



SATYAJIT RAY FILM & TELEVISION INSTITUTE, KOLKATA
(AN ACADEMIC INSTITUTION UNDER MINISTRY OF INFORMATION & BROADCASTING, GOVT. OF INDIA)
Phone: (033) 2432-9300, 2432-8355, 2432-8356, FAX: (033) 2432-0723/9436

Satyajit Ray Film & Television Institute (SRFTI), Kolkata offers three years Post-Graduate Diploma Course in Direction & Screenplay Writing, Motion Picture Photography, Editing, Sound Recording & Design, Animation and Production Management on Films and Television.

Applications are invited from the citizens of India for engagement of one Film Editor & VFX Artiste-cum-Post Production Programme Co-ordinator, on contract basis, for one year, in the Satyajit Ray Film & Television Institute, Kolkata, as per the terms & conditions of the contract engagement of this Institute. Required educational qualification and experience are as under:-

S/ N	Name of the Position	No. of Position	Consolidated honorarium per month	Age Limit	Required qualification & experience	Duties
01	Film Editor & VFX Artiste-cum-Post Production Programme Co-ordinator	01	Rs.32,566/-	32 years	Essential: i) Diploma / Degree from FTII/SRFTI in Editing or equivalent from any recognised Institute/ University. ii) 2 years of experience as Film Editor in an organization or institution or film industry. Work experience in graphic design and special visual effects on 2D/ 3D Animation Desirable: Certificate in Specialization course like multimedia (with VFX as a subject)	<ul style="list-style-type: none">• To undertake practical demonstration• To be responsible for software training and practice support to students• To perform post edit management of students' projects• To perform negative cutting demo and training to students• To keep track on allocation of systems and systems check• To edit motion picture films in sequence as per script by cutting away unwanted portion of film and synchronise picture and sound negatives• To coordinate all post production work of students' projects.• To perform such other duties and functions as assigned to him/her by the senior officers from time to time.

Note:-

- (i) The engagement will be on contract basis for one (01) year.
- (ii) The contract is liable to be terminated by giving one month's notice by either side, without assigning any reason.
- (iii) The contractual engagement shall not confer any right for regularization or absorption against any post in SRFTI.
- (iv) The selected candidate will be required to join on immediate basis.

Interested candidates who fulfill the above requirements may send their neatly typed application on plain paper as per the following format with the attested copies of certificate of proof of age, qualifications, caste, experience etc. and two copies of recent passport size photographs, addressed to **"The Director, Satyajit Ray Film & Television Institute, E. M. Bypass Road, P.O. Panchasayar, Kolkata – 700 094"**, along with a Demand Draft (non-refundable) of Rs.200/-, drawn in favour of **"Satyajit Ray Film & Television Institute"**, payable at Kolkata. The following categories of applicants are, however, exempted from payment of application fees as per extant practice of GOI - SC, ST, PH, female. The applicant may send the application **by ordinary post or may drop** in the application box located in Admn. Block of this Institute, by **29.02.2016**.

The envelope shall be superscribed with the name of the post applied for.

Those already employed under Government/Semi-Government/Public Sector/Autonomous Institutes, should apply through proper channel.

With regard to upper age limits, the crucial date would be the last date fixed for receipt of application i.e. **29.02.2016**.

No interim queries will be entertained. The Institute Authority reserves the right to reject any/all applications without assigning any reason whatsoever.

Depending on the number of applications, eligible short-listed candidates will be called for trade test and/or interview (as applicable). Since, it is not possible to call all the eligible candidates for trade test and/or interview, the applicants will be short-listed on the basis of criteria fixed by the Institute, at the time of scrutiny. The decision of the Institute in this regard will be final and binding.