

सत्यजित रे फिल्म एवं टेलिविजन संस्थान
SATYAJIT RAY FILM & TELEVISION INSTITUTE

E. M. BYE PASS ROAD, P.O. PANCHASAYAR
KOLKATA - 700 094

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ENQUIRY

To, _____
M/S. _____ INTERESTED FIRMS
_____ ENQUIRY NO. : 16011/19/16-PUR/
_____ 07.09.2016
_____ Date : _____
_____ 23.09.2016
_____ Due Date : _____

Dear Sir,

We are interested in the purchase / services, as per details mentioned below. Please quote your lowest prices giving full particulars of make or brand and delivery time and supported by illustrated leaflet or catalogue and sample where necessary. Sales Tax and other charges where leviable and intended to be claimed in addition to the rates quoted should be specified in the quotation.

Terms and conditions as mentioned at overleaf may be carefully noted.

Sl. No.	Description of material / services.	Quantity required
01.	COMPUTER TABLE: Size - 4'x2'x2'-6" Made of BWR Ply 18mm thick with ISI 303 .8mm laminate in all visible side as per approved shade, all drawers should have telescope channel heavy type , cable manager, with good quality S.S. 4" handle. With 2mm PVC edge binding tape machine pasted in all visible edges.	10 NOS.
NOTE: 1.Dimension of the table as mentioned above would be as per picture as well as sample available in the Animation Dept. of the Institute. Interested firm may visit & inspect the sample before submit their offer. 2.The rate should be inclusive of all taxes & charges (if any) 3. Payment is to be released after complete delivery 4. Warranty period is to be mentioned in clear terms. 5. Picture of the above items should be enclosed along with the offer 6. Sample of the above items should be approved by the concerned dept. before the bulk supply.		


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Purchase Officer
S.R.F.T.I. An Academic Institution
of Ministry of I&B, Govt. of India
Kolkata



- Computer tables.
Dimensions - 4' x 2'