



SATYAJIT RAY

FILM & TELEVISION INSTITUTE, KOLKATA
(An Academic Institution under Min. of Inf. & Broadcasting, Govt. of India)

Ref: No. 16011/42/16-Pur/

Date: 01.03.2017

TENDER FOR THE SUPPLY OF DIFFERENT TYPES OF HARD DISK
LAST DATE FOR SUBMISSION: 23.03.2017 (within 5 P.M.)
To be submitted to: Director, SRFTI, Kolkata

1.	Name of the Firm/Agency:		
2.	Address of the Firm/Agency:		
		Tel:	Fax:
		E-mail:	

TENDER					
SN	ITEM / SPECIFICATION	MODEL	TO BE FILLED BY THE FIRM/AGENCY (INDICATE BRAND / MODEL QUOTED FOR, UNLESS SPECIFIED)		
			QUANTITY REQD.	UNIT RATE In (Rs)	TOTAL RATE WITH ALL TAXES & CHARGES (In Rs.)
01.	4TB HARD DISK: Lacie 9000492U 4TB d2 Thunderbolt II-USB 3.0 and dual Thunderbolt II ports		02 Nos.		
02.	4TB HARD DISK: Seagate backup Plus slim 4TB Portable External Hard Drive USB 3.0 (Black) STDR4000300		02 Nos.		
03.	1TBRUGGED HARD DISK: ioSafe Rugged Portable 1TB USB 3.0 Ultra Rugged External Hard Drive		01 Nos.		
04.	2TB HARD DISK: Seagate Backup Plus Slim 2TB USB 3.0 (Black) STDR2000300		10 Nos.		

TERMS & CONDITIONS:	
1.	Tenders must be submitted by bearer or sent by post so as to reach the office latest by 5.00 PM on 23.03.2017 in a sealed envelope addressed to The Director, Satyajit Ray Film & Television Institute, E. M. By Pass Road, P.O. Panchasayar, Kolkata – 700 094 duly accompanied by following. a) Forwarding letter on the Official letterhead of the firm/agency. b) Supporting technical literature/brochure of the brand items for which rates are quoted. c) Supporting documents of previous supply of similar items in India
2.	Tender will have to be submitted only on the numbered "Tender Paper" issued by SRFTI. Each page of the "Tender Paper" should be signed by the authorized signatory of the firm.
3.	Tender should indicate the 'total rate for each item' which should be inclusive of all applicable Taxes, Octroi as well as all charges including installation charges
4.	a. The firm has to have back-to-back arrangement with the manufacturer for providing after sales support during the warranty period. It should also indicate that in case the firm fails to provide service, the original equipment manufacturer would provide the service. b. Tenderer must have branch office in Kolkata/ North East Region and the tenderer also should provide the branch office related documents, such as- Office Address, Telephone No, copy of Trade License, PAN No, & details of Contact Person etc.
5.	Warranty: - Declaration regarding warranty should be provided by the bidder in their letterhead in the prescribed format. I/we certify that the warranty shall be given..... stating from the date of satisfactory supply & testing and handing over of the equipment conducted under the work order during the warranty period, I/we shall provide the "after sales support" and the replacement of defective / or any part(s) of the equipment or rectification of defects of work of the equipment will be free of cost.
6.	Supply, & installation must be completed in full within 40 (forty) days of the placement of the formal order at extended temporary campus of Satyajit Ray Film & Television Institute (SRFTI) at Itanagar (Arunachal Pradesh) Delivery address: Satyajit Ray Film & Television Institute (SRFTI) Vivek Vihar, Near – SCContinental, Itanagar District- Papumpare, Arunachal Pradesh
7.	SRFTI Administration reserves the right to accept or reject any offer and modify the total requirement at any stage without assigning any reason.
8.	Any dispute arising out of the order of the purchase shall be subject to the exclusive jurisdiction of Court in Kolkata City only.
9.	Sealed envelope containing quotations should be superscribed with the words: " TENDER FOR THE SUPPLY & TESTING OF DIFFERENT TYPES OF HARD DISK "
10	Tendered rate should remain valid for at least 3 months from the last date fixed for submission of the tender. Institute reserves the right to reject part and incomplete Tender.

TERMS OF PAYMENT:

1. Full Payment on completion of supply & testing, subject to furnishing certificate to this effect by the SM (IT) & HOD, Cinematography Department.

SPECIAL CONDITIONS/REMARKS BY THE FIRM/AGENCY, IF ANY: (Separate sheet may be attached if required)

Certified that we are quoting the above rates after having gone through the specifications of each item individually in addition to 'Terms & Conditions' & 'Terms of Payment' mentioned above, which are agreed by us.

Date:

Signature of the authorized signatory with seal