



**SATYAJIT RAY**

**FILM & TELEVISION INSTITUTE, KOLKATA**

(An Academic Institution under Min. of Inf. & Broadcasting, Govt. of India)

Ref: No. 16011/ 03 /18-pur

Date: 19.07.2018

TENDER FOR THE SUPPLY OF DIFFERENT TYPES OF MICROPHONE

**LAST DATE FOR SUBMISSION 14.08 2018 (within 5 P.M.)**

To be submitted to: Director, SRFTI, Kolkata

|    |                             |                 |      |
|----|-----------------------------|-----------------|------|
| 1. | Name of the Firm/Agency:    | INTERESTED FIRM |      |
| 2. | Address of the Firm/Agency: |                 |      |
|    |                             | Tel:            | Fax: |
|    |                             | E-mail:         |      |

| TENDER |   |                                   |  |
|--------|---|-----------------------------------|--|
|        | ITEM / SPECIFICATION  | TO BE FILLED BY THE FIRM / AGENCY |  |
|        |   | QUANTITY REQD.                    | TOTAL RATE (In Rs.) (Inclusive of all taxes & charges) |
| 01.    | Countryman EMW Omnidirectional Lavalier Microphone with Peak Frequency Response for Sennheiser G2/G3 Transmitters with a 1/8" (3.5 mm) Mini Locking Connector with clips & Windshield<br>Make - Countryman<br>Model - EMW | 04 Sets                           |  |
| 02.    | Sennheiser ME-2 Omnidirectional Lavalier Microphone with windshield and collar clip<br>Make - Sennheiser<br>Model - ME-2  | 05 set                            |  |

Contd ... P/2

| TERMS & CONDITIONS: |   |
|---------------------|---|
| 1.                  | Tenders must be submitted by bearer or sent by post so as to reach the office latest by 14.08. 2018 within 5 P.M. in a sealed envelope addressed to Director, Satyajit Ray Film & Television Institute, E. M. By Pass Road, P.O. Panchasayar, Kolkata – 700 094 duly accompanied by following.<br>a) Forwarding letter on the Official letterhead of the firm/agency.<br>b) Supporting technical literature/brochure on the brand items for which rates are quoted.<br>c) Supporting documents of previous supply of similar items in India |
| 2.                  | Tender will have to be submitted only on the numbered "Tender Paper" issued by SRFTI. Each page of the "Tender Paper" should be signed by the authorized signatory of the firm.   |
| 3.                  | Tender should indicate the 'total rate each item' on FREE DELIVERY AT SITE basis and shall be INCLUSIVE OF ALL APPLICABLE TAXES, OCTROI AS WELL AS INSTALLATION COST.   |
| 4.                  | Authorization Certificate by OEM should be enclosed along with the offer  |
| 5.                  | Delivery & testing must be completed in full within 30 (Thirty) days of the placement of the formal order.  |
| 6.                  | SRFTI Administration reserves the right to accept or reject any offer and modify the total requirement at any stage before the placement of Purchase Order, without assigning any reason.   |
| 7.                  | Any dispute arising out of order shall be subject to the exclusive jurisdiction of Court in Kolkata City only.  |
| 8.                  | Warranty should be mentioned in clear terms.  |
| 9.                  | Sealed envelope containing quotations should super scribe the words: "TENDER FOR THE SUPPLY & TESTING OF DIFFERENT TYPES OF MICROPHONE".  |
| 10.                 | Tender rate should remain valid for at least 6 months from the last date fixed for submission of the tender. Institute reserves the right to reject part and incomplete Tender.   |

**TERMS OF PAYMENT:**

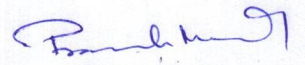
- 1) Full Payment on completion of supply, Installation, commissioning & testing, subject to furnishing certificate to this effect by the HOD, Sound Recording & Design Dept.

**SPECIAL CONDITIONS/REMARKS BY THE FIRM/AGENCY, IF ANY:** (Separate sheet may be attached if required)

Certified that we are quoting the above rates after having gone through the specifications of each item individually in addition to 'Terms & Conditions' & 'Terms of Payment' mentioned above, which are agreed by us.

Date:

Signature of the authorized signatory with seal



Pranesh Mondal  
Purchase Officer