

Ref: No.16011/22/15-Pur/

Date: 02.11.2015

To
The Interested firms

Sub: Procurement of 11 nos. of different types of Light Meters

Dear Sirs,

Satyajit Ray Film & Television Institute (SRFTI) invites tender for the procurement of 11 nos. of different types of Light Meters. The tender should be submitted in the enclosed form, furnishing the details of information as sought for therein.

SRFTI reserves the right to accept or reject any or all the tenders without assigning any reason. The tender should reach the office latest **by 5PM on 19.11.2015** in a sealed envelope addressed to the Purchase Officer, Purchase Section, Satyajit Ray Film & Television Institute, E.M. Bypass Road, Kolkata-700 094.

Thanking you,

Yours faithfully,

(Pranesh Mondal)
Purchase Officer



FILM & TELEVISION INSTITUTE, KOLKATA
(An Academic Institution under Min. of Inf. & Broadcasting, Govt. of India)

Ref: No. 16011/ 22 /15-pur

Date: 02.11.2015

TENDER FOR THE SUPPLY OF DIFFERENT TYPES OF LIGHT METER

LAST DATE FOR SUBMISSION 19.11.2015 (within 5 P.M.)

To be submitted to: Purchase Officer, SRFTI, Kolkata

1.	Name of the Firm/Agency:		
2.	Address of the Firm/Agency:		
		Tel:	Fax:
		E-mail:	

TENDER				
	ITEM / SPECIFICATION	TO BE FILLED BY THE FIRM / AGENCY		
		QUANTITY REQD.	UNIT RATE In (Rs)	TOTAL RATE (In Rs.) (Inclusive of all taxes & charges)
01.	ANALOGUE EXPOSURE METER ((SEKONIC L – 395A STUDIO DELUX III) (CAT # 401 – 399)	04 NOS.		
02.	DIGITAL DUAL EXPOSURE METER (BOTH INCIDENT & REFLECTED) (SEKONIC L – 758 CINE DIGITAL MASTER) (CAT # 401 – 760)	02 NOS.		
03.	DIGITAL COLOUR TEMPERATURE METER (SEKONIC PRODIGI COLOR C – 500) (CAT # 401 – 500)	02 NOS.		
04.	DIGITAL EXPOSURE METER (INCIDENT ONLY) (SPECTRA PROFESSIONAL IV – A)	03 NOS.		

ContdP/2

TERMS & CONDITIONS:	
1.	Tenders must be submitted by bearer or sent by post so as to reach the office latest by 19.11.2015* within 5 P.M. in a sealed envelope addressed to Purchase Officer, Satyajit Ray Film & Television Institute, E. M. By Pass Road, P.O. Panchasayar, Kolkata – 700 094 duly accompanied by following. a) Forwarding letter on the Official letterhead of the firm/agency. b) Supporting technical literature/brochure on the brand items for which rates are quoted. c) Supporting documents of previous supply of similar items in India
2.	Tender will have to be submitted only on the numbered "Tender Paper" issued by SRFTI. Each page of the "Tender Paper" should be signed by the authorized signatory of the firm.
3.	Tender should indicate the 'total rate each item' on FREE DELIVERY AT SITE basis and shall be INCLUSIVE OF ALL APPLICABLE TAXES, OCTROI AS WELL AS INSTALLATION COST.
4.	a) Documentary evidence indicating that the tenderer is authorized dealer/ authorized service provider/ Business Partner of the original manufacturer (OEM) b) Proof of experience in supply of similar type of projector at atleast three Organizations of repute having similar scope of work. c) A detailed client list based in India indicating the name, address, contact person, phone No. are to be furnished by the firm. d) Valid Sales Tax Clearance certificate/ VAT Registration No.
5.	The free on-site warranty period shall be atleast 01 year from the date of taking over the entire installation by SRFTI, after successful commissioning of the entire system by the successful tenderer. Free warranty shall include free replacement of all spare / component / PCBs.
6..	Delivery & installation must be completed in full within 30 (Thirty) days of the placement of the formal order.
7.	SRFTI Administration reserves the right to accept or reject any offer and modify the total requirement at any stage before the placement of Work Order, without assigning any reason.
8.	Any dispute arising out of order shall be subject to the exclusive jurisdiction of Court in Kolkata City only.
09.	Sealed envelope containing quotations should super scribe the words: "TENDER FOR THE SUPPLY & TESTING OF DIFFERENT TYPES OF LIGHT METER"
10.	Tender rate should remain valid for at least 6 months from the last date fixed for submission of the tender. Institute reserves the right to reject part and incomplete Tender.

TERMS OF PAYMENT:

- 1) Full Payment within 30 days on completion of supply & testing, subject to furnishing certificate to this effect by the HOD, Cinematography Dept.

SPECIAL CONDITIONS/REMARKS BY THE FIRM/AGENCY, IF ANY: (Separate sheet may be attached if required)

Certified that we are quoting the above rates after having gone through the specifications of each item individually in addition to 'Terms & Conditions' & 'Terms of Payment' mentioned above, which are agreed by us.

Date:

Signature of the authorized signatory with seal