



Bid Number: GEM/2021/B/1806226

Dated: 28-12-2021

Bid Document

Bid Details	
Bid End Date/Time	14-01-2022 15:00:00
Bid Opening Date/Time	14-01-2022 15:30:00
Bid Life Cycle (From Publish Date)	90 (Days)
Bid Offer Validity (From End Date)	60 (Days)
Ministry/State Name	Ministry Of Information And Broadcasting
Department Name	Na
Organisation Name	Satyajit Ray Film And Television Institute
Office Name	E M Bypass Road Panchasayar Kolkata 700094
Total Quantity	1
Item Category	BOQ (Q3) (Toon Boom software)
MSE Exemption for Years Of Experience	Yes
Startup Exemption for Years of Experience and Turnover	No
Document required from seller	Experience Criteria,Past Performance,OEM Authorization Certificate,Additional Doc 1 (Requested in ATC),Additional Doc 2 (Requested in ATC) *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer
Past Performance	70 %
Bid to RA enabled	No
Time allowed for Technical Clarifications during technical evaluation	2 Days
Evaluation Method	Total value wise evaluation

EMD Detail

Required	No
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ePBG Detail

Required	No
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Splitting

Bid splitting not applied.

1. If the bidder is a Micro or Small Enterprise as per latest definitions under MSME rules, the bidder shall be exempted from the requirement of "Bidder Turnover" criteria and "Experience Criteria". If the bidder is OEM of the offered products, it would also be exempted from the "OEM Average Turnover" criteria. In case any bidder is seeking exemption from Turnover / Experience Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer.

2. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.

3. Past Performance: The Bidder or its OEM {themselves or through re-seller(s)} should have supplied same or similar Category Products for 70% of bid quantity, in at least one of the last three Financial years before the bid opening date to any Central / State Govt Organization / PSU / Public Listed Company. Copies of relevant contracts (proving supply of cumulative order quantity in any one financial year) to be submitted along with bid in support of quantity supplied in the relevant Financial year. In case of bunch bids, the category related to primary product having highest bid value should meet this criterion.

BOQ (1 pieces)

Brand Type	Unbranded
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Technical Specifications

Specification Document	View File
BOQ Document	View File

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
1	Santanu BasuMullick	700094,Satyajit Ray Film and Television Institute,E.M. Bypass Road P.O-Panchasayar,Kolkata-700094,Monday to Friday 9:30 Am to 6 PM.	1	30

Buyer Added Bid Specific Terms and Conditions

1. Scope of Supply

Scope of supply (Bid price to include all cost components) : Supply Installation Testing and Commissioning of Goods

Disclaimer

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization. Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome and consequences thereof including any eccentricity / restriction arising in the bidding process due to these ATCs and due to modification of technical specification and / or terms and conditions governing the bid. Any clause incorporated by the Buyer such as demanding Tender Sample, incorporating any clause against the MSME policy and Preference to make in India Policy, mandating any Brand names or Foreign Certification, changing the default time period for Acceptance of material or payment timeline governed by OM of Department of Expenditure shall be null and void and would not be considered part of bid. Further any reference of conditions published on any external site or reference to external documents / clauses shall also be null and void. If any seller has any objection / grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

[This Bid is also governed by the General Terms and Conditions](#)

In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws.

---Thank You---



Satyajit Ray Film & Television Institute, Kolkata

(An academic institute under ministry of information & broadcasting Government of India)

E.M Bypass Road, P.O- Panchasayar, Kolkata-700094, West Bengal, India.

Ref: No.16011/19/21-Pur-Vol-1

Date: 28.12.21

To
Interested Firms

Sub: Tender for supply, installation & testing of Toon Boom Harmony 21 at SRFTI, Kolkata.

Dear Sirs,

Satyajit Ray Film & Television Institute (SRFTI) invites tender for supply, installation & testing of Toon Boom Harmony 21 at SRFTI, Kolkata. The tender should be submitted through the GeM portal, furnishing the details of information as sought for therein.

Interested firms/bidders may refer to the website of Gem portal (www.gem.gov.in) and are requested to submit the bid on-line through the gem portal of NIC by uploading their essential documents required in the pdf format. The interested firms/bidders are also requested to follow the notice regarding Gem already made available in the website of the Institute (www.srfti.ac.in). **Interested firms/bidders are also requested to submit the tender with relevant document as per the clause no. 3 of the tender document to the Institute within the due date.**

It may also be noted that the due date & time for submission of the e-tender is as follows:- Upto 16-00 Hrs of Date:- 14.01.2022

SRFTI reserves the right to accept or reject any or all the tenders without assigning any reason

Thanking you,

Yours faithfully,

Pranesh Mondal
(Purchase Officer)

Technical Specification:-

SL. No	Item	Make & Model	Quantity
01.	Toon Boom Harmony 21	Toon Boom Harmony 21	12 Nos.

(1) Intending bidder may download the tender documents from the website <https://www.gem.gov.in>.

(2) Eligibility criteria for the bidders :-

a) Proof of experience in the supply, installation & testing of similar products in at least two (02) reputed Organizations /Academic Institutions either in the scope of one project or different project.

(b) Manufacturer Authorization Certificate from OEM

(c) Delivery Schedule:- supply, installation & testing must be completed in full within 30 (thirty) days of the placement of the formal order at SRFTI, Kolkata.

(3) List of common documents shall have to be uploaded by each tenderer at the time of submission of Tender through online:-

- i. Income Tax e-Return (For last 2yrs)
- ii. Work Orders of similar work as technical credential (at least two (03) reputed Organizations/Academic Institutions).
- iii. NIT (Download the NIT and upload the same using digital signature).
- iv. GST Registration certificate
- v. Valid Renewed Trade License.
- vi. Authorization certificate from OEM
- vii. NIT (Download the NIT and duly signed & stamp of the org. and upload the same in Gem Portal).
- viii. BOQ Compliance sheet without price with signed & stamp)

(4) List of common documents shall have to be submit (Hard copy) to the Institute by each tenderer within the due period:-

- i. Income Tax e-Return (For last 2yrs)
- ii. . Work Orders of similar work as technical credential (at least two (03) reputed Organizations/Academic Institutions).
- iii. NIT (Download the NIT and upload the same using digital signature).
- iv. GST Registration certificate
- v..Valid Renewed Trade License
- vi. Authorization certificate from OEM
- vii. NIT (Download the NIT and duly signed & stamp of the org. and upload the same in Gem Portal).
- ix.8. BOQ Compliance sheet without price with signed & stamp

(5) Online Submission:-

Cover-1:- “Technical bid” single pdf containing scanned copies of documents as mentioned above in the clause No. 3

Cover-2:- “Price Bid” format as uploaded in BOQ online

(6) a) Language of Tender:- The tender shall be submitted in the prescribed form in English. All literatures and correspondence in connection with the tenders shall be in English.

b) Security Deposit (SD) of 5% of the total quoted value (including all taxes & charges) in the Banker's cheque / Draft from any schedule Bank, drawn in favour of '**Satyajit Ray Film & Television Institute**', payable at **Kolkata**, within 10 days from the date of issue of intimation in this respect to the L1 bidder after finalization of the financial evaluation. Third party draft will not be accepted.

c) After expiry of one year from the date of taking over the entire installation and on completion of all obligations by the supplier, the Security Deposit without interest will be refunded to the supplier subject to the following conditions:-

- i) After deducting the amount from the Security Deposit, which may fall due towards any claim for loss or for whatsoever reasons felt necessary by SRFTI;
- ii) The supplier shall have to apply for the refund of Security Money along with original Money Receipt issued against Security Deposit;
- iii) Before releasing the Security Money, the supplier, shall also have to submit a certificate to the effect that they have no claim(s) against SRFTI under this tender. If any Bill(s) for the job done under this tender is / are left pending at the time of releasing the Security Money, the supplier may furnish the certificate in the following format: "I / We hereby certify that there are no claims against SRFTI under Order No for the job except to the extent of the claims preferred by me/us as per under-noted bills already submitted to you."

(6) Others :- The Tender Notice along with other documents Technical Specification, Special Terms and Conditions, BOQ, Addendum and corrigendum etc. whatever documents uploaded by the department concerned thereto shall be part and parcel of the Tender.

(7)Declaration:- Tenderer must upload and submit duly digitally signed a declaration as per prescribed format for confirmation of his awareness of the tender.

(8) RIGHT OF DECISION BY SRFTI

The SRFTI, Kolkata reserves the right to accept or reject any tender offer and to annul the tendering process and reject all tenders at any time prior to the award of contract, without assigning any reasons and without thereby incurring any liability towards the affected tenderer (s) or any obligation to inform the affected tenderer (s) on grounds for the action taken by the Institute in this regard.

For detail information please visit <http://www.gem.gov.in>&www.srfti.ac.in

During evaluation, the Tender Inviting Authority may summon the tenderers & seek clarification/information or additional documents or original hard copy of any of the documents already submitted & if do not produce within the stipulated time frame, their bid would be liable for rejection.

Opening and evaluation of Financial Bid:

- i) Financial bid of tenderers declared technically eligible by the Tender Evaluation Committee will be opened electronically from the web portal on the prescribed date and time.

1. Penalty for suppression / distortion of facts:

Submission of false document by tenderer is strictly prohibited.

- a) If any false documents/information submitted by the tenderer at the time of submission of the tender, the offer of the firm will be treat as canceled.
- b) In the event of the supplier (successfully tenderer) failing to execute the supply / installation / testing without sufficient reason acceptable to SRFTI, the security deposit will be forfeited along with cancellation of the Purchase Order / Work Order

Director
SRFTI, Kolkata

Copy forwarded for kind information & necessary action to :-

- 1) CAO / SRFTI.
- 2) Website of the Institute

