotion/selection committee	:	1) Registrar - Chairman 2) Professor, Cinematography 3) One or more outside Expert of eminence from the respective field to be nominated by Director, SRFTI. 4) One Gr. 'A' Officer of SRFTI to be nominated by Director, SRFTI
14.	Circumstances in which UPSC is to be consulted in making recruitment	:	Not applicable

**(Sanjaya Pattanayak)**  
**Director**

**SATYAJIT RAY FILM & TELEVISION INSTITUTE, KOLKATA****Recruitment Rules for the post of Chief Electrician**(As revised in the 52<sup>nd</sup> meeting of Governing Council held on 01.08.2014)

01.	Name of the post	:	Chief Electrician
02.	No. of posts	:	01 (one)
03.	Classification	:	Gr. 'C'
04.	Pay Band and Grade Pay/Pay Scale	:	Pay Band PB-1 - Rs.5200-20200 with Grade Pay of Rs.2400/-
05.	Whether Selection post or Non-selection post	:	Non-selection
06.	Age limit for Direct Recruitment	:	<p>Not exceeding 27 Years</p> <p>[Relaxable for Government servants (other than SRFTI employees) as per Govt. of India's extant orders. Same relaxation would also be admissible to the employees of Central/State Autonomous Bodies &amp; Public Sector Enterprises]</p> <p>[Upper age limit is not applicable for regular employees of SRFTI]</p> <p>[For Casual Workers with Temporary Status and Contractual employees of SRFTI only, upper age limit is relaxable by the number of years of service rendered by them in SRFTI as Casual Worker and Contractual employee]</p>
07.	Whether benefit of added years of service admissible under rule 30 of CCS (Pension) Rules 1972	:	Not applicable
08.	Educational & other qualifications required for direct recruits	:	<p><b>a) Essential:</b></p> <p>i) At least Higher Secondary from recognized Board or equivalent;</p> <p>ii) Must possess a License from the Competent Authority to work in 03 phase 440 volt electric line;</p> <p>iii) At least FOUR years' experience as an Electrician in an Industrial Undertaking or institute of repute preferably related with film &amp; TV production works.</p> <p><b>b) Desirable:</b></p> <p>i) Posses respective certificate/diploma from ITI (Electrical)</p>
09.	Whether age & educational qualifications as prescribed for direct recruits will apply in the case of promotees	:	No
10.	Period of probation	:	Promotion- No probation Direct recruitment- Two years

11.	Method of recruitment whether by direct or by promotion or transfer and percentage of vacancies to be filled by various methods	:	100% by Promotion, failing which by Direct recruitment through open competitive examination and/or interview.
12.	In the case of recruitment by promotion/transfer, grades from which promotion to be made	:	<b>Promotion:</b> Lighting Assistant having the requisite License from the competent authority and with 08 years' regular service in the grade.
13.	Constitution of departmental promotion/selection committee	:	1) Registrar - Chairman 2) Professor, Cinematography 3) One or more outside Expert of eminence from the respective field to be nominated by Director, SRFTI. 4) One Gr. 'A' Officer of SRFTI to be nominated by Director, SRFTI.
14.	Circumstances in which UPSC is to be consulted in making recruitment	:	Not applicable

**(Sanjaya Pattanayak)**  
**Director**

**SATYAJIT RAY FILM & TELEVISION INSTITUTE, KOLKATA****Recruitment Rules for the post of Technician**(As revised in the 52<sup>nd</sup> meeting of Governing Council held on 01.08.2014)

01.	Name of the post	:	Technician
02.	No. of posts	:	01 (one)
03.	Classification	:	Gr. 'C'
04.	Pay Band and Grade Pay/Pay Scale	:	Pay Band PB-1 - Rs.5200-20200 with Grade Pay of Rs.2400/-
05.	Whether Selection post or Non-selection post	:	N.A.
06.	Age limit for Direct Recruits	:	Not exceeding 27 years  [Relaxable for Government servants (other than SRFTI employees) as per Govt. of India's extant orders. Same relaxation would also be admissible to the employees of Central/State Autonomous Bodies & Public Sector Enterprises]  [Upper age limit is not applicable for regular employees of SRFTI]  [For Casual Workers with Temporary Status and Contractual employees of SRFTI only, upper age limit is relaxable by the number of years of service rendered by them in SRFTI as Casual Worker and Contractual employee]
07.	Whether benefit of added years of service admissible under rule 30 of CCS (Pension) Rules 1972	:	Not applicable
08.	Educational & other qualifications required for direct recruits	:	<b>a) Essential:</b>  i) At least Higher Secondary from a recognized Board/ University or equivalent;  ii) Certificate from ITI in electronics /electrical, or equivalent  iii) At least FOUR years' experience in maintenance and repair in the Electrical / Electronics Workshop/ organizations of repute.  <b>b) Desirable:</b>  i) Knowledge of cinema/TV related equipment.  <b>(Candidates are required to produce evidence of professional work done)</b>
09.	Whether age & educational qualifications as prescribed for direct recruits will apply in the case of promotees	:	N.A.
10.	Period of probation, if any	:	Two years

11.	Method of recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods	:	By Direct Recruitment through open competitive examination and/or interview.
12.	In the case of recruitment by promotion/deputation/ absorption, grades from which promotion/ deputation/ absorption to be made	:	N.A.
13.	Constitution of departmental promotion/selection committee	:	1) Registrar - Chairman 2) Maintenance Engineer 3) One or more outside Expert of eminence from the respective field to be nominated by Director, SRFTI. 4) One Gr. A Officer of SRFTI to be nominated by Director, SRFTI
14.	Circumstances in which UPSC is to be consulted in making recruitment	:	Not applicable

**(Sanjaya Pattanayak)**  
**Director**

**SATYAJIT RAY FILM & TELEVISION INSTITUTE, KOLKATA****Recruitment Rules for the post of Assistant (Still Photography)**(As revised in the 52<sup>nd</sup> meeting of Governing Council held on 01.08.2014)

01.	Name of the post	:	Assistant (Still Photography)
02.	No. of posts	:	01 (one)
03.	Classification	:	Gr. 'C'
04.	Pay Band and Grade Pay/Pay Scale	:	Pay Band PB-1 - Rs.5200-20200 with Grade Pay of Rs.2000/-
05.	Whether Selection post or Non-selection post	:	Selection
06.	Age limit for Direct Recruitment	:	Not exceeding 27 years  [Relaxable for Government servants (other than SRFTI employees) as per Govt. of India's extant orders. Same relaxation would also be admissible to the employees of Central/State Autonomous Bodies & Public Sector Enterprises]  [Upper age limit is not applicable for regular employees of SRFTI]  [For Casual Workers with Temporary Status and Contractual employees of SRFTI only, upper age limit is relaxable by the number of years of service rendered by them in SRFTI as Casual Worker and Contractual employee]
07.	Whether benefit of added years of service admissible under rule 30 of CCS (Pension) Rules 1972	:	Not applicable
08.	Educational & other qualifications required for direct recruits	:	<b>a) Essential:</b>  i) At least Higher Secondary with Chemistry as one of the subjects from a recognized Board or equivalent;  ii) At least FOUR years' experience as a Laboratory Assistant in a commercial Film laboratory or of similar institution of repute and in digital photography  <b>(Candidates are required to produce evidence of work done/ experience)</b>
09.	Whether age & educational qualifications as prescribed for direct recruits will apply in the case of promotees	:	Age – No Essential qualification – Yes
10.	Period of probation	:	Promotion- No probation Direct recruitment- Two years
11.	Method of recruitment whether by direct or by promotion or transfer and percentage of vacancies to be filled by various methods	:	100% by Promotion, failing which by Direct recruitment through open competitive examination and/or interview



12.	In the case of recruitment by promotion/transfer, grades from which promotion to be made	:	<b>Promotion:</b> From among Group 'C' employees of SRFTI having Grade Pay of Rs.1800/- with six years' regular service in that Grade Pay, who qualify in a departmental practical aptitude test.
13.	Constitution of departmental promotion/selection committee	:	1) Registrar - Chairman 2) Professor, Cinematography 3) One or more outside Expert of eminence from the respective field to be nominated by Director, SRFTI. 4) One Gr. 'A' Officer of SRFTI to be nominated by Director, SRFTI.
14.	Circumstances in which UPSC is to be consulted in making recruitment	:	Not applicable

**(Sanjaya Pattanayak)**  
**Director**

**SATYAJIT RAY FILM & TELEVISION INSTITUTE, KOLKATA****Recruitment Rules for the post of Lower Division Clerk**(As revised in the 52<sup>nd</sup> meeting of Governing Council held on 01.08.2014)

01.	Name of the post	:	Lower Division Clerk
02.	No. of posts	:	04 (Four)
03.	Classification	:	Gr. 'C'
04.	Pay Band and Grade Pay/Pay Scale	:	Pay Band PB 1- Rs.5200-20200 with Grade Pay of Rs.1900/-
05.	Whether Selection post or Non-selection post	:	Non-Selection
06.	Age limit for Direct Recruitment	:	27 years  [Relaxable for Government servants (other than SRFTI employees) as per Govt. of India's extant orders. Same relaxation would also be admissible to the employees of Central/State Autonomous Bodies & Public Sector Enterprises]  [Upper age limit is not applicable for regular employees of SRFTI]  [In case of Casual Workers With Temporary Status or Contractual Employees of SRFTI only, upper age limit is relaxable by the number of years of service rendered by them in SRFTI as Casual Worker With Temporary Status or Contractual employee, as the case may be]  [Upper age limit is further relaxable, if any one of them had served SRFTI as Casual Labour before being re-designated as Casual Worker With Temporary Status or Contractual employee, as the case may be and if such service is at least for 240 days in a year (including broken periods of service) for minimum 2 years continuously. The total number of days of such service of 240 days or more in a year shall be added together and the cumulative period is entitled for such additional relaxation of upper age limit]
07.	Whether benefit of added years of service admissible under rule 30 of CCS (Pension) Rules 1972	:	Not applicable
08.	Educational & other qualifications required for direct recruits	:	i) 12 <sup>th</sup> Class or equivalent qualification from a recognized Board or University; ii) A typing speed of 35 w.p.m. in English or 30 w.p.m. in Hindi on computer. (35 w.p.m. and 30 w.p.m. correspond to 10500 KDPH/9000 KDPH on an average of 5 key depressions for each work)
09.	Whether age & educational qualifications as prescribed for direct recruits will apply in the case of promotees	:	Yes, to the extent indicated in Col. 11
10.	Period of probation	:	For direct recruitment - 2 years. For promotion - No probation

11.	Method of recruitment whether by direct or by promotion or transfer and percentage of vacancies to be filled by various methods	: i) 85% by direct recruitment through open competitive examination or interview.  ii) 10% of the vacancies shall be filled from amongst the Group 'C' Staff in the Grade Pay of Rs.1800 and who possess 12 <sup>th</sup> Class pass or equivalent qualification and have rendered 3 years regular service in the grade, on the basis of departmental qualifying examination. The maximum age limit for eligibility for examination is 45 years. (50 years of age for the SC/ST) <b>Note:-</b> If more of such employees than the number of vacancies available under Clause (ii) qualified at the examination, such excess number of employees shall be considered for filling the vacancies arising in the subsequent years so that the employees qualifying at an earlier examination are considered before those who qualify at a later examination.  iii) 5% of the vacancies shall be filled on seniority-cum-fitness basis from Group 'C' employees who have rendered 3 years regular service in posts with Grade Pay of Rs.1800.
12.	In the case of recruitment by promotion/transfer, grades from which promotion to be made	: As stated in Col. 11
13.	Constitution of departmental promotion/selection committee	: 1) Registrar - Chairman 2) Administrative Officer 3) One or more outside Expert of eminence from the respective field to be nominated by Director, SRFTI. 4) One Gr. 'A' Officer of SRFTI to be nominated by Director, SRFTI.
14.	Circumstances in which UPSC is to be consulted in making recruitment	: Not applicable

**(Sanjaya Pattanayak)**  
Director

**SATYAJIT RAY FILM & TELEVISION INSTITUTE, KOLKATA****Recruitment Rules for the post of Hindi Typist**(As revised in the 52<sup>nd</sup> meeting of Governing Council held on 01.08.2014)

01.	Name of the post	:	Hindi Typist
02.	No. of posts	:	01 (One)
03.	Classification	:	Gr. 'C'
04.	Pay Band and Grade Pay/Pay Scale	:	Pay Band PB 1- Rs.5200-20200 with Grade Pay of Rs.1900/-
05.	Whether Selection post or Non-selection post	:	Non-Selection
06.	Age limit for Direct Recruitment	:	27 years  [Relaxable for Government servants (other than SRFTI employees) as per Govt. of India's extant orders. Same relaxation would also be admissible to the employees of Central/State Autonomous Bodies & Public Sector Enterprises]  [Upper age limit is not applicable for regular employees of SRFTI]  [In case of Casual Workers With Temporary Status or Contractual Employees of SRFTI only, upper age limit is relaxable by the number of years of service rendered by them in SRFTI as Casual Worker With Temporary Status or Contractual employee, as the case may be]  [Upper age limit is further relaxable, if any one of them had served SRFTI as Casual Labour before being re-designated as Casual Worker With Temporary Status or Contractual employee, as the case may be and if such service is at least for 240 days in a year (including broken periods of service) for minimum 2 years continuously. The total number of days of such service of 240 days or more in a year shall be added together and the cumulative period is entitled for such additional relaxation of upper age limit]
07.	Whether benefit of added years of service admissible under rule 30 of CCS (Pension) Rules 1972	:	Not applicable
08.	Educational & other qualifications required for direct recruits	:	a) <b>Essential:</b> ii) 12 <sup>th</sup> Class or equivalent qualification from a recognized Board or University; ii) A typing speed of 30 w.p.m. in Hindi on computer. (30 w.p.m. correspond to 9000 KDPH on an average of 5 key depressions for each work) b) <b>Desirable:</b> i) Knowledge of English Typewriting
09.	Whether age & educational qualifications as prescribed for direct recruits will apply in the case of promotees	:	Age : No. Educational qualifications : Yes to the extent indicated in Column 11.
10.	Period of probation	:	For direct recruitment - 2 years. For promotion – No probation

11.	Method of recruitment whether by direct or by promotion or transfer and percentage of vacancies to be filled by various methods	<p>i) 85% by Direct recruitment through open competitive examination or interview.</p> <p>ii) 10% of the vacancies shall be filled from amongst the Group 'C' Staff in the Grade Pay of Rs.1800 and who possess 12<sup>th</sup> Class pass or equivalent qualification and have rendered 3 years regular service in the grade, on the basis of departmental qualifying examination including Hindi typing test. The maximum age limit for eligibility for examination is 45 years. (50 years of age for the SC/ST)</p> <p><b>Note:</b> - If more of such employees than the number of vacancies available under Clause (ii) qualified at the examination, such excess number of employees shall be considered for filling the vacancies arising in the subsequent years so that the employees qualifying at an earlier examination are considered before those who qualify at a later examination.</p> <p>iii) 5% of the vacancies shall be filled on seniority-cum-fitness basis from Group 'C' employees who have 3 years regular service in posts with Grade Pay of Rs.1800/- and have knowledge of Hindi typing.</p>
12.	In the case of recruitment by promotion/transfer, grades from which promotion to be made	As stated in Col. 11
13.	Constitution of departmental promotion/selection committee	<p>1) Registrar - Chairman</p> <p>2) Sr. Hindi Translator</p> <p>3) One or more outside Expert of eminence from the respective field to be nominated by Director, SRFTI.</p> <p>4) One Gr. 'A' Officer of SRFTI to be nominated by Director, SRFTI.</p>
14.	Circumstances in which UPSC is to be consulted in making recruitment	Not applicable

**(Sanjaya Pattanayak)**  
Director

**SATYAJIT RAY FILM & TELEVISION INSTITUTE, KOLKATA****Recruitment Rules for the post of Projection Assistant**(As revised in the 52<sup>nd</sup> meeting of Governing Council held on 01.08.2014)

01.	Name of the post	:	Projection Assistant
02.	No. of posts	:	02 (Two)
03.	Classification	:	Gr. 'C'
04.	Pay Band and Grade Pay/Pay Scale	:	Pay Band PB-1 - Rs.5200-20200 with Grade Pay of Rs.1900/-
05.	Whether Selection post or Non-selection post	:	Selection
06.	Age limit for Direct Recruits	:	<p>27 years</p> <p>[Relaxable for Government servants (other than SRFTI employees) as per Govt. of India's extant orders. Same relaxation would also be admissible to the employees of Central/State Autonomous Bodies &amp; Public Sector Enterprises]</p> <p>[Upper age limit is not applicable for regular employees of SRFTI]</p> <p>[In case of Casual Workers With Temporary Status or Contractual Employees of SRFTI only, upper age limit is relaxable by the number of years of service rendered by them in SRFTI as Casual Worker With Temporary Status or Contractual employee, as the case may be]</p> <p>[Upper age limit is further relaxable, if any one of them had served SRFTI as Casual Labour before being re-designated as Casual Worker With Temporary Status or Contractual employee, as the case may be and if such service is at least for 240 days in a year (including broken periods of service) for minimum 2 years continuously. The total number of days of such service of 240 days or more in a year shall be added together and the cumulative period is entitled for such additional relaxation of upper age limit]</p>
07.	Whether benefit of added years of service admissible under rule 30 of CCS (Pension) Rules 1972	:	Not applicable
08.	Educational & other qualifications required for direct recruits	:	<p><b>a) Essential:</b></p> <p>i) Matriculation or equivalent of a recognized Board;</p> <p>ii) Certificate of competence or License in Film Projection issued by the Competent Authority;</p> <p>iii) At least THREE years' experience as an Assistant Projection Room Operator or Projectionist in a Commercial Cinema Hall or Govt. Organization.</p> <p><b>b) Desirable:</b></p> <p>i) Experience of handling and operating Cinema Projection Equipment of different types.</p> <p><b>(Candidates are required to produce evidence of work done/ experience)</b></p>

09.	Whether age & educational qualifications as prescribed for direct recruits will apply in the case of promotees	:	Age – No Essential Qualification - Yes
10.	Period of probation, if any	:	For direct recruitment - Two years For promotion – No probation
11.	Method of recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods	:	100% by Promotion, failing which by Direct Recruitment through open competitive examination and/or interview.
12.	In the case of recruitment by promotion/deputation/ absorption, grades from which promotion/ deputation/ absorption to be made	:	<b>Promotion:</b> From among Group 'C' employees enjoying Grade Pay of Rs.1800/- with at least three years' regular service in the grade and who possess the required license/certificate of competency in Cinema Projection issued by the Local Authority.
13.	Constitution of departmental promotion/selection committee	:	1) Registrar - Chairman 2) Professor, Direction & SPW 3) One or more outside Expert of eminence from the respective field to be nominated by Director, SRFTI. 4) One Gr. A Officer of SRFTI to be nominated by Director, SRFTI.
14.	Circumstances in which UPSC is to be consulted in making recruitment	:	Not applicable

**(Sanjaya Pattanayak)**  
**Director**

**SATYAJIT RAY FILM & TELEVISION INSTITUTE, KOLKATA****Recruitment Rules for the post of Lighting Assistant**(As revised in the 52<sup>nd</sup> meeting of Governing Council held on 01.08.2014)

01.	Name of the post	:	Lighting Assistant
02.	No. of posts	:	03 (Three)
03.	Classification	:	Gr. 'C'
04.	Pay Band and Grade Pay/Pay Scale	:	Pay Band PB-1 - Rs.5200-20200 with Grade Pay of Rs.1900/-
05.	Whether Selection post or Non-selection post	:	Selection
06.	Age limit for Direct Recruitment	:	<p>27 years</p> <p>[Relaxable for Government servants (other than SRFTI employees) as per Govt. of India's extant orders. Same relaxation would also be admissible to the employees of Central/State Autonomous Bodies &amp; Public Sector Enterprises]</p> <p>[Upper age limit is not applicable for regular employees of SRFTI]</p> <p>[In case of Casual Workers With Temporary Status or Contractual Employees of SRFTI only, upper age limit is relaxable by the number of years of service rendered by them in SRFTI as Casual Worker With Temporary Status or Contractual employee, as the case may be]</p> <p>[Upper age limit is further relaxable, if any one of them had served SRFTI as Casual Labour before being re-designated as Casual Worker With Temporary Status or Contractual employee, as the case may be and if such service is at least for 240 days in a year (including broken periods of service) for minimum 2 years continuously. The total number of days of such service of 240 days or more in a year shall be added together and the cumulative period is entitled for such additional relaxation of upper age limit]</p>
07.	Whether benefit of added years of service admissible under rule 30 of CCS (Pension) Rules 1972	:	Not applicable
08.	Educational & other qualifications required for direct recruits	:	<p><b>a) <u>Essential:</u></b></p> <p>i) Matriculation of a recognized Board, or equivalent, or ITI (Electrical) passed</p> <p>ii) A relevant License issued by the Competent Authority to work in 3 phase 440 volt electric line.</p> <p>iii) At least FOUR years' experience in related field in a Film Studio or equivalent Organisation of repute.</p> <p><b>(Candidates are required to produce evidence of work done)</b></p>



09.	Whether age & educational qualifications as prescribed for direct recruits will apply in the case of promotees	:	Age – No Essential Qualification -Yes
10.	Period of probation	:	Promotion- No probation Direct recruitment- Two years
11.	Method of recruitment whether by direct or by promotion or transfer and percentage of vacancies to be filled by various methods	:	100% by Promotion, failing which by Direct recruitment through open competitive examination and/or interview.
12.	In the case of recruitment by promotion/transfer, grades from which promotion to be made	:	<b>Promotion:</b> From among Group 'C' employees having essential qualifications as applicable for direct recruitment, who have put in at least three years regular service in the post with Grade Pay of Rs.1800/-.
13.	Constitution of departmental promotion/selection committee	:	i) Registrar- Chairman ii) Professor, Cinematography iii) One or more outside Expert of eminence from the respective field to be nominated by Director, SRFTI. iv) One Gr. 'A' Officer of SRFTI to be nominated by Director, SRFTI.
14.	Circumstances in which UPSC is to be consulted in making recruitment	:	Not applicable

**(Sanjaya Pattanayak)**  
**Director**

**SATYAJIT RAY FILM & TELEVISION INSTITUTE, KOLKATA****Recruitment Rules for the post of Driver (Ordinary Grade)**(As revised in the 52<sup>nd</sup> meeting of Governing Council held on 01.08.2014)

01.	Name of the post	:	Driver (Ordinary Grade)
02.	No. of posts	:	02 (Two)
03.	Classification	:	Gr. 'C'
04.	Pay Band and Grade Pay/Pay Scale	:	Pay Band PB 1- Rs.5200-20200 with Grade Pay of Rs.1900/-
05.	Whether Selection post or Non-selection post	:	Not applicable
06.	Age limit for Direct Recruitment	:	<p>27 years</p> <p>[Relaxable for Government servants (other than SRFTI employees) as per Govt. of India's extant orders. Same relaxation would also be admissible to the employees of Central/State Autonomous Bodies &amp; Public Sector Enterprises]</p> <p>[Upper age limit is not applicable for regular employees of SRFTI]</p> <p>[In case of Casual Workers With Temporary Status or Contractual Employees of SRFTI only, upper age limit is relaxable by the number of years of service rendered by them in SRFTI as Casual Worker With Temporary Status or Contractual employee, as the case may be]</p> <p>[Upper age limit is further relaxable, if any one of them had served SRFTI as Casual Labour before being re-designated as Casual Worker With Temporary Status or Contractual employee, as the case may be and if such service is at least for 240 days in a year (including broken periods of service) for minimum 2 years continuously. The total number of days of such service of 240 days or more in a year shall be added together and the cumulative period is entitled for such additional relaxation of upper age limit]</p>
07.	Whether benefit of added years of service admissible under rule 30 of CCS (Pension) Rules 1972	:	Not applicable
08.	Educational & other qualifications required for direct recruits	:	<p>a) <b>Essential:</b></p> <p>i) A driving licence for cars (LMV) issued by the Competent Authority</p> <p>ii) Good knowledge of motor mechanism</p> <p>iii) At least 3 years' experience of driving motor cars (LMVs) in a large firm or private organization of repute</p> <p>iv) Pass in 10<sup>th</sup> Standard</p> <p>v) Familiarity with areas in and around Calcutta and its suburbs</p> <p>b) <b>Desirable:</b></p> <p>i) Good knowledge of repairs and maintenance of motor cars (LMVs) of various types</p>

09.	Whether age & educational qualifications as prescribed for direct recruits will apply in the case of promotees	:	Not applicable.
10.	Period of probation	:	2 years.
11.	Method of recruitment whether by direct or by promotion or transfer and percentage of vacancies to be filled by various methods	:	Direct recruitment through Trade Test and Interview.
12.	In the case of recruitment by promotion/transfer, grades from which promotion to be made	:	Not applicable.
13.	Constitution of departmental promotion/selection committee	:	1) Registrar - Chairman 2) Administrative Officer 3) One or more outside Expert of eminence from the respective field to be nominated by Director, SRFTI. 4) One Gr. 'A' Officer of SRFTI to be nominated by Director, SRFTI.
14.	Circumstances in which UPSC is to be consulted in making recruitment	:	Not applicable

**(Sanjaya Pattanayak)**  
**Director**

**SATYAJIT RAY FILM & TELEVISION INSTITUTE, KOLKATA****Recruitment Rules for the post of Skilled Work Assistant (Films)**(As revised in the 52<sup>nd</sup> meeting of Governing Council held on 01.08.2014)

01.	Name of the post	:	Skilled Work Assistant (Films)
02.	No. of posts	:	02 (Two)
03.	Classification	:	Gr. 'C'
04.	Pay Band and Grade Pay/Pay Scale	:	Pay Band PB 1- Rs.5200-20200 with Grade Pay of Rs.1800/-
05.	Whether Selection post or Non-selection post	:	Not applicable
06.	Age limit for Direct Recruitment	:	<p>27 years</p> <p>[Relaxable for Government servants (other than SRFTI employees) as per Govt. of India's extant orders. Same relaxation would also be admissible to the employees of Central/State Autonomous Bodies &amp; Public Sector Enterprises]</p> <p>[In case of Casual Workers With Temporary Status, age relaxation equivalent to the period of service including broken period of service, provided that one stretch of such service is for more than 6 months, as casual labourer, is admissible.]</p> <p>[In case of Casual Workers With Temporary Status or Contractual Employees of SRFTI only, upper age limit is relaxable by the number of years of service rendered by them in SRFTI as Casual Worker With Temporary Status or Contractual employee, as the case may be]</p> <p>[Upper age limit is further relaxable, if any one of them had served SRFTI as Casual Labour before being re-designated as Casual Worker With Temporary Status or Contractual employee, as the case may be and if such service is at least for 240 days in a year (including broken periods of service) for minimum 2 years continuously. The total number of days of such service of 240 days or more in a year shall be added together and the cumulative period is entitled for such additional relaxation of upper age limit]</p>
07.	Whether benefit of added years of service admissible under rule 30 of CCS (Pension) Rules 1972	:	Not applicable
08.	Educational & other qualifications required for direct recruits	:	<p><b>Essential:</b></p> <p>i) Madhyamik or equivalent of a recognized Board</p> <p>ii) Experience of work in a Film Studio or Film Production organization of repute</p> <p>iii) Must qualify in a simple practical test conducted by the Institute.</p>
09.	Whether age & educational qualifications as prescribed for direct recruits will apply in the case of promotees	:	Does not arise

10.	Period of probation	:	2 years.
11.	Method of recruitment whether by direct or by promotion or transfer and percentage of vacancies to be filled by various methods	:	2/3 <sup>rd</sup> of the vacancies to be filled by eligible casual labourers with temporary status through competitive examination (including practical test) followed by interview, and the remaining 1/3 <sup>rd</sup> by direct recruitment through open competitive examination (including practical test) followed by interview, failing which 100% by direct recruitment through open competitive examination (including practical test) followed by interview.
12.	In the case of recruitment by promotion/transfer, grades from which promotion to be made	:	Not applicable
13.	Constitution of departmental promotion/selection committee	:	1) Registrar - Chairman 2) Administrative Officer 3) One or more outside Expert of eminence from the respective field to be nominated by Director, SRFTI. 4) One Gr. 'A' Officer of SRFTI to be nominated by Director, SRFTI.
14.	Circumstances in which UPSC is to be consulted in making recruitment	:	Not applicable

**(Sanjaya Pattanayak)**  
**Director**

**SATYAJIT RAY FILM & TELEVISION INSTITUTE, KOLKATA****Recruitment Rules for the post of Skilled Work Assistant (Film Checking)**(As revised in the 52<sup>nd</sup> meeting of Governing Council held on 01.08.2014)

01.	Name of the post	:	Skilled Work Assistant (Film Checking)
02.	No. of posts	:	01 (One)
03.	Classification	:	Gr. 'C'
04.	Pay Band and Grade Pay/Pay Scale	:	Pay Band PB 1- Rs.5200-20200 with Grade Pay of Rs.1800/-
05.	Whether Selection post or Non-selection post	:	Not applicable
06.	Age limit for Direct Recruitment	:	<p>27 years</p> <p>[Relaxable for Government servants (other than SRFTI employees) as per Govt. of India's extant orders. Same relaxation would also be admissible to the employees of Central/State Autonomous Bodies &amp; Public Sector Enterprises]</p> <p>[In case of Casual Workers With Temporary Status, age relaxation equivalent to the period of service including broken period of service, provided that one stretch of such service is for more than 6 months, as casual labourer, is admissible.]</p> <p>[In case of Casual Workers With Temporary Status or Contractual Employees of SRFTI only, upper age limit is relaxable by the number of years of service rendered by them in SRFTI as Casual Worker With Temporary Status or Contractual employee, as the case may be]</p> <p>[Upper age limit is further relaxable, if any one of them had served SRFTI as Casual Labour before being re-designated as Casual Worker With Temporary Status or Contractual employee, as the case may be and if such service is at least for 240 days in a year (including broken periods of service) for minimum 2 years continuously. The total number of days of such service of 240 days or more in a year shall be added together and the cumulative period is entitled for such additional relaxation of upper age limit]</p>
07.	Whether benefit of added years of service admissible under rule 30 of CCS (Pension) Rules 1972	:	Not applicable
08.	Educational & other qualifications required for direct recruits	:	<p><b>Essential:</b></p> <p>i) Madhyamik or equivalent of a recognized Board</p> <p>ii) At least two years' experience of checking of films in a film production or distribution organization or a Motion Picture Laboratory of repute.</p>
09.	Whether age & educational qualifications as prescribed for direct recruits will apply in the case of promotees	:	Does not arise

10.	Period of probation	:	2 years.
11.	Method of recruitment whether by direct or by promotion or transfer and percentage of vacancies to be filled by various methods	:	2/3 <sup>rd</sup> of the vacancies to be filled by eligible casual labourers with temporary status through competitive examination (including practical test) followed by interview, and the remaining 1/3 <sup>rd</sup> by direct recruitment through open competitive examination (including practical test) followed by interview, failing which 100% by direct recruitment through open competitive examination (including practical test) followed by interview.
12.	In the case of recruitment by promotion/transfer, grades from which promotion to be made	:	Not applicable
13.	Constitution of departmental promotion/selection committee	:	1) Registrar - Chairman 2) Administrative Officer 3) One or more outside Expert of eminence from the respective field to be nominated by Director, SRFTI. 4) One Gr. 'A' Officer of SRFTI to be nominated by Director, SRFTI.
14.	Circumstances in which UPSC is to be consulted in making recruitment	:	Not applicable

**(Sanjaya Pattanayak)**  
**Director**

**SATYAJIT RAY FILM & TELEVISION INSTITUTE, KOLKATA****Recruitment Rules for the post of Skilled Work Assistant**(As revised in the 52<sup>nd</sup> meeting of Governing Council held on 01.08.2014)

01.	Name of the post	:	Skilled Work Assistant
02.	No. of posts	:	11 (Eleven)
03.	Classification	:	Gr. 'C'
04.	Pay Band and Grade Pay/Pay Scale	:	Pay Band PB 1- Rs.5200-20200 with Grade Pay of Rs.1800/-
05.	Whether Selection post or Non-selection post	:	Not applicable
06.	Age limit for Direct Recruitment	:	<p>27 years</p> <p>[Relaxable for Government servants (other than SRFTI employees) as per Govt. of India's extant orders. Same relaxation would also be admissible to the employees of Central/State Autonomous Bodies &amp; Public Sector Enterprises]</p> <p>[In case of Casual Workers With Temporary Status, age relaxation equivalent to the period of service including broken period of service, provided that one stretch of such service is for more than 6 months, as casual labourer, is admissible.]</p> <p>[In case of Casual Workers With Temporary Status or Contractual Employees of SRFTI only, upper age limit is relaxable by the number of years of service rendered by them in SRFTI as Casual Worker With Temporary Status or Contractual employee, as the case may be]</p> <p>[Upper age limit is further relaxable, if any one of them had served SRFTI as Casual Labour before being re-designated as Casual Worker With Temporary Status or Contractual employee, as the case may be and if such service is at least for 240 days in a year (including broken periods of service) for minimum 2 years continuously. The total number of days of such service of 240 days or more in a year shall be added together and the cumulative period is entitled for such additional relaxation of upper age limit]</p>
07.	Whether benefit of added years of service admissible under rule 30 of CCS (Pension) Rules 1972	:	Not applicable
08.	Educational & other qualifications required for direct recruits	:	<p><b>Essential:</b></p> <p>i) Madhyamik or equivalent of a recognized Board</p>
09.	Whether age & educational qualifications as prescribed for direct recruits will apply in the case of promotees	:	Does not arise
10.	Period of probation	:	2 years.



11.	Method of recruitment whether by direct or by promotion or transfer and percentage of vacancies to be filled by various methods	:	2/3 <sup>rd</sup> of the vacancies to be filled by eligible casual labourers with temporary status through competitive examination/interview and the remaining 1/3 <sup>rd</sup> by direct recruitment through open competitive examination/interview, failing which 100% direct recruitment through open competitive examination/interview.
12.	In the case of recruitment by promotion/transfer, grades from which promotion to be made	:	Not applicable
13.	Constitution of departmental promotion/selection committee	:	1) Registrar - Chairman 2) Administrative Officer 3) One or more outside Expert of eminence from the respective field to be nominated by Director, SRFTI. 4) One Gr. 'A' Officer of SRFTI to be nominated by Director, SRFTI.
14.	Circumstances in which UPSC is to be consulted in making recruitment	:	Not applicable

**(Sanjaya Pattanayak)**  
**Director**