



**Satyajit Ray Film and Television Institute
(An Academic Institution of Ministry of I & B, Govt. of India)
Library**

**Tender for Empanelment of Vendors for Supply of
Books/Journals/Periodicals/ACD/DVD/Blu-Ray and other Audio
Visual Materials etc. to SRFTI Library, Kolkata**

Tender Enquiry No. 47011/1/2016-LIB/1896

Dated 30.11.2016

Satyajit Ray Film & Television Institute Kolkata

E.M.Byepass Road, P.O. Panchasayar,
Kolkata-700094

Phone-(033)2432 8355/8356/9300

Fax – (033)2432-0723/9436

[E-mail:srfti@cal.vsnl.net.in](mailto:srfti@cal.vsnl.net.in)

[Website: http://srfti.ac.in/](http://srfti.ac.in/)

SRFTI, Kolkata invites sealed tenders for empanelment of vendors for supply of Books/Journals/Periodicals/ACD/DVD/Blu-Ray and other Audio Visual Material etc. to SRFTI Library, Kolkata for the period of three consecutive years (i.e. 2016-17, 2017-18 and 2018-19) from reputed registered book / journals /audio-visual materials etc. Suppliers/Vendors having valid registration with National/State federations or any other recognized National body with at least 3 years experience of supply of book / journals /audio-visual materials etc. to Central/State Universities, Autonomous Academic institutions of higher learning.

1. The offers may be submitted in Two-BID System (i.e. prequalified identity Bid/ price Bid in terms Library discount)
2. The tender document can also be downloaded from the website: www.srfti.ac.in
3. The Supplier/Vendor participating in the process will have to deposit the Security Deposit /EMD of Rs. 10,000/- (Rupees ten thousand only) through Demand Drafts/Pay Orders drawn in favour of “**Satyajit Ray Film and Television Institute**” payable at Kolkata.
4. The supplier/Vendor or his Authorized representative has to sign on every page of the document submitted by them with seal of the firm/agency concerned.
5. The Director, SRFTI Kolkata reserves the rights to amend or withdraw any of the terms and conditions contained in the tender document or to reject any or all the tenders in whole or in part without giving any notice or assigning any reason.

The prequalified identity bids are to be opened at the first instance and evaluated by competent Committee or Authority. At the second stage Financial Bid of only technically qualified Vendors/Suppliers will be opened for further evaluation and selection of Vendors for empanelment.

Last date of submission of Tender:

Date: 21.12.2016 up to 1.00 PM

The date and time for opening of Tender:

Date: 23.12.2016 at 11.00 AM

Library and Information Officer

Important instructions & Purchase Terms and Conditions for Firms/Suppliers/Vendors

Instructions:

The tenders have been invited under two bid system i.e. Prequalified identity Bid and Financial Bid. **Firstly**, the interested Firms/Suppliers/Vendors (i.e. Tenderers) are advised to submit sealed envelopes super scribing - **“Prequalified Identity Bid (i.e. technical Bid) for supply of Books/Journals/Periodicals/ACD/DVD/Blu-Ray and other Audio Visual Material etc. to SRFTI Library, Kolkata”** for the envelope containing documents with respect to Prequalified Identity Bid.

The prequalified identity Bids are to be opened at the first instance & evaluated by competent committee or Authority. At the second stage, Financial Bid of only technically qualified Firms/Suppliers/Vendors will be opened for further evaluation and selection of vendors for empanelment.

After evaluation, the Successful empanelled tenderes are advised to submit sealed envelopes super scribing - **“ Financial Bid for supply of Books/Journals/Periodicals/ACD/DVD/Blu-Ray and other Audio Visual Material etc. to SRFTI Library, Kolkata”** for the envelope containing documents with respect to Financial Bid.

1. The Security Deposit / Earnest Money Deposit (EMD) of Rs. 10,000/- (Rupees ten thousand only) to be deposited as Security Deposit / Earnest Money Deposit for 03 years in form of Demand Drafts in favour of **“Satyajit Ray Film & Television Institute”** payable at Kolkata within fifteen days of empanelment which shall be refunded without interest after completion of 03 years of due fulfillment of contract/expiry of warranty period should be kept in sealed separate covers super scribing Security Deposit / E.M.D.
2. The Tender should be signed by the authorized person and his full name and status should be indicated below his signature along with the official stamping of the firm.

3. Incomplete and conditional tenders will be rejected. Quoting unrealistic rates will be treated as disqualification.

4. At any point of time any of the document furnished by the Firms/ Vendors/Suppliers found to be false, it would be deemed to be a breach of terms of contract making the firm concerned liable for legal action besides termination of contract.

5. No bidders will be allowed to withdraw after submission of bids/opening of the tender, failing to maintain this discipline, the Security Deposit / EMD of the concerned firm will be forfeited.

6. The purchase order may be issued only to the vendors who have quoted at least 50% of YES out of total No. of Books etc. for which Quotation has been invited. After that the most competitive offer, lowest quantity of discount (L1) may be considered.

7. The rates should be quoted by the vendors in Indian Rupees, both in figures and words. Foreign currency conversion will be at GOC (Good Office Committee) rate of conversion on the date of Invoice and the quoted rate / price will be valid for 06 months.

8. The purchase order may be issued on L1 basis to only those vendors who will quote at least 50% of the total no. of Books and other resources for which Quotation has been invited.

9. Tenders should be addressed to the “DIRECTOR, SATYAJIT RAY FILM & TELEVISION INSTITUTE, E.M.BY PASS ROAD, PANCHASAYAR, KOLKATA-700094, INDIA” and must reach him on or before 1.00PM on **21.12.2016**. All the Tenders should be sent by Registered Post/Courier. Tenders may also be hand Page 1 of 1 delivered by dropping them in the ‘TENDER BOX’ kept adjacent to Reception Counter of the SRFTI, at E.M.By Pass Road, Panchasayar, Kolkata-700094.

10. Any tender received late after due date and time will be rejected.

11. The Firms/Vendor(s)/Supplier(s) sort listed for Vendor Empanelment are required to strictly agree to supply as per the institute set “ Book / Journals/ Audio-Visual materials etc. Purchase Terms and Conditions” as stipulated hereunder.

12. The prequalified identity Bid (i.e. Technical Bid) of the tender shall be opened at 11.00 am on 23.12.2016 in the Conference Room, Ground Floor of Animation Department, in the presence of the authorized representatives of the bidders, who wish to be present at that time. The bidders whose technical bids are accepted/ qualified will be informed about the date and time of opening of financial bids.

13. All supporting documents in respect of the Bid must be submitted duly self-attested by the person signing the Bid and all original documents have to be produced on the date and time indicated for opening of the Tender without which the Bid is liable to be rejected. The Institute reserves the right to verify those original documents from the Authorities which have issued such documents for the purpose of this tender.

**SRFTI, Kolkata Terms and Conditions for Purchasing Books/
Journals/Periodicals/ACD/DVD/Blu-Ray and other Audio Visual Materials etc.**

Enquiry on availability of Books/Journals/Periodicals/ACD/DVD/Blu-Ray and other Audio Visual Materials:

At the first instance all the empanelled Vendors/Suppliers will be sent an email query with list of books/ journals/periodicals/ACD/DVD/Blu-Ray and other Audio Visual Materials and number of copies against each title required for Library procurement. On receipt of the email, the Vendors having the requisite books/ journals/periodicals/ACD/DVD/Blu-Ray and other Audio Visual Materials in their ready stock have to respond within stipulated time quoting titles available with number of copies and unit price as per the template. The preferred mode of communication will be by email to save delay in normal postal communication. **Unless otherwise mentioned, only latest Indian / foreign edition of publication / original version will be quoted.**

Supply against purchase order and billing:

In reply to Vendors/suppliers response to our query, purchase order will be released with the vendor concerned with request to supply books/ journals/periodicals/ACD/DVD/Blu-Ray and other Audio Visual Materials through challan bearing challan number, date and Library reference number for each item, along with publishers catalogue price proof duly stamped and signed. The Supplier on receipt of purchase order (PO) is required to acknowledge the receipt of the order by e-mail immediately as a token of their confirmation with respect to acceptance of purchase order. The preferred mode of delivery of books/ journals/periodicals/ACD/DVD/Blu-Ray and other Audio Visual Materials on approval will be in person by hand delivery at the SRFTI Library. However the other mode of delivery may be by Registered parcel, courier services or any other mode of recorded delivery and in such types of delivery, loss, damage, pilferage in transit if any will be sole responsibility of the supplier. Secure and safe delivery of books at SRFTI Library, as per approval order is the responsibility of the supplier/vendor alone. ***In the event the Vendor fails to deliver the*** books/ journals/periodicals/ACD/DVD/Blu-Ray and other Audio Visual Materials ***within the stipulated date, the order is liable to be cancelled.*** Supplier also send a scan copy of the Invoice/Bill to the Library & Information Officer, so that advance processing of books/ journals/periodicals/ACD/DVD/Blu-Ray and other Audio Visual Materials at our end can be done and Invoice/Bill should be sent to “THE LIBRARY & INFORMATION OFFICER, SATYAJIT RAY FILM & TELEVISION INSTITUTE, E.M.BY PASS ROAD, PAVCHASAYAR, KOLKATA A- 700094, WEST BENGAL”.

After receipt of the books/ journals/periodicals/ACD/DVD/Blu-Ray and other Audio Visual Materials as requested in the purchase order, the physical condition of the books/ journals/periodicals/ACD/DVD/Blu-Ray and other Audio Visual Materials will be checked and for the books/ journals/periodicals/ACD/DVD/Blu-Ray and other Audio Visual Materials not having printed price, price proof (i.e. publisher’s catalogue price)/certificate from publisher’s authorised distributor/publisher’s Indian Office/Publisher’s Invoice, as the case may be, will be matched with the cost of books/ journals/periodicals/ACD/DVD/Blu-Ray and other Audio Visual Materials quoted in the challan. Any sticker affixed with the book indicating price is not acceptable. ***Foreign currency conversion will be at GOC (Good Office Committee) rate of conversion on the date of Invoice.*** While placing Purchase order if any of the book/ journal/periodical/ACD/DVD/Blu-Ray and other Audio Visual Material (s) found not required i.e. defective, wrong supply, wanting of price proof etc. and needs to be returned, the same

information will also be communicated to the supplier. In such cases collecting back the return books will be the responsibility of the supplier.

Delivery of books/ journals/periodicals/ACD/DVD/Blu-Ray and other Audio Visual Materials

a) Only new books/ journals/periodicals/ACD/DVD/Blu-Ray and other Audio Visual Materials must be delivered.

b) The supplied books/ journals/periodicals/ACD/DVD/Blu-Ray and other Audio Visual Materials should be **original copy of the publisher /supplier** and purchased legally through concerned publishers or through authorized distributor/dealer. In no case pirated/remaindered copies or printed through any other despicable mechanism should be supplied.

c) The delivery period is as under:

- Indian Publications: maximum one month from the **date of issue of “Purchase Order”**
- Foreign Publications: maximum 45 days from the **date of issue of “Purchase Order”**

The delivery date may be extended by the Library at its discretion, if the Supplier requests for an extension citing valid reasons.

d) In such types of Purchases against direct purchase order, the conversion rate will be **at GOC (Good Office Committee) rate of the conversion on the date of delivery of books** (i.e. hand delivery of books at SRFTI Library premises) along with Invoice/bill and all other supporting documents. In case of other mode of recorded delivery, the conversion rate will be calculated on GOC (Good Office Committee) rate of conversion on the date of invoicing favouring SRFTI Library and the supplier concerned must have to send on the date of booking of the consignment, the scan copy of all the documents, such as pre-receipted Invoice/bill, price proof(s), copy of GOC conversion rate on the date of consignment booked and consignment booking receipt as email attachment to Library & Information Officer, SRFTI Kolkata (*All documents sent must bear the signature and seal with date of the supplier/Vendor concerned*).

Consignee and Mode of Dispatch

All supply of books/ journals/periodicals/ACD/DVD/Blu-Ray and other Audio Visual Materials should be consigned to “THE LIBRARY & INFORMATION OFFICER, SATYAJIT RAY FILM & TELEVISION INSTITUTE, E.M.BY PASS ROAD, PANCHASAYAR, KOLKATA - 700094, WEST BENGAL” by Speed Post Parcel/Registered Parcel/Courier/in Person. However,

the preferred mode of delivery is in person by hand against duly signed and stamped delivery-challan at SRFTI Library.

Dispatch Documents

Intimation relating to the mode of dispatch should be emailed/courier/speed post to “THE LIBRARY & INFORMATION OFFICER, SATYAJIT RAY FILM & TELEVISION INSTITUTE, E.M.BY PASS ROAD, PANCHASAYAR, KOLKATA - 700094, WEST BENGAL”.

Original dispatch documents are to be forwarded to the Library by way of recorded delivery ie. Registered Post/Speed post in the above mentioned address only.

Preparation of Bill

The Bill should be prepared preferably in the same order as items listed in the Purchase Order.

Submission of Bill

The Supplier should submit the pre-receipted bill in triplicate mentioning the purchase order number, date and delivery challan number and date along with the supporting documents if any, such as photo copy of the publishers original import invoices or current catalogue price proof etc. duly stamped and signed by the supplier concerned, as per institute book purchase rule.

Price Certificate

A duly signed price certificate required to be incorporated in each and every bill stating that the price charged in this Invoice/Bill is/are the correct catalogue price of the Publisher's /Authorised distributor's price. The books supplied are not remaindered titles. In case there are special price offers by the publisher, the same should be communicated to the Library and billed accordingly.

Exchange Rate

Conversion rate in case of prices quoted in foreign currencies, **GOC rate of conversion is applicable on the date of Invoice i.e. actual date of sending the consignment.**

Income Tax Related Papers

Each of the Invoice/Bill of the Vendor/Supplier concerned must bear the PAN number (i.e Permanent Account Number) and Xerox copy of the PAN Card duly signed with seal of the Vendor/Supplier, if not furnished earlier. Current Income Tax Clearance Certificate, Income Tax No., and Permanent Account Number should be furnished along with your invoice, if not furnished earlier.

Bank A/C Details

The supplier is required to provide the Bank details as per the attached format at MANDATE FORM FOR ELECTRONIC FUND TRANSFER/RTGS TRANSFER *with one cancelled cheque with necessary instruction.*

Latest Edition and Low-Price Edition books/ journals/periodicals/ACD/DVD/Blu-Ray and other Audio Visual Materials

Books/ journals/periodicals/ACD/DVD/Blu-Ray and other Audio Visual Materials of the latest edition should be supplied, with an intimation to that effect to the Library, even though the Purchase Order may have specified an older edition. Due to Budget constraints and demand for purchasing more number of Text books, the Library prefers to procure low priced editions. Thus, if a low priced edition of a books/ journals/periodicals/ACD/DVD/Blu-Ray and other Audio Visual Materials is available, then the Supplier is encouraged to inform its availability to the Library in advance and on receipt of a confirmation from Library side, same to be supplied. Library prefers to procure library edition reference books/ journals/periodicals/ACD/DVD/Blu-Ray and other Audio Visual Materials wherever available.

Discount

Empanelment of vendors for supply of different types of books/ publications/ journals/periodicals/ACD/DVD/Blu-Ray and other Audio Visual Materials / will be linked to rate of discount offered by the vendors and the institute reserve the right to decide the rate as found to be appropriate and reasonable and may reject the unrealistic offer and disqualify the bidder concerned in the price bid.

Processing of Bills

If the books/ journals/periodicals/ACD/DVD/Blu-Ray and other Audio Visual Materials are supplied in good condition as per the Purchase Order complying with the terms and conditions, SRFTI Library will process the bills and forward the same within minimum loss of time to the Accounts Section for onward payment processing.

Return of defective Books

If a supplied books/ journals/periodicals/ACD/DVD/Blu-Ray and other Audio Visual Materials doesn't conform to specifications or if the pages are torn or missing or the copy is old or is not in good condition, the Supplier will be asked to take back the books/ journals/periodicals/ACD/DVD/Blu-Ray and other Audio Visual Materials at his own expense

and replace it within one month, otherwise the order will be cancelled. The Library will not be responsible for such books/ journals/periodicals/ACD/DVD/Blu-Ray and other Audio Visual Materials if not taken back and replaced within the stipulated time period.

Cancellation of an Order

- The order is liable to be cancelled if the delivery is not made within the stipulated time period unless due extension has been allowed.
- Books/ journals/periodicals/ACD/DVD/Blu-Ray and other Audio Visual Materials not conforming to specifications and not in good condition should be replaced within one month otherwise order for those books/ journals/periodicals/ACD/DVD/Blu-Ray and other Audio Visual Materials will be cancelled.

Delisting of Suppliers

A Supplier who frequently supplies books/ journals/periodicals/ACD/DVD/Blu-Ray and other Audio Visual Materials that do not conform to specifications or are not in good condition will be delisted from the registered Vendor list.

The Library reserves the right to:

- Cancel an order at any time without assigning any reason thereof.
- Change or modify or amend or substitute any clause in the terms and conditions listed above
- *Procure the books/ journals/periodicals/ACD/DVD/Blu-Ray and other Audio Visual Materials from any other source if available, skipping the empanelled vendors, when all the empanelled Vendors fail to supply the said books/ journals/periodicals/ACD/DVD/Blu-Ray and other Audio Visual Materials.*

Legal dispute Settlement:

While the purchaser and the vendor shall make every effort to resolve amicably by direct informal negotiation, even then in any disagreement or dispute arising between them under or in connection with the contract shall be settled under the Court of Law within its Jurisdiction at Kolkata, West Bengal. The resultant contract will be interpreted under Indian Laws.



Satyajit Ray Film and Television Institute Kolkata Library

**Pre-identified Identity Bid (i.e. Technical Bid)
(Empanelment of Firms/ Vendors/ Suppliers for Supply of
Books/Journals/Periodicals/ACD/DVD/Blu-Ray and other Audio Visual Materials etc. to
SRFTI Library, Kolkata – Format of Application)**

1. Name of the Firm:

2. Complete Postal Address:

FAX No./Telephone No:

Email:

3. Kind of Proprietorship (i.e. Single/Joint):

4. If partnership, name and address of partners:

5. Are you a member of Good Office Committee (G.O.C)? Yes/No.

If Yes, attach a copy of the Membership Certificate.

6. Are you a Member of Federation of Publishers' and Booksellers' Association of India (FPBAI)?

Yes/No. If Yes, attach copy of the valid Membership

7. Are you a distributor/dealer/stockiest/exclusive/preferred Agent?

If so tick mark the appropriate one's and attach the authority letter(s) issued by the publishers in support of your claim

8. Year of starting of the Firm with Registration Number/date:

Please enclose recent passport photograph(s) of the authorized representative(s) of bidder.

(Attach attested copies)

9. PAN/TAN No.:

10. VAT Sales Tax Registration No. (Attach: copies of GST,CST Certificate)

11. Annual Business Turnover: 2012-13: 2013-14: 2014-15:

(Attach IT returns certified copies showing turnover for the last three years i.e. for financial years 2012-13, 2013-14 and 2014-15. The firm should have minimum Turnover of Rs.30 lakhs per annum for last three years)

12. Number of Important University/National Autonomous Academic Institutions of higher learning in Film & Television and related disciplines served as supplier of books/journals/periodicals/ACD/DVD/Blu-Ray and other Audio Visual Materials to Libraries (Attach at least three copies of the latest Purchase Order handled by your firm with copy of the certificate of successful completion of supply on time from the institute concerned, use additional sheets if required)

13. Major foreign/Indian Publishers you are dealing with (Give Names/Address) with copy of the direct procurement from the publisher/Distributor as case may be.

14. Name Major subject area with number of Text Books/Teachers Reference Books/General Reference Books / journals/periodicals/ACD/DVD/Blu-Ray and other Audio Visual Materials, on which your firm handle maximum supply of books / journals/periodicals/ACD/DVD/Blu-Ray and other Audio Visual Materials during last three years

15. Affidavit by Vendors for not having been black listed/debarred by any public organization/University/National Level institution

* All entries in the tender form should be legible and filled in clearly. If the space for furnishing information is not sufficient, a separate sheet duly signed by the authorized signatory may be attached. No overwriting or correction is permitted in the financial bid Form.

* Attested copies of the relevant documents/certificates are to be enclosed to support the entries made in the Technical Bid. **Entries/Claims made without supporting documents will not be considered for evaluation.**

DECLARATIONS

(i) I/We (names of partners/Proprietors or Shareholders) do hereby declare that the entries made in this application form are true to the best of our knowledge and believe, that we shall be bound by the acts of duly constituted attorney.

(ii) I/We also hereby declare that all matters related to SRFTI, Kolkata shall be treated as Confidential and no information shall be passed on to any unauthorised person without written permission of the Competent Authority.

(iii) Mr..... Whose Signature are given below, is an authorized representative of this firm.

(iv) I/We also undertake the responsibility to communicate all subsequent changes in the constitution or working of firm, affecting the accuracy of the facts, stated above.

Date:

**Authorised Signatory
& Seal of the Firm**



**Satyajit Ray Film and Television Institute Kolkata
Library**

FINANCIAL BID

(Empanelment of Vendors/ Suppliers for supply of Books/ Journals/Periodicals/ACD/DVD/Blu-Ray and other Audio Visual Materials etc. to SRFTI Library, Kolkata)

The maximum discount the vendor concerned intend to offer shall be mentioned clearly (Books/ Journals/Periodicals/ACD/DVD/Blu-Ray and other Audio Visual Materials etc. to SRFTI Library, Kolkata required for library purchases in general are of latest edition/reprint's only)

Sl. No. (a)	Description of Books/ Journals/Periodicals/ACD/DVD/Blu-Ray and other Audio Visual Materials (b)	In Stock (Yes /No) (c)	Offered Gross Price in Rs. (d)	Discount offered in Rs. (e)	Net Price in Rs (both in figures & words) (f)
1	Text Books				
2	General(Teacher's Reference)Books				
3	Reference Books(Handbook, Encyclopedia, Directory, Yearbooks, Map, chart, Dictionary and the like)				
4	Govt./Institutional/Society Publication/Short discounted Books/No discount Books and the like				
5	Journals/Periodicals				
6	Books other than print format i.e. ACD/DVD/Blu-Ray and other Audio Visual Materials etc and like Electronic media				
7	Any other type/format (if any)				
Total No. of YES in column (c)			Total of Net Price		
Percentage of YES out of Total No. of Books for which Quotation has been invited (50%)					

I/We hereby declare that I/We shall abide by the terms and conditions and rules & regulations of SRFTI Kolkata as laid down in the said tender document and quote rates accordingly.

Date:

Authorized Signatory

Seal of the Firm



**Satyajit Ray Film and Television Institute Kolkata
Library**

MANDATE FORM FOR ELECTRONIC FUND TRANSFER/RTGS TRANSFER

Date: / /

The Registrar
Satyajit Ray Film & Television Institute,
E.M.By Pass Road, Panchasayar,
Kolkata-700094, India

Sub: Authorization for release of payment / dues from Satyajit Ray Film & Television Institute Kolkata through Electronic Fund Transfer/RTGS Transfer.

1. Name of the Party/Firm/Company/Institute:
2. Address of the Party:

City _____ Pin Code _____
E-Mail ID _____ Mob No: _____
Permanent Account Number _____

3. Particulars of Bank

Bank Name		Branch Name	
Branch Place		Branch City	
PIN Code		Branch Code	
MICR No			
(9 Digit number appearing on the MICR Bank of the Cheque supplied by the Bank, Please attach a Xerox copy of a cheque of your bank for ensuring accuracy of the bank name , branch name and code number)			
IFS Code:(11 digit alphanumeric code)			
Account Type	Savings	Current	Cash Credit
Account Number			

DECLARATION

I hereby declare that the particulars given above are correct and complete. If any transaction delayed and not effected for reasons of incomplete or incorrect information I shall not hold

Satyajit Ray Film & Television Institute, Kolkata responsible. I also undertake to advise any change in the particulars of my account to facilitate updating of records for purpose of credit of amount through NEFT/RTGS Transfer.

Place: _____

Date: _____

Signature & Seal of the Authorized Signatory of the Party

Certified that particulars furnished above are correct as per our records

Bankers Stamp:

Date: _____

Signature of the Authorized Official from the Bank

N.B: Please fill in the information in CAPITAL LETTERS, computer typed; please TICK wherever it is applicable.



Satyajit Ray Film and Television Institute
(An Academic Institution of Ministry of I & B, Govt. of India)
Library

REGISTERED POST
INVITATION TO QUOTE

	Enquiry No: 47011/1/2016-LIB/1896 Date: 30.11.2016 Due Date: 21.12.2016 up to 1.00 PM
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Satyajit Ray Film & Television Institute Kolkata

E.M.Byepass Road, P.O. Panchasayar,
Kolkata-700094

Phone-(033)2432 8355/8356/9300

Fax – (033)2432-0723/9436

E-mail:srfti@cal.vsnl.net.in

Website: <http://srfti.ac.in/>

Dear Sirs,

Sealed quotations are invited for supply of the following materials so as to reach the undersigned on or before the due date under the terms and conditions as stipulated below:

1. SUBMISSION OF TENDER:-

1.1. TENDERS SHOULD BE SENT IN A SEALED ENVELOPE. THE ENVELOPE SHOULD BE SUPERSCRIBED WITH **ENQUIRY NUMBER AND DUE DATE**:

1.2. Tenders shall be addressed to the “DIRECTOR, SATYAJIT RAY FILM & TELEVISION INSTITUTE, E.M.BY PASS ROAD, PANCHASAYAR, KOLKATA-700094, INDIA”.

1.3. The tenderers may at their discretion send the tenders by Registered Post Acknowledgement Due, but under no circumstances postal and transit delays shall be condoned in reckoning the tenders for consideration. Tenders received after the due date shall be rejected.

1.4. The tenders shall be opened on due date at 11.00 AM. in presence of tenderers or their authorized representatives.

1.5. In the event of the date of opening being declared as closed holiday for the Institute, the next working day will be the opening day for tenders.

1.6. Telegraphic/Cabled offers are liable to be ignored.

2. VALIDITY OF TENDERS:-

2.1. THE TENDERS SHALL REMAIN OPEN FOR ACCEPTANCE FOR A PERIOD OF 90 DAYS OF OPENING OF TENDERS OR TILL SUCH PERIOD UPTO WHICH THE EXTENSION OF VALIDITY IS AGREED TO MUTUALLY. THIS MAY PLEASE BE STIPULATED CLEARLY IN THE QUOTATION.

2.2. All tenders without proper specifications, samples, drawings and test certificates where required, are liable to be rejected. It shall be in the interest of the tenderers that the offer is made in a complete shape for our consideration.

3. DETAILS OF OFFER:-

3.1. THOUGH THE RATES HAVE BEEN INVITED FOR DELIVERY AT OUR INSTITUTE FOR SRFTI, THE FOLLOWING DATA SHALL BE INVARIABLY FURNISHED:-

- a). Basic firm price of the materials.
- b). Excise duty, where legally leviable in percentage.

- c). Central/State Sales Tax in percentage.
- d). Packing and forwarding charges wherever applicable to be indicated in percentage.
- e). Freight charges to be indicated in % and Rs. if any.
- f). Our Institute SRFTI is located at Panchasayar which is at a distance of 08 Km. from Jadavpur University on E.M.By Pass Road.

3.2. Sales Tax: - We are registered under No. -----, The tenderers claiming for Taxes etc. must indicate their CST and TIN Numbers, VAT etc. and documentary evidence in support of the Taxes leviable. The concessional forms ‘C & IV etc., shall be issued after receipt of final bills.

3.3. Octroi Duty:- As per Rules & Regulations of SRFTI.

4. QUANTITY DISCOUNTS:-

4.1. In order to submit the most competitive offer, the tenderer may indicate the quantity discounts on the ‘Slab basis’ applicable on the price. The quantities indicated in this enquiry are liable for revision either upwards or downwards.

(As per SRFTI’s Tender for Empanelment of Vendors for Supply of book / journals /audio-visual materials etc. no. 47011/1/2016-LIB/1896 dated 30.11.2016)

5. DELIVERY:-

5.1. In their own interest tenderers are advised to quote for the earliest possible delivery. Where Ex-stock delivery is quoted stock shall be held by the tenderers during the validity period of the quotation.

(As per SRFTI’s Tender for Empanelment of Vendors for Supply of book / journals /audio-visual materials etc. no. 47011/1/2016-LIB/1896 dated 30.11.2016)

5.2. The delivery of the stores/equipment shall be made strictly as stipulated. Failure to supply within this period will make the tenderers liable to an unconditional penalty of 1% of the price of the goods in arrears/order per week subject to a maximum of a limit of 10% value of the goods in arrears.

6. TERMS OF PAYMENT:-

6.1. Ours is a National Institute under Ministry of Information & Broadcasting, Govt. of India. As such the following terms of payment are stipulated:-

a). 100% payment within 30 days after receipt and acceptance of stores/equipment in good condition, at SRFTI.

(As per SRFTI's Tender for Empanelment of Vendors for Supply of book / journals /audio-visual materials etc. no. 47011/1/2016-LIB/1896 dated 30.11.2016)

7. BANK CHARGES:-

7.1. Bank charges will be strictly to the Supplier's account.

8. EMD/SECURITY DEPOSIT:-

The Tenderers shall have to enclose Bank Draft for Rs. 10,000 (ten thousand) only in favour of Director, Satyajit Ray Film & Television Institute, E.M. Bypass Road, Panchasayar, Kolkata - 700094 as Security deposit / Earnest Money Deposit along with the tenders failing which the offers will be rejected. Further, the successful tenderers shall be required to deposit 10% of the value of order as security deposit in form of Demand Draft/Bank Guarantee within fifteen days of receipt of the order which shall be refunded without interest within 30 days of acceptance of goods/due fulfillment of contract/expiry of Warranty period.

(As per SRFTI's Tender for Empanelment of Vendors for Supply of book / journals /audio-visual materials etc. no. 47011/1/2016-LIB/1896 dated 30.11.2016)

9. RIGHT OF ACCEPTANCE:-

9.1 The Institute reserves the right to reject any or all the tenders or accept any tender or part thereof without assigning any reasons or giving explanation thereof.

SPECIFICATIONS ATTACHED:-

Sl. No.	Code No.	Description of Stores	A/u	Qty.
		As per list attached		

List of Books recommended by ASC on 17.10.2015

Sl. No.	Title / ISBN / Edition	Author / Editor	Press / Year
1	Art and Electronic Media(Themes & Movement),ISBN: 0714847828, 978-0714847825		Phaidon Press (February 21, 2009)
2	Ideology and Cinematography in Hollywood, 1930-39, ISBN: 0312100671, 978-0312100674	Michael J Cormack	Palgrave MacMillan (19 November 1993)
3	Electronic Cinematography: Achieving Photographic Control over the Video Image, ISBN: 1453623108, 978-1453623107	Harry Mathias, Richard Patterson	CreateSpace Independent Publishing Platform (18 September 2010)
4	Articles on Cinematography, Including: C , ISBN: 124305784X, 978-1243057846	Hephaestus Books	Lightning Source UK Ltd (30 August 2011)
5	Cinematography Mailing List - Lighting, ISBN: 1411622847, 978-1411622845	Geoff Boyle	Lulu.com (30 January 2005)
6	Affecting the Audience Through Motion Pictures: The Cinematography of 'Amores Perros', ISBN: 3640452283, 978-3640452286	Susanne Schwarz	Grin Verlag (15 October 2013)
7	FilmCraft: Cinematography , ISBN: 0240818628, 978-0240818627	Tim Grierson , Mike Goodridge	Focal Press (16 November 2011)
8	Master Shots: 100 Advanced Camera Techniques to Get an Expensive Look on Your Low-Budget Movie Volume 1, ISBN: 1615930876, 978-1615930876	Christopher Kenworthy	Michael Wiese Productions; 2nd Revised edition edition (18 April 2012)
9	The Art of Cinematography, ISBN: 8857217531, 978-8857217536	Bob Fisher, Lorenzo Codelli , Vittorio Storaro	Skira (4 March 2014)
10	Joris Ivens, Film-Maker: Facing Reality (Studies in Photography and Cinematography), ISBN: 083571182X, 978-0835711821	Carlos Boker	Umi Research Pr (1 September 1981)
11	Cinematographers on the Art and Craft of Cinematography (The Scarecrow Filmmakers Series), ISBN: 0810819724, 978-0810819726	Anna Kate Sterling	Scarecrow Press (28 February 1987)

12	Making Pictures: A Century of European Cinematography, ISBN: 0810943859, 978-0810943858	Sven Nykvist , Bernardo Bertolucci , Marcello Mastroianni	Harry N. Abrams (14 May 2003)
13	Robby Muller: Cinematography, ISBN: 3037643412, 978-3037643419	Linda van Deursen , Marietta Vries , Wim Wenders	JRP Ringier (24 May 2013)
14	Soviet Cinematography 1918-1991: Ideological Conflict and Social Reality (Communication & Social Order), ISBN: 0202304612, 978-0202304618	Dmitry Shlapentokh, Vladimir Shlapentokh	Walter de Gruyter & Co (1 November 1993)
15	Digital Art, 2nd (World of Art), ISBN: 0500203989, 978-0500203989, Edition: 2nd	Christiane Paul	27-Oct-08
16	Video Art (Basic Art) Paperback, ISBN: 3822829501, 978-3822829509	Sylvia Martin (Editor) , Uta Grosenick (Editor)	Taschen; ILL edition (June 1, 2006)
17	Video Art, ISBN: 0500284873, 978-0500284872, Edition: Revised Edition	Michael Rush	17-Jun-07
18	Colour (Cinema Aesthetics), ISBN: 0719076439, 978-0719076435	Steven Peacock	Manchester University Press (December 21, 2010)
19	Moving Color: Early Film, Mass Culture, Modernism (Techniques of the Moving Image), ISBN: 0813552974, 978-0813552972	Joshua Yumibe (Author) , Paolo Cherchi Usai (Foreword)	Rutgers University Press (June 19, 2012)
20	The Creative Photographer, ISBN: 1600597165, 978-1600597169	Catherine Anderson	Pixiq (June 7, 2011)
21	Photo Craft: Creative Mixed Media and Digital Approaches to Transforming our Photographs, ISBN: 1440318700, 978-1440318702	Susan Tuttle , Christy Hydeck	North Light Bks (November 16, 2012)
22	Image Transfer Workshop: Mixed-Media Techniques for Successful Transfers, ISBN: 1600611605, 978-1600611605	Darlene Olivia McElroy, Sandra Duran Wilson	North Light Bks; First Edition edition (July 30, 2009)
23	Cyanotype: Historical and alternative photography, ISBN: 1492844594, 978-1492844594	Peter Mrhar	CreateSpace Independent Publishing Platform; 1 edition (September 28, 2013)

24	Chemical Pictures The Wet Plate Collodion Book: Making Ambrotypes, Tintypes & Alumotypes (Volume 1), ISBN: 1482659948, 978-1482659948	Quinn B Jacobson	CreateSpace Independent Publishing Platform; 1 edition (March 25, 2013)
25	Photography: The Origins 1839-1890 (The Skira History of Photography), ISBN: 8857207188, 978-8857207186	Walter Guadagnini (Editor) , Quentin Bajac (Contributor) & 2 more	Skira (September 20, 2011)
26	Photography vol. 2: A New Vision of the World 1891-1940 (Composition of the Work), ISBN: 8857210324, 978-8857210322	Walter Guadagnini (Editor)	Skira (September 18, 2012)
27	Photography Vol. 3: From the Press to the Museum 1941-1980 (History of Photography), ISBN: 8857215083, 978-8857215082	Urs Stahel, Francesco Zanol & 2 more	Skira (September 17, 2013)
28	Photographic Chemistry: In Black-And-White and Color Photography, ISBN: 0871000660, 978-0871000668	George T. Eaton	Morgan & Morgan; 4 Revised edition (June 1986)
29	Elementary Photographic Chemistry, ISBN: 1175196320, 978-1175196323	Eastman Kodak Company	Nabu Press (August 14, 2011)
30	The Chemistry of Photography, ISBN: 055934032X, 978-0559340321	Raphael Meldola	BiblioBazaar (October 9, 2008)
31	Examples: The Making of 40 Photographs, ISBN: 082121750X, 978-0821217504	Ansel Adams	Little, Brown; First Edition edition (May 30, 1989)
32	Contracts for the Film & Television Industry, 3rd Edition, ISBN: 1935247077, 978-1935247074	Mark Litwak	Silman-James Press; 3 Expanded edition (June 2012)
33	Black & White: Photographic Printing Workshop, ISBN: 1883403391, 978-1883403393	Larry Bartlett, Jon Tarrant	Silver Pixel Pr (October 1996)
34	The Photographer's Master Printing Course, ISBN: 1857324072, 978-1857324075	Tim Rudman	Mitchell Beazley (February 1995)
35	Color Harmony: A Guide to Creative Color Combinations, ISBN: 0935603069, 978-0935603064	Hideako Chijiwa	Rockport Publishers; 1 edition (September 1, 1987)

36	The Complete Color Harmony: Expert Color Information for Professional Color Results, ISBN: 1592530311, 978-1592530311	Tina Sutton, Bride M Whelan	Publishers (February 1, 2004)
37	Pantone: The Twentieth Century in Color, ISBN: 0811877566, 978-0811877565	Leatrice Eiseman, Keith Recker	Chronicle Books; First Printing edition (October 19, 2011)
38	Color Inspirations: More than 3,000 Innovative Palettes from the Colourlovers, ISBN: 1600619452, 978-1600619458	Darius A. Monsef IV	HOW; Pap/Cdr edition (July 12, 2011)
39	The New Munsell® Student Color Set 3rd Edition, ISBN: 1609011562, 978-1609011567	Jim Long	Fairchild Books; 3 edition (May 16, 2011)
40	The Digital Print: Preparing Images in Lightroom and Photoshop for Printing, ISBN: 0321908457, 978-0321908452	Jeff Schewe	Peachpit Press; 1st edition (August 2013)
41	The Digital Negative: Raw Image Processing in Lightroom, Camera Raw, and Photoshop, ISBN: 0321839579, 978-0321839572	Jeff Schewe	Peachpit Press; 1 edition (September 23, 2012)
42	Fine Art Printing for Photographers: Exhibition Quality Prints with Inkjet Printers, ISBN: 1937538249, 978-1937538248	Uwe Steinmueller, Juergen Gulbins	Rocky Nook; Third Edition edition (October 22, 2013)
43	The Aesthetics of Shadow: Lighting and Japanese Cinema, ISBN: 0822354225, 978-0822354222	Daisuke Miyao	Duke University Press Books (March 4, 2013)
44	Batman: The Dark Knight Returns, ISBN: 1563893428, 978-1563893421	Frank Miller (Author) , Klaus Janson (Illustrator) , Lynn Varley (Colorist)	DC Comics; 10 Anv edition (May 1, 1997)
45	Batman: Year One, ISBN: 1401207529, 978-1401207526	Frank Miller, David Mazzucchelli	DC Comics; De Luxe edition edition (January 10, 2007)
46	Batman: The Dark Knight Strikes Again, ISBN: 1563899299, 978-1563899294	Frank Miller (Author) , Lynn Varley (Illustrator)	DC Comics (January 1, 2004)
47	Buddha, Vol. 1: Kapilavastu, ISBN: 193223456X, 978-1932234565	Osamu Tezuka	Vertical; 1st edition (May 2, 2006)
48	Buddha, Vol. 2: The Four Encounters, ISBN: 1932234578, 978-1932234572	Osamu Tezuka	Vertical (July 11, 2006)

49	Buddha, Vol. 3: Devadatta, ISBN: 1932234586, 978-1932234589	Osamu Tezuka	Vertical (September 5, 2006)
50	Buddha, Vol. 4: The Forest of Uruvela, ISBN: 1932234594, 978-1932234596	Osamu Tezuka	Vertical (November 14, 2006)
51	Buddha, Vol. 5: Deer Park, ISBN: 1932234608, 978-1932234602	Osamu Tezuka	Vertical (January 16, 2007)
52	Buddha, Vol. 6: Ananda, ISBN: 1932234616, 978-1932234619	Osamu Tezuka	Vertical (April 3, 2007)
53	Buddha, Vol. 7: Prince Ajatasattu, ISBN: 1932234624, 978-1932234626	Osamu Tezuka (Author, Illustrator) , Maya Rosewood (Translator)	Vertical (May 8, 2007)
54	Buddha, Vol. 8: Jetavana, ISBN: 1932234632, 978-1932234633	Osamu Tezuka (Author, Illustrator) , Maya Rosewood (Translator)	Vertical (July 3, 2007)
55	Frank Miller's Complete Sin City Library, ISBN: 1593963149, 978-1593963149	Frank Miller	Dark Horse (August 1, 2005)
56	Maus I: A Survivor's Tale: My Father Bleeds History, ISBN: 0394747232, 978-0394747231	Art Spiegelman	Pantheon; 1st edition (August 12, 1986)
57	Maus II: A Survivor's Tale: And Here My Troubles Began, ISBN: 0679729771, 978-0679729778	Art Spiegelman	Pantheon; Reprint edition (September 1, 1992)
58	The Complete Persepolis, ISBN: 0375714839, 978-0375714832, 02 copies	Marjane Satrapi	Pantheon; 1 edition (October 30, 2007)
59	Rhetorical Visions: Reading and Writing in a Visual Culture, ISBN: 0131773453, 978-0131773455	Wendy S. Hesford, Brenda Brueggemann	Longman; 1 edition (November 24, 2006)
60	Contemporary Art: World Currents, ISBN: 0205789714, 978-0205789719	Terry Smith	Pearson; 1 edition (July 11, 2011)
61	Themes of Contemporary Art: Visual Art after 1980, ISBN: 0199797072, 978-0199797073	Jean Robertson, Craig McDaniel	Oxford University Press, USA; 3 edition (June 1, 2012)
62	Why Is That Art?: Aesthetics and Criticism of Contemporary Art, ISBN: 0199758808, 978-0199758807	Terry Barrett	Oxford University Press, USA; 2 edition (September 30, 2011)

63	Comedy: A Very Short Introduction (Very Short Introductions), ISBN: 0199601712, 978-0199601714	Matthew Bevis	Oxford University Press, USA (February 7, 2013)
64	Tragedy: A Very Short Introduction (Very Short Introductions), ISBN: 0192802356, 978-0192802354	Adrian Poole	Oxford University Press, USA (October 20, 2005)
65	Digital Cinematography: Fundamentals, Tools, Techniques, and Workflows, ISBN: 0240817915, 9780240817910, 03 copies	David Stump	Focal Press (7 May 2014)
66	Globalization: A Very Short Introduction, ISBN: 0199552266, 978-0199552269	Manfred Steger	Oxford University Press; 2nd edition (March 15, 2009)
67	Human Rights: A Very Short Introduction, ISBN: 0199205523, 978-0199205523	Andrew Clapham	Oxford University Press; 1st edition (August 6, 2007)
68	Modern Art: A Very Short Introduction, ISBN: 0192803646, 978-0192803641	David Cottington	Oxford University Press (May 26, 2005)
69	Chaos: A Very Short Introduction, ISBN: 0192853783, 978-0192853783	Lenny Smith, Leonard Smith	University Press (April 16, 2007)
70	Covering Islam: How the Media and the Experts Determine How We See the Rest of the World, ISBN: 0679758909, 978-0679758907	Edward W. Said	Vintage; Revised edition (March 11, 1997)
71	Profit Over People: Neoliberalism & Global Order, ISBN: 1888363827, 978-1888363821	Noam Chomsky, Robert W. McChesney	Seven Stories Press (September 6, 2011)
72	Media Control, Second Edition: The Spectacular Achievements of Propaganda (Open Media Series), ISBN: 1583225366, 978-1583225363	Noam Chomsky	Seven Stories Press; 2 Sub edition (September 3, 2002)
73	Propaganda, ISBN: 0970312598, 978-0970312594	Edward Bernays, Mark Crispin Miller	Ig Publishing (September 1, 2004)
74	Brecht on Theatre: The Development of an Aesthetic, ISBN: 0809005425, 978-0809005420	Bertolt Brecht, John Willett	Hill and Wang; 13th edition (January 1, 1964)

75	Propaganda Prints: A History of Art in the Service of Social and Political Change, ISBN: 1408105918, 978-1408105917	Colin Moore	A&C Black (March 1, 2011)
76	The Art of Video Games: From Pac-Man to Mass Effect, ISBN: 159962110X, 978-1599621104	Chris Melissinos (Author) , Patrick O'Rourke (Author) , Mike Mika (Introduction) & 1 more	Welcome Books; First Edition edition (March 5, 2012)
77	Performance: Live Art Since the '60s, ISBN: 0500282196, 978-0500282199	Roselee Goldberg (Author) , Laurie Anderson (Foreword)	Thames & Hudson; THAMES & HUDSON edition (November 1, 2004)
78	Body Art/Performing the Subject, ISBN: 0816627738, 978-0816627738	Amelia Jones	Univ Of Minnesota Press; 1 edition (February 15, 1998)
79	Installation Art, ISBN: 1854375180, 978-1854375186	Claire Bishop	Tate (August 1, 2010)
80	Artificial Hells: Participatory Art and the Politics of Spectatorship, ISBN: 1844676900, 978-1844676903	Claire Bishop	Verso; Original edition (July 24, 2012)
81	From Margin to Center: The Spaces of Installation Art, ISBN: 026268134X, 978-0262681346	Julie H. Reiss	The MIT Press; Reprint edition (October 1, 2001)
82	A History of Video Art: The Development of Form and Function, ISBN: 1845202198, 978-1845202194	Chris Meigh-Andrews	Bloomsbury Academic (December 12, 2006)
83	A New History of Photography, ISBN: 3829013280, 978-3829013284	Michel Frizot	Konemann; First Edition edition (January 1999)
84	Film, Art, New Media: Museum Without Walls?, ISBN: 0230272924, 978-0230272927	Angela Dalle Vacche	Palgrave Macmillan (July 17, 2012)
85	Introducing Media Studies: A Graphic Guide, ISBN: 1848311842, 978-1848311848	Ziauddin Sardar (Author) , Borin Van Loon (Illustrator)	Icon Books (September 21, 2010)

86	Introducing Feminism: A Graphic Guide, ISBN: 1848311214, 978-1848311213	Cathia Jenainati (Author) , Judy Groves (Illustrator)	Icon Books (September 1, 2010)
87	Introducing Barthes, ISBN: 1848312040, 978-1848312043	Philip Thody (Author) , Piero (Illustrator)	Icon Books; Fourth Edition edition (June 14, 2011)
88	Introducing Slavoj Zizek, ISBN: 1848312938, 978-1848312937	Christopher Kul-Want (Author) , Piero (Illustrator)	Icon Books (November 15, 2011)
89	Introducing Chaos: A Graphic Guide, ISBN: 1848310137, 978-1848310131	Ziauddin Sardar (Author), Iwona Abrams (Contributor)	Icon Books; Fourth Edition edition (December 15, 2004)
90	Introducing Fractals: A Graphic Guide, ISBN: 1848310870, 978-1848310872	Nigel Lesmoir-Gordon (Author), Ralph Edney (Contributor)	Icon Books; Revised edition edition (October 15, 2005)
91	Alone Together: Why We Expect More from Technology and Less from Each Other, ISBN: 0465031463, 978-0465031467	Sherry Turkle	Basic Books; First Trade Paper Edition edition (October 2, 2012)
92	You Are Not a Gadget: A Manifesto (Vintage), ISBN: 0307389979, 978-0307389978	Jaron Lanier	Vintage; Reprint edition (February 8, 2011)
93	Andre Kertesz (Editions Hazan), ISBN: 0300167814, 978-0300167818	Michel Frizot, Annie-Laure Wanaverbecq	Editions Hazan, Paris; 0016-edition (December 7, 2010)
94	Walker Evans: American Photographs: Seventy-Fifth Anniversary Edition, ISBN: 087070835X, 978-0870708350	Lincoln Kirstein (Author) , Walker Evans (Photographer) , Sarah Meister (Introduction)	Museum of Modern Art, New York; Anv edition (August 31, 2012)
95	Vivian Maier: Street Photographer, ISBN: 1576875776, 978-1576875773	Vivian Maier (Author) , John Maloof (Editor) , Geoff Dyer (Contributor)	powerHouse Books; First Edition edition (November 16, 2011)
96	Kodachrome Memory: American Pictures 1972-1990, ISBN: 1576876659, 978-1576876657	Nathan Benn (Photographer) , Richard Buckley (Foreword) , Paul M. Farber (Contributor)	powerHouse Books (September 17, 2013)

97	Bill Brandt: Shadow and Light, ISBN: 0870708457, 978-0870708459	Sarah Hermanson Meister (Author) , Bill Brandt (Photographer) , Lee Daffner (Contributor)	Museum of Modern Art, New York (March 31, 2013)
98	Harry Callahan: Retrospective, ISBN: 3868283587, 978-3868283587	Dirk Luckow (Editor) , Sabine Schnakenberg (Editor) , Harry Callahan (Photographer)	Kehrer Verlag; Bilingual edition (July 2, 2013)
99	Sebastiao Salgado. Genesis, ISBN: 3836538725, 978-3836538725	Lelia Wanick Salgado (Author) , Sebastiao Salgado (Photographer)	Taschen; Har/Bklt edition (June 15, 2013)
100	Across the Ravaged Land, ISBN: 1419709453, 978-1419709456	Nick Brandt	Harry N. Abrams (September 24, 2013)
101	Mitch Dobrowner: Storms, ISBN: 1597112305, 978-1597112307	Mitch Dobrowner (Photographer) , Gretel Ehrlich (Introduction)	Aperture (September 30, 2013)
102	The Big Book: Volumes One and Two (Center for Creative Photography) [Facsimile], ISBN: 029275468X, 978-0292754683	W. Eugene Smith (Author), John Berger (Author), William S. Johnson (Introduction), Katharine Martinez (Foreword)	University of Texas Press; Facsimile edition (October 15, 2013)
103	Reading Magnum: A Visual Archive of the Modern World (Harry Ransom Center Photography Series), ISBN: 0292748434, 978-0292748439	Harry Ransom Center (Author) , Steven Hoelscher (Editor) , Geoff Dyer (Foreword)	University of Texas Press; annotated edition edition (September 1, 2013)
104	Nan Goldin, ISBN: 0714859451, 978-0714859453	Guido Costa (Author) , Nan Goldin (Photographer)	Phaidon Press (October 20, 2010)
105	Art Photography, ISBN: 193178891X, 978-1931788915	Susan Bright (Editor) , Nan Goldin (Photographer) , Cindy Sherman (Photographer) & 1 more	Aperture; First Edition edition (October 15, 2005)
106	Variety: Photographs by Nan Goldin, ISBN: 0847832554, 978-0847832552	James Crump	Skira Rizzoli; First Edition edition (September 8, 2009)

107	Nan Goldin: The Other Side 1972-1992, ISBN: 3908247349, 978-3908247340	Nan Goldin	Scalo Publishers (September 15, 2000)
108	So the Story Goes: Photographs by Tina Barney, Philip-Lorca diCorcia, Nan Goldin, Sally Mann, and Larry Sultan (Art Institute of Chicago), ISBN: 0300114117, 978-0300114119		Art Institute of Chicago; First Edition edition (October 15, 2006)
109	Emotions & Relations: Nan Goldin, David Armstrong, Mark Morrisroe, Jack Pierson, Philip-Lorca Dicorcia (Foto Series), ISBN: 3822875074, 978-3822875070		Taschen; 1St Edition edition (July 1, 1998)
110	Nan Goldin: The Ballad of Sexual Dependency, ISBN: 1597112089, 978-1597112086	Nan Goldin (Author, Photographer) , Marvin Heiferman (Editor) , Mark Holborn (Editor) & 1 mor	Aperture; Reissue edition (October 31, 2012)
111	Jack Pierson Desire/Despair: A Retrospective: Selected Works 1985-2005, ISBN: 0847828964, 978-0847828968		Rizzoli (November 7, 2006)
112	Philip-Lorca diCorcia: Eleven, ISBN: 8862081677, 978-8862081672	Dennis Freedman (Editor) , Philip-Lorca diCorcia (Photographer) , Jeff Rian (Contributor)	Freedman Damiani; First Edition edition (April 30, 2011)
113	Twilight: Photographs by Gregory Crewdson, ISBN: 0810910039, 978-0810910034	Rick Moody (Author) , Gregory Crewdson (Photographer)	Abrams; First Edition edition (May 1, 2002)
114	STRANGERS: The First ICP Triennial of Photography and Video, ISBN: 3882439297, 978-3882439298	Brian Wallis (Author) , Christopher Phillips (Author) , Philip-Lorca diCorcia (Author) & 11 more	Steidl (October 30, 2008)
115	Faking It: Manipulated Photography before Photoshop (Metropolitan Museum of Art), ISBN: 0300185014, 978-0300185010	Mia Fineman	Metropolitan Museum of Art (October 30, 2012)
116	Regarding Warhol: Sixty Artists, Fifty Years, ISBN: 0300184980, 978-0300184983	Marla Prather (Author) , Mark Rosenthal (Author) , Ian Alteveer (Author) & 1 more	Metropolitan Museum of Art (September 25, 2012)

117	Matthew Barney: The Cremaster Cycle, ISBN: 0810969351, 978-0810969353	Nancy Spector (Author) , Neville Wakefield (Author)	Guggenheim Museum Publications (August 2002)
118	MoMA Highlights: 350 Works from The Museum of Modern Art, New York: Revised Edition 2013, ISBN: 0870708465, 978-0870708466	Kiki Smith (Artist)	The Museum of Modern Art, New York; 3 Revised edition (June 30, 2013)
119	Masterworks of Modern Art from The Museum Of Modern Art, New York, ISBN: 8881172984, 978-8881172986	Glenn Lowry	Scala Vision, N.Y. (October 15, 2005)
120	The Guggenheim Collection, ISBN: 0892073497, 978-0892073498	Anthony Calnek (Author) , Matthew Drutt (Author) , Lisa Dennison (Author) & 7 more	Guggenheim Museum (March 1, 2007)
121	Photography's Antiquarian Avant-Garde: The New Wave in Old Processes, ISBN: 0810904020, 978-0810904026	Lyle Rexer	Harry N. Abrams; First edition (May 1, 2002)
122	The Keepers of Light: A History and Working Guide to Early Photographic Processes, ISBN: 0871001586, 978-0871001580	William Crawford	Morgan & Morgan; 1st edition (1979)
123	The Book of Alternative Photographic Processes, ISBN: 1418073725, 978-1418073725	Christopher James	Cengage Learning; 2 edition (February 12, 2008)
124	Herb Ritts: L.A. Style, ISBN: 1606061003, 978-1606061008	Paul Martineau (Author) , James Crump (Contributor)	J. Paul Getty Museum; 1 edition (April 3, 2012)
125	Annie Leibovitz at Work, ISBN: 0375505105, 978-0375505102	Annie Leibovitz	Random House; First Edition edition (November 18, 2008)
126	Pilgrimage, ISBN: 0375505083, 978-0375505089	Annie Leibovitz (Author) , Doris Kearns Goodwin (Introduction)	Random House; First Edition edition (November 8, 2011)
127	The Americans, ISBN: 386521584X, 978-3865215840	Robert Frank, Jack Kerouac	Steidl; Revised edition (May 30, 2008)

128	Alex Webb: The Suffering of Light, ISBN: 1597111732, 978-1597111737	Geoff Dyer (Author) , Alex Webb (Photographer)	Aperture; First Edition edition (May 31, 2011)
129	Saul Leiter, ISBN: 3868282580, 978-3868282580	Vince Aletti (Author) , Adam Harrison Levy (Author) , Carrie Springer (Author) & 6 more	Kehrer Verlag; First Edition edition (August 21, 2012)
130	The Photographs of Ray K. Metzker (Nelson-Atkins Museum of Art), ISBN: 0300171056, 978-0300171051		Nelson Atkins (October 30, 2012)
131	Here Far Away, ISBN: 1907893261, 978-1907893261	Pentti Sammallahti (Photographer) , Finn Thrane (Contributor)	Dewi Lewis Publishing (December 4, 2012)
132	Emmet Gowin, ISBN: 1597112615, 978-1597112611	Keith Davis (Author) , Emmet Gowin (Author, Photographer) , Carlos Gollonet (Author)	Aperture (October 31, 2013)
133	Man Ray Portraits, ISBN: 030019479X, 978-0300194791	Terence Pepper (Author) , Marina Warner (Introduction)	Yale University Press (March 26, 2013)
134	Garry Winogrand (San Francisco Museum of Modern Art), ISBN: 0300191774, 978-0300191776	Sarah Greenough (Author) , Erin O'Toole (Author) , Tod Papageorge (Author) & 2 more	Yale University Press (April 2, 2013)
135	Berenice Abbott (Editions Hazan), ISBN: 0300182007, 978-0300182002	Gaelle Morel	Editions Hazan, Paris (May 22, 2012)
136	Martin Parr: The Non-Conformists, ISBN: 1597112453, 978-1597112451	Susie Parr (Author) , Martin Parr (Photographer)	Aperture (October 31, 2013)
137	Immediate Family, ASIN: B004UDQFJS	Sally Mann	Aperture
138	William Eggleston, 2 1/4, ISBN: 0944092705, 978-0944092705	William Eggleston	Twin Palms Publishers; 0002-edition (December 3, 2008)
139	August Sander: Face of Our Time (Schirmer Visual Library),	August Sander (Author) , Alfred Doblin (Contributor)	Schirmer/Mosel (June 30, 2008)

140	William Eggleston's Guide, ISBN: 0870703781, 978-0870703782	John Szarkowski (Author) , William Eggleston (Photographer)	The Museum of Modern Art, New York (October 2, 2002)
141	Rinko Kawauchi: Illuminance, ISBN: 1597111449, 978-1597111447	David Chandler (Author) , Rinko Kawauchi (Photographer)	Aperture; First Edition edition (July 31, 2011)
142	You and I, ISBN: 1931885516, 978-1931885515	Ryan McGinley	Twin Palms Publishers (December 21, 2011)
143	Cindy Sherman, ISBN: 0870708120, 978-0870708121	Eva Respini (Author) , Johanna Burton (Author) , Cindy Sherman (Photographer)	The Museum of Modern Art, New York; First Edition edition (February 29, 2012)
144	Yayoi Kusama, ISBN: 1935202812, 978-1935202813	Midori Yamamura (Author) , Jo Applin (Author) , Frances Morris (Editor) & 1 more	D.A.P./Tate; First Edition edition (February 29, 2012)
145	The Art of Bill Viola, ISBN: 0500284725, 978-0500284728	Chris Townsend	Thames & Hudson; THAMES & HUDSON edition (June 2004)
146	Lighting for Product Photography: The Digital Photographer's Step-by-Step Guide to Sculpting with Light, ISBN: 1608955443, 978-1608955442	Allison Earnest	Amherst Media, Inc. (December 12, 2012)
147	Masterclass: Professional Studio Photography (Masterclass (Rocky Nook), ISBN: 1937538079, 978-1937538071	Dennis Savini	Rocky Nook (December 7, 2012)
148	The Pinhole Camera: A Practical How-To Book for Making Pinhole Cameras and Images, ISBN: 1442187662, 978-1442187665	Brian J. Krummel	CreateSpace Independent Publishing Platform (October 15, 2009)
149	A History of the Photographic Lens, ISBN: 0124086403, 978-0124086401		Academic Press; 1 edition (November 11, 1989)

150	Optics in Photography (SPIE Press Monograph Vol. PM06), ISBN: 0819407631, 978-0819407634	Rudolf Kingslake	SPIE Publications (June 1, 1992)
151	Lens Design Fundamentals, Second Edition, ISBN: 012374301X, 978-0123743015	Rudolf Kingslake, R. Barry Johnson	Academic Press; 2nd edition (December 25, 2009)
152	Introduction to Modern Optics (Dover Books on Physics), ISBN: 0486659577, 978-0486659572	Grant R. Fowles, Physics	Dover Publications; 2 edition (June 1, 1989)
153	The H.264 Advanced Video Compression Standard, ISBN: 0470516925, 978-0470516928	Iain E. Richardson	Wiley; 2 edition (August 9, 2010)
154	Understanding Digital Signal Processing (3rd Edition), ISBN: 0137027419, 978-0137027415	Richard G. Lyons	Prentice Hall; 3 edition (November 11, 2010)
155	Digital Image Processing (3rd Edition), ISBN: 013168728X, 978-0131687288	Rafael C. Gonzalez, Richard E. Woods	Prentice Hall; 3 edition (August 31, 2007)
156	Video Demystified: A Handbook for the Digital Engineer, 5th Edition, ISBN: 0750683953, 978-0750683951	Keith Jack	Newnes; 5th edition (May 14, 2007)
157	Image Clarity: High-Resolution Photography, ASIN: B008KL8J54	John B. Williams	The Iris Group (July 1, 2012)
158	Surreal Photography: Creating The Impossible, ISBN: 0415662672, 978-0415662673	Daniela Bowker	Focal Press (June 5, 2013)
159	Focal Digital Imaging A to Z , ASIN: B008VSMYY8	Adrian Davies	Focal Press; 2 edition (August 6, 2012)
160	Hands on Manual of Camera Data, Second Edition, ISBN: 0240515986, 978-0240515984	David Samuelson	Focal Press; 2nd edition (December 12, 2012)
161	Motion Picture Photography: A History, 1891-1960, ISBN: 0786427841, 978-0786427840	H. Mario Raimondo-Souto	McFarland & Company (November 27, 2006)
162	Perfecting Plot: Charting the Hero's Journey (Red Sneaker Writers Book Series) (Volume 3), ISBN: 0989378926, 978-0989378925	William Bernhardt	Babylon Books (June 10, 2013)

163	Max Ophuls in the Hollywood studios	Lutz Bacher	
164	Illusions in motion: media archaeology of the moving panorama and related spectacles (Leonardo book series)	Erkki Huhtamo	
165	And then one day: a memoir	Naseeruddin Shah (Hard cover)	
166	Helen	Jerry Pinto (Paperback)	
167	The one and lonely Kedar Sharma: an anecdotal autobiography	Kedar Sharma (Paperback)	
168	Meena Kumari the classic biography	Binod Mehta (Paperback)	
169	Conversation with Waheeda Rehman	Nasreen Munni Kabir (Hardcover)	
170	Sun mere Bandhu re-23 Jul 2014	Sathya Saran	
171	Sahir Ludhianvi: the people's poet paperback	Akshay Manwani	
172	Cut to the chase: writing feature films with the pros at UCLA extension writers' program	Linda Venis	
173	Into the woods: how stories work and why we tell them	John Yorke	
174	Tony Gatlif, the crazy stranger		
175	Tony Gatlif, Transylvania		
176	Audio Production Tips	Peter Dowsett	
177	Self on Audio (3rd Ed)	Douglas Self	
178	Understanding and Crafting the Mix (3rd ed)	William Moylan	
179	Mix It	Ian Corbett	
180	Mastering Audio (3rd ed)	Bob Katz	
181	Small Signal Audio Design (2nd ed)	Douglas Self	
182	Recording Secrets for the Small Studio	Mike Senior	
183	An Introduction to Music Technology (2nd ed)	Dan Hosken	
184	Sound and Recording (7th ed)	Francis Rumsey, Tim McCormick	
185	Modern Recording Techniques (8th ed)	David Miles Huber, Robert E. Runstein	
186	The Studio SOS Book	Paul White, Hugh Robjohns, Dave Lockwood	

187	iTunes Music: Mastering High Resolution Audio Delivery	Bob Katz	
188	Practical Recording Techniques (6th ed)	Bruce Bartlett, Jenny Bartlett	
189	The Science of Sound Recording	Jay Kadis	
190	Audio Engineering 101	Tim Dittmar	
191	Eagle's The Microphone Book	Ray A. Rayburn	
192	Audio Engineering Explained	Douglas Self	
193	Acoustics and Psychoacoustics (4th ed)	David M. Howard, Jamie Angus	
194	Electroacoustic Devices: Microphones and Loudspeakers	Glen Ballou	
195	A Sound Engineers Guide to Audio Test and Measurement	Glen Ballou	
196	Loudspeakers	Philip Newell, Keith Holland	
197	Desktop Audio Technology	Francis Rumsey	
198	Sound Engineering Explained (2nd ed)	Michael Talbot-Smith	
199	Location Audio Simplified	Dean Miles	
200	Producing Great Sound for Film and Video (4t ed)	Jay Rose	
201	The Foley Grail	Vanessa Theme Ament	
202	Audio Production Worktext (7th ed)	Samuel J. Sauls, Craig A. Stark	
203	Hagoroloy bohudur	Jahnu Baruah	
204	Firingoti		
205	Banani		
206	Aparoopo		
207	Halodhiya sorai bau dhan khai		
208	Papori		
209	Konikar ramdhenu		
210	Ganga silonir pakhi		
211	Tales from the mall	Ewan Morrison	
212	How video works: from broadcast to the cloud (3 copies)	Diana Weynand	
213	Go pro: professional guide to filmmaking		
214	Modern post: workflows and techniques for digital filmmakers	Scott Arundale	

215	The filmmaker's guide to digital imaging:for cinematographers, digital imaging technicians and camera assistants (4 copies)	Blain Brown	
216	Shot psychology: the filmmaker's guide for enhancing emotion and meaning	Greg Keast	
217	Agitating the frame	Nil	
218	Analyzing the social web	Jennifer Golbeck	
219	Production Design, 1st edi. 05 copies	Fionnuala Halligan	Focal Press
220	The Filmmker's Guide to Production Desing 05 copies	Vincent LoBrutto	Skyhorse Publishing
221	Production Desing and Art Direction 05 copies	Peter Ettetdgui	Focal Press
222	The Visual Story: Creating the Visual Structure of Film 05 copies	Bruce Block	Focal Press
223	Art Direction and Production Desing 05 copies	Lucy Fischer	Focal Press

List of DVDs recommended by ASC on 17.10.2015

Sl. No.	Film	Director	Year
1	Land without bread	Luis Bunuel	1933
2	F for fake	Orsen Welles	1975
3	The up series (documentaries)	Paul Almond (Seven Up), Michael Apted (all subsequent films)	1964
4	Hoop Dreams	Steve James	1994
5	West of the Tracks	Wang Bing	2004
6	Act of killing	Joshua Oppenheimer	2012
7	The House is Black	Forough Farrokhzad	1962
8	The Emperors Naked Army marches on	Kazuo Hara	1987
9	Harlan County, USA	Barbara Kopple	1977
10	Salesman	Albert and David Maysles, Charlotte Zwerin	1969
11	The thin blue line	Errol Morris	1988
12	Titicut Follies	Frederick Wiseman	1967
13	Leviathan	Andrew Zvyagintsev	2014
14	Lessons of Darkness	Werner Herzog	1992
15	The Quince Tree Sun	Victor Erice	1992
16	Primary	Robert Drew	1960
17	Crumb	Terry Zwigoff	1994
18	Los Angeles plays itself	Thom Andersen	2003
19	Moi, un Noir	Jean Rouch	1958
20	Portrait of Jason	Shirley Clarke	1967
21	Le Sang des betes	Georges Franju	1949
22	Culloden	Peter Watkins	1964
23	Diaries, Notes & Sketches: Walden	Jonas Mekas	1969
24	D'est	Chantal Akerman	1995
25	Handsworth Songs	John Akomfrah	1987
26	The Hour of the Furnaces	Octavio Getino	1968
27	Triumph of the Will	Leni Riefenstah	1935
28	Welfare	Frederick Wiseman	1975
29	Belovy	Victor Kossakovsky	1994
30	Burden of Dreams	Werner Herzog	1982
31	Darwin's Nightmare	Hubert Sauper	2004
32	Sherman's March	Ross McElwee	1985
33	When we were Kings	Leon Gast	1996
34	Little Dieter needs to Fly	Werner Herzog	1998

35	La Lee's Kin	Deborah Dickson	2001
36	Soldiers of Music	Albert Maysles, Susan Froemke, Bob Eisenhardt	1991
37	Black Girl	Ousmane Sembene	1966
38	Yeelen	Souleymane Cisse	1987
39	Touki Bouki	Djibril Diop Mambety	1973
40	Hyenas	Djibril Diop Mambety	1992
41	Ceddo	Ousmane Sembene	1977
42	Xala	Ousmane Sembene	1975
43	Sankofa	Haile Gerima	1993
44	Teza	Haile Gerima	2008
45	Ashes and Embers	Haile Gerima	1982
46	Kiss Me Deadly	Robert Aldrich	1955
47	Ordet	Carl Theodor Dreyer	1955
48	Fantasia	Disney	1940
49	Letter to Freddy Buache	Jean-Luc Godard	1982
50	Band of Outsiders	Jean-Luc Godard	1964
51	Hail Mary	Jean-Luc Godard	1985
52	Indiana Jones & Last Crusade	Steven Spielberg	1989
53	Le Religieuse (The Nun)	Jacques Rivette	1966
54	The Southerner	Jean Renoir	
55	Nana	Jean Renoir	
56	The Golden Coach	Jean Renoir	
57	Rules of the Game	Jean Renoir	
58	Swamp Water	Jean Renoir	
59	The Fingerman	Jean Renoir	
60	Das Boot	Wolfgang Peterson	1981
61	I Saw the Devil	Kim Jee-Woon	2010
62	Montage	Jeong Geun Seop	2013
63	Mother	Joon Ho Bong	2009
64	10,000 ways to Die	Alex Cox	
65	Miss Representation	Jennifer Siebel Newsom	
66	Colors	Dennis Hopper	1988
67	Chronicle of a Summer	Jean Rouch & Edgar Morin	1961
68	Don't Look Back	D.A. Pennebaker	1967
69	The Sorrow and the Pity	Marcus Ophuls	1969
70	The Grizzly Man	Werner Herzog	2005
71	The River	Tsai Ming Liang	1997
72	Stray Dogs	Tsai Ming Liang	2013

73	The Hole	Tsai Ming Liang	1998
74	Vive L'Amour	Tsai Ming Liang	1994
75	Children of Hiroshima	Kaneto Shindo	1952
76	A Time to Live, A Time to Die	Hou Hsiao Hsien	1985
77	A City of Sadness	Hou Hsiao Hsien	1989
78	The Puppetmaster	Hou Hsiao Hsien	1993
79	Millenium Mambo	Hou Hsiao Hsien	2001
80	The Assassin	Hou Hsiao Hsien	2015
81	Rushmore	Wes Anderson	1998
82	The Royal Tenenbaums	Wes Anderson	2001
83	Moonrise Kingdom	Wes Anderson	2012
84	The Darjeeling Limited	Wes Anderson	2007
85	The Grand Budapest Hotel	Wes Anderson	2014
86	Once upon a Time in Anatolia	Nuri bilge ceylan	2011
87	Three Monkeys	Nuri bilge ceylan	2008
88	Distant	Nuri bilge ceylan	2002
89	Clouds of May	Nuri bilge ceylan	1999
90	The Town	Nuri bilge ceylan	1997
91	Cocoon (Short)	Nuri bilge ceylan	1995
92	Parviz	Mazid barzegar	2012
93	The Illumination	Krzysztof Zanussi	1973
94	Wakolda	Lucia Puenzo	2013
95	Our Children	Joachim Lafosse	2013
96	Uttarayanam	G. Aravindan	1974
97	Kanchana Sita	G. Aravindan	1978
98	Thampu	G. Aravindan	1979
99	Chidambaram	G. Aravindan	1986
100	Oridathu	G. Aravindan	1987
101	Vastuhara	G. Aravindan	1991
102	Swayamvaram	Adoor Gopalakrishnan	1973
103	Kodiyettam	Adoor Gopalakrishnan	1977
104	Mukhamukham	Adoor Gopalakrishnan	1985
105	Anantharam	Adoor Gopalakrishnan	1988
106	Mathilukal	Adoor Gopalakrishnan	1990
107	Vidheyan	Adoor Gopalakrishnan	1994
108	Naalu Pennugal	Adoor Gopalakrishnan	2008
109	Vidarthikale Ithile Ithile	John Abraham	1972
110	Agraharathil Kazhuthai	John Abraham	1977
111	Cheriachante Krurakrithyangal	John Abraham	1979

112	Amma Ariyan	John Abraham	1986
113	Thaneer Thaneer	K. Balachander	1969
114	Veedu	Balu Mahendra	1987
115	Thalaimuraigal	Balu Mahendra	2013
116	Geethanjali	Mani Ratnam	1989
117	Raakh	Aditya Bhattacharya	1989
118	The Terrorist	Santosh Sivan	1997
119	Nirmalyam	M.T. Vasudevan Nair	1973
120	The Lamp in the Niche	Girish Karnad	1990
121	Vaijanta	Gajanan Jagirdar	1961
122	Pinjra	V.Shantaram	1973
123	Jhanak Jhanak Paayal Bhaje	V.Shantaram	1955
124	Umbartha	Jabbar Patel	1982
125	Dombivali Fast	Nishikant Kamat	2005
126	Harishchandrachi Factory	Paresh Mokashi	2008
127	Killa	Avinash Arun	2014
128	The Court	Chaithya Tamane	2015
129	Kwada	Bhura0 Kharada	2014
130	Fandry	Nagraj Majule	2013
131	Shvas	Sandeep Sawant	2007
132	Deool	Umesh Kulkarni	2011
133	Baal Gandharva	Ravi Jadhav	2013
134	Kathantara	Himanshu Khatua	
135	Shunya swaroopa	Himanshu Khatua	
136	Aranya rodana	Biplab ray chaudhuri	
137	Chilika teerey	Biplab ray chaudhuri	
138	Indradharnooo Chaye	Sushant Mishra	
139	Nandan	Apurva Kishor Bir	
140	Shesha Drusti	Apurva Kishor Bir	
141	Perfect Blue	satoshi kon	1997
142	Millenium actress	satoshi kon	2001
143	Tokyo godfathers	satoshi kon	2003
144	The wind rises	Hayao miyazaki	2014
145	Ponyo	Hayao miyazaki	2008
146	porco rosso	Hayao miyazaki	1992
147	only yesterday	Isao takahata	1991
148	Fantastic mr fox	Wes Anderson	2009
149	Biswaprakash	Sushant Mishra	