



सत्यजित रे फिल्म एवं टेलीविजन संस्थान
Satyajit Ray Film & Television Institute
भारत सरकार के सूचना और प्रसारण मंत्रालय का एक शैक्षणिक संस्थान
An Academic Institute under the Ministry of I& B, Government of India

To

The Director / Dean/ Registrar
Satyajit Ray Film & Television Institute,
Kolkata - 700094

Subject: Application for permission to use the Library.

Sir,

I wish to apply for permission to use the Library of Satyajit Ray Film & Television Institute, Kolkata, as a Scholars/ Ex-student / Ex employee / outside Reader.

1. Name in full (Block Capitals)_____

2. Occupation (if employed) _____

3. Address: Local_____

Address: Permanent_____

E-Mail_____ Phone No._____

4. Purpose _____
(documentary evidence for scholars and outside readers)

5. Period for the use of the Library (maximum 05 working days) _____

6. Self attested copy of Photo Id proof (i.e. Aadhar Card, Election Commission Id Card, Passport)

I have carefully read the rules (available in SRFTI's website: srfti.ac.in and undertake to abide by them.

Yours faithfully,

Date_____

Recommended by Superintendent Tutorial / Administration

Approved by Director / Dean/ Registrar

ई .एम. वाइपास रोड, पोष्ट : पंचशायर, कोलकाता – 700094
दूरभाष: 91-33-2432-8355, 2432-8356, 2432-9300: फैक्स: 91-33-2432-0723/9436
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