



SATYAJIT RAY FILM & TELEVISION INSTITUTE, KOLKATA

(AN ACADEMIC INSTITUTION UNDER MINISTRY OF INFORMATION & BROADCASTING, GOVT. OF INDIA) E. M. Bypass Road,
P.O. Panchasayar, Kolkata 700 09, Phone: (033) 24329300, 24328355, 24328356, FAX: (033) 2432-0723 / 9436

EXTENSION

EXTENSION OF THE DUE DATE OF THE TENDER NOTICE (No.16011/12/ 2014-PUR DATED 25.11.2014 FOR THE SUPPLY OF Window AC Machines (1.5 ton). Due to unavoidable circumstances the last date for receipt of tenders for the supply of Window AC Machines (1.5 ton/1 ton), at SRFTI has been extended upto 5.00 PM of 30.12.2014. The interested firms are requested to submit their offer within the stipulated extended date.

Director

सत्यजित रे फिल्म एवं टेलिविजन संस्थान
SATYAJIT RAY FILM & TELEVISION INSTITUTE

E. M. BYE PASS ROAD, P.O. PANCHASAYAR
KOLKATA - 700 094

Phone : 2432-8355, 2432-8356, 2432-9300, Fax : (033) 24322072 / 2432 1040

ENQUIRY


To, TO 16011/12/14-PUR
M/S. The interested firms ENQUIRY NO. : 25.11.2014
Date :
Extended up to 30.12.2014.
Due Date :

Dear Sir,

We are interested in the purchase / services, as per details mentioned below. Please quote your lowest prices giving full particulars of make or brand and delivery time and supported by illustrated leaflet or catalogue and sample where necessary. Sales Tax and other charges where leviable and intended to be claimed in addition to the rates quoted should be specified in the quotation.

Terms and conditions as mentioned at overleaf may be carefully noted.

Sl. No.	Description of material / services	Quantity required
01.	1 Ton 3 Star rated Window AC Machine (Preferred Make- VOLTAS /LG/CARRIER)	01 NO
02.	1.5 Ton 5 star rated Window AC Machine (Preferred Make – VOLTAS/LG/CARRIER)	02 Nos.
03.	LESS: Buy Back: OLD 1.5 Ton window AC Machine	02 Nos.
Important Terms & Conditions 1. The rate should be inclusive of all taxes & Other charges, (if any). 2. Delivery to be within 02 weeks from the date of receipt of formal Purchase Order. 3. Payment is to be released within 30 days after delivery & Installation of Invoice complete in all respect 4. Warranty should be mentioned in clear terms.		


SATYAJIT RAY FILM & TELEVISION INSTITUTE

Purchase Officer

TERMS AND CONDITIONS

1. TENDERS :

- a) Must be submitted in (i) Sealed envelopes and (ii) superscribed with **TENDER NUMBER** and **DUE DATE** so as to reach this office on or before date specified on reverse. Late tenders will not be considered.
- b) Should be inclusive of 'free delivery' at our Stores at the above address.
- c) Must be **OPEN** of acceptance for a minimum period of Sixteen (16) weeks from the date of opening of the tender.

2. TENDERERS :

- a) Should specifically state Sales Tax and General Tax and other levies, if any, applicable as extra and the rate at which the same are chargeable failing which the prices quoted will be deemed to be inclusive of such levies.
- b) Name of the manufacturer must be clearly specified while indicating the name of the product.
- c) Sample must accompany the quotation when so specified.

2. THE INSTITUTE RESERVES THE RIGHT :

- a) To accept or reject in part or whole, any or all the tenders received without assigning any reasons, nor is it bound to accept the lowest tender.
 - b) To reject any supplies should they not conform to the required standard at its sole description and such decision of the institute shall be final and binding on the tenderer.
4. The supplier shall be liable to and responsible for any defect in the material and shall make good by free replacement any rejected part thereof or the whole quantity supplied as the case may be.
 5. It shall normally be presumed the material (s) are available ex-stock and shall be supplied immediately. In case of any likely delay in effecting supplies, the delivery period shall be specifically mentioned in the quotation.
 6. **CANVASSING IN ANY FORM IS NOT ALLOWED AND WILL ENTAIL CANCELLATION OF THE OFFER.**