

Ref: No.16011/09/17-Pur/

Date: 21.06. 2017

To
The interested firms

Sub: Procurement of Apple Mac Book Air System with Apple Care Protection Plan (APP)

Dear Sirs,

Satyajit Ray Film & Television Institute (SRFTI) invites tender for the procurement of 02 sets .of Apple Mac Book Air systems with Apple Care Protection Plan (APP). The tender should be submitted in the enclosed form, furnishing the details of information as sought for therein.

SRFTI reserves the right to accept or reject any or all the tenders without assigning any reason. The tender should reach the office latest **by 5.00 PM on 12.07. 2017** in a sealed envelope addressed to the Director, Satyajit Ray Film & Television Institute, E.M. Bypass Road, Kolkata-700 094.

Thanking you,

Yours faithfully,

(Pranesh Mondal)
Purchase Officer

Enclo: as above



SATYAJIT RAY

FILM & TELEVISION INSTITUTE, KOLKATA
(An Academic Institution under Min. of Inf. & Broadcasting, Govt. of India)

Ref: No. 16011/09/17-pur

Date: 21.06.2017

TENDER FOR THE SUPPLY OF MAC BOOK AIR SYSTEMS
LAST DATE FOR SUBMISSION: 12.07 2017 (within 5 P.M.)
To be submitted to: Director, SRFTI, Kolkata

1.	Name of the Firm/Agency:		
2.	Address of the Firm/Agency:		
		Tel:	Fax:
		E-mail:	

TENDER					
	ITEM / SPECIFICATION		TO BE FILLED BY THE FIRM / AGENCY		
			QUANTITY REQD.	UNIT RATE In (Rs)	TOTAL RATE (In Rs.) (Inclusive of all taxes & charges)
01.	APPLE MAC BOOK AIR 13" SYSTEMS (MMGF2HNA) 13" Core i5 1.6GHz / 8GB / 128GB / Intel HD 6000		02 sets		
02.	Apple Care Protection Plan (APP) 1+2 for Mac Book Air (Part No. MD015FE/A)		02 No.		
3.	Less buy back:				
A)	Apple Mac book Pro (Serial No. C02FX4HQDF8V)		01 set		
B)	Apple Mac book Pro (Serial No. W80125YP7XJ)		01 set		
	Total effective cost after considering of buy back of Rs. _____				

TERMS & CONDITIONS:	
1.	Tenders must be submitted by bearer or sent by post so as to reach the office latest by 5.00 PM on 12.07.2017 in a sealed envelope addressed to The Director, Satyajit Ray Film & Television Institute, E. M. By Pass Road, P.O. Panchasayar, Kolkata – 700 094 duly accompanied by following. a) Forwarding letter on the Official letterhead of the firm/agency. b) Supporting technical literature/brochure of the brand items for which rates are quoted. c) Supporting documents of previous supply of similar items in India
2.	Tender will have to be submitted only on the numbered "Tender Paper" issued by SRFTI. Each page of the "Tender Paper" should be signed by the authorized signatory of the firm.
3.	Tender should indicate the 'total rate for each item' which should be inclusive of all applicable Taxes, Octroi as well as all charges including installation charges
4.	a. Documentary evidence is to be provided indicating that the tenderer is experienced solution provider (authorized dealer/ authorized service provider / authorized reseller of the original manufacturer) of M/s. Apple. A communication from the original manufacturer indicating that they would take responsibility to supply spares in case of failure of the supplier, must be enclosed. The firm also has to have back-to-back arrangement with the manufacturer for providing after sales support during the warranty period. It should also indicate that in case the firm fails to provide service, the original equipment manufacturer would provide the service. b. Tenderer must have branch office in Kolkata and the tenderer also should provide the branch office related documents, such as- Office Address, Telephone No, copy of Trade License, PAN No, & details of Contact Person etc. c. Tender specific MAF to be provided at the time of submission of tender.
5.	a) Security Deposit (SD) @ 5% of the total quoted value (including all taxes & charges) in the Banker's cheque / Draft from any schedule Bank, drawn in favour of 'Satyajit Ray Film & Television Institute', payable at Kolkata, within 10 days from the date of issue of intimation in this respect to the L1 bidder after finalization of the financial evaluation. b) Third party draft will not be accepted. c) After expiry of one year from the date of taking over the entire installation and on completion of all obligations by the supplier, the Security Deposit without interest will be refunded to the supplier subject to the following conditions:- i) After deducting the amount from the Security Deposit, which may fall due towards any claim for loss or for whatsoever reasons felt necessary by SRFTI; ii) The supplier shall have to apply for the refund of Security Money along with original Money Receipt issued against Security Deposit; iii) Before releasing the Security Money, the supplier, shall also have to submit a certificate to the effect that they have no claim(s) against SRFTI under this tender. If any Bill(s) for the job done under this tender is / are left pending at the time of releasing the Security Money, the supplier may furnish the certificate in the following format: "I / We hereby certify that there are no claims against SRFTI under Order No for the job except to the extent of the claims preferred by me/us as per under-noted bills already submitted to you."
6.	Delivery must be completed in full within 30 (Thirty) days of the placement of the formal order.
7.	SRFTI Administration reserves the right to accept or reject any offer and modify the total requirement at any stage without assigning any reason.
8.	Any dispute arising out of the order of the purchase shall be subject to the exclusive jurisdiction of Court in Kolkata City only.
9.	Sealed envelope containing quotations should be superscribed with the words: "TENDER FOR THE SUPPLY. INSTALLATION , TESTING & COMMISSIONING OF APPLE MAC BOOK AIR SYSTEMS"
10.	Tendered rate should remain valid for at least 4 months from the last date fixed for submission of the tender. Institute reserves the right to reject part and incomplete Tender.
11.	Warranty (OEM) for three (03) years under Apple Care Protection Plan (APP) :- The on -site warranty period shall be for 03 years (1+2) from the date of successful commissioning of the entire System by the successful bidder under Apple Care Protection Plan (APP) . Warranty includes maintenance of all the systems supplied including free replacement of spares and software for 03 years , which would be arranged and coordinated by the supplier.
12.	Evaluation Criteria: The quotation will be evaluated on the basis of total effective cost of the items against SI. No. 01TO 02 after considering the buy back offer of items mentioned against SI. No. 3 of page No. 1 of the quotation form (inclusive of all taxes and charges).

TERMS OF PAYMENT:

Full payment on completion of supply, Installation, commissioning & testing subject to furnishing certificate to this effect by HOD, Cinematography Dept. & HOD, Editing Dept within one month from the date of submission of bill complete in all respect.

SPECIAL CONDITIONS/REMARKS BY THE FIRM/AGENCY, IF ANY: (Separate sheet may be attached if required)

Certified that we are quoting the above rates after having gone through the specifications of each item individually in addition to 'Terms & Conditions' & 'Terms of Payment' mentioned above, which are agreed by us.

Date:

Signature of the authorized signatory with seal