

सत्यजित रे फिल्म एवं टेलिविजन संस्थान
SATYAJIT RAY FILM & TELEVISION INSTITUTE

E. M. BYE PASS ROAD, P.O. PANCHASAYAR
KOLKATA - 700 094

Phone : 2432-8355, 2432-8356, 2432-9300, Fax : (033) 24322072 / 2432 1040

ENQUIRY

To, _____ 16011/19/16-PUR
M/S. INTERESTED FIRMS ENQUIRY NO. : _____
_____ Date : _____
_____ 04.10.2016
_____ 21.10.2016
Due Date : _____

Dear Sir,

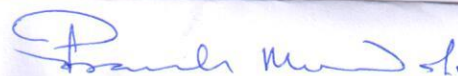
We are interested in the purchase / services, as per details mentioned below. Please quote your lowest prices giving full particulars of make or brand and delivery time and supported by illustrated leaflet or catalogue and sample where necessary. Sales Tax and other charges where leviable and intended to be claimed in addition to the rates quoted should be specified in the quotation.

Terms and conditions as mentioned at overleaf may be carefully noted.

Sl. No.	Description of material / services	Quantity required
01.	HP SCANJET G3110 PHOTO FLATBED SCANNER A4	02 NOS.
02.	AUDIO RECORDER SONY SO-ICD-PX333 4GB VOICE RECORDER	01 NO.
03.	PROFESSIONAL MICROPHONE (AKG C414 XLS)	01 NO.

NOTE:

- 1.The rate should be inclusive of all taxes & charges (if any)
2. Payment will be made within 30 days after complete delivery & testing
3. Delivery to be made within 01 Week from the date of formal Purchase Order.
4. Warranty period to be mentioned in clear terms.


SATYAJIT RAY FILM & TELEVISION INSTITUTE
Purchase Officer
S R ETI 4-1