

Ref: No.16011/23/14-Pur/

Date 24.08.2015

To
The Interested firms

Sub: Procurement of 01 set of GoPro Hero 4 Black Camera system , at SRFTI

Dear Sirs,

Satyajit Ray Film & Television Institute (SRFTI), an Academic Institution under Ministry of Information & Broadcasting, Govt. Of India, invites tender for the procurement of 01 (One) set of. GoPro Hero 4 Black Camera with accessories. The tender should be submitted in the enclosed form, furnishing the details of information as sought for therein. .

SRFTI reserves the right to accept or reject any or all the tenders without assigning any reason. The tender should reach the office latest **by 5 PM on 15.09.2015** in a sealed envelope addressed to the Purchase officer, Purchase Section, Satyajit Ray Film & Television Institute, E.M. Bypass Road, Kolkata-700 094.

Thanking you,

Yours faithfully,

(Pranesh Mondal)
Purchase Officer

Enclo: above

**SATYAJIT RAY****FILM & TELEVISION INSTITUTE, KOLKATA****[An Academic Institution under Min. of Inf. & Broadcasting, Govt. of India]**

Ref: No. 16011/ 23 /14-pur

Date : 24.08.2015

TENDER FOR THE SUPPLY & INSTALLATION OF GOPRO HERO 4 BLACK CAMERA WITH ACCESSORIES**LAST DATE FOR SUBMISSION: 15.09.2015 (within 5 P.M.)****To be submitted to: Purchase officer, SRFTI, Kolkata**

1.	Name of the Firm/Agency:		
2.	Address of the Firm/Agency:		
	Tel:		Fax:
	E-mail:		

	ITEM / SPECIFICATION	MAKE & MODEL	QUANTITY REQD.	UNIT RATE In (Rs)	TOTAL RATE
					(In Rs.) (Inclusive of all taxes & charges)
1.	GOPRO HERO 4 BLACK CAMERA WITH ACCESSORIES Includes: i) Hero 4 Black (CHDHX – 401) ----- 01 NO. ii) Hero 4 Dual Battery Charger (AHBBP – 401) -----01 NO iii) LCD Touch BacPac (ALCDB – 401) ----- 01 NO. iv) Battery BacPac (ABPAK – 401) ----- 01 NO v) Smart Remote (ARMTE – 002) ----- 01 NO. vi) Fetch (Dog Harness) (ADOGM – 001) -----01 NO. vii) The Handler (Floating Hand Grip) (AFHGM – 001) – 01 NO. viii) The Tool (Thumb Screw Wrench) (ATSWR – 301) --- 01 NO. ix) BacPac Extension Cable (AHBED – 301) ----- 01 NO. x) HERO4 Rechargeable Battery (AHDBT – 401) ----- 02 NOS. xi) Blackout Housing (AHBSH – 401) ----- 01 NO. xii)Jaws Flex Clamp Mount (ACMPM – 001) ----- 01 NO. xiii) Suction Cup Mount (AUCMT – 302) ----- 01 NO. xiv)Tripods Mount (ABQRT – 001) ----- 01 NO. xv) Gooseneck (ACMFN – 001) ----- 01 NO. xvi) Head Strap + Quick Clip (ACHOM – 001) ----- 01 NO. xvii) Chest Mount Harness (Chesty) (GCHM30 – 001) ----- 01 NO.	HERO 4 BLACK	01 SET		

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TENDER				
SN	ITEM / SPECIFICATION	INDENT NO	TO BE FILLED BY THE FIRM / AGENCY	
			QUANTITY REQD.	UNIT RATE In (Rs)
	<p>FROM PRE-PAGE:-</p> <p>xviii) Halmet(front Mount (AHFMT – 001) ----- 01 NO.</p> <p>xix) Handlebar (GRH 30) _____ 01 NO.</p> <p>xx) Grab Bag of Mounts (AGBAG - 001) _____ 01 NO.</p> <p>xxi) Flat + Curved Adhesive Mounts (AACFT – 001) ----01 NO.</p> <p>xxii) Front Mount (AHFMT – 001) _____ 01 NO.</p> <p>xxiii) The Frame Mount (ANDFR – 301) _____ 01 NO.</p> <p>xxiv) Side Mount (AHEDM – 001) _____ 01 NO.</p> <p>xxv) NVG Mount (ANVGM – 001) _____ 01 NO.</p> <p>xxvi) Handlebar Seatpost Pole Mount (GRH 30) _____ 01 NO.</p> <p>xxvii) Vented Helmet Strap Mount (GVHS30) _____ 01 NO.</p> <p>xxviii) Roll Bar Mount (GRBM30) _____ 01 NO.</p> <p>xxix) WRIST HOUSING (AHDWH – 301) _____ 01 NO.</p> <p>xxx) Mic stand Mount (ABQRM – 001) _____ 01 NO.</p> <p>xxxi) SanDisk Extreme® 64 GB micro SDXC TM Card (ASDMC 364) ___ 02 NOS.</p> <p>xxxii) Protective Lens + Covers _____ 01 NO.</p> <p>xxxiii) Combo Cable _____ 01 NO.</p> <p>xxxiv) Micro HDMI Cable _____ 01 NO.</p> <p>xxxv) Red Dive Filter (For standard + Black out Housing) _____ 01 NO.</p> <p>xxxvi) Magenta Dive Filter (For standard + Black out Housing) _____ 01 NO.</p> <p>xxxvii) 3.5 mm Mic Adapter _____ 01 NO.</p> <p>xxxviii) Anti fog inserts) (AHD AF 301) _____ 02 NO.</p> <p> </p> <p>Total Rs. (inclusive all taxes & charges) *****</p> <p> </p> <p>Warranty Period: _____</p> <p>Note: Warranty should be mentioned in clear terms</p>			

TERMS & CONDITIONS:	
1.	Tenders must be submitted by bearer or sent by post so as to reach the office latest by 5.00 PM on 15.09.2015. in a sealed envelope addressed to The Purchase Officer), Satyajit Ray Film & Television Institute, E. M. By Pass Road, P.O. Panchasayar, Kolkata – 700 094 duly accompanied by following. a) Forwarding letter on the Official letterhead of the firm/agency. b) Supporting technical literature/brochure of the brand items for which rates are quoted. c) Supporting documents of previous supply of similar items in India
2.	Tender will have to be submitted only on the numbered "Tender Paper" issued by SRFTI. Each page of the "Tender Paper" should be signed by the authorized signatory of the firm.
3.	Tender should indicate the 'total rate for each item' which should be inclusive of all applicable Taxes, Octroi as well as all charges including installation charges.
4.	a) Documentary evidence indicating that the tenderer is (authorized dealer/ authorized service provider/ Business Partner of the original manufacturer) b) A communication from the original manufacturer indicating that they would take responsibility to supply spares in case of failure of the supplier, must be enclosed. The firm also has to have back-to-back arrangement with the manufacturer for providing post-installation service. It should also indicate that in case the firm fails to provide service, the original equipment manufacturer would provide the service. c) Proof of experience in supply of similar type of projector at atleast three Organizations of repute having similar scope of work. d) A detailed client list based in India indicating the name, address, contact person, phone No. are to be furnished by the firm. f) Valid Sales Tax Clearance certificate/ VAT Registration No.
5.	a. The successful tenderer shall have to deposit 5% of the total quoted value (inclusive all taxes & charges) as Security Deposit through Banker's cheque / draft drawn in favour of "Satyajit Ray Film & Television Institute" payable at Kolkata, which will be retained by SRFTI without interest, for 01 year, from the date of taking over the entire installation after successful commissioning of the same, from the supplier. In the event of the supplier failing to execute the order without sufficient reasons acceptable to SRFTI, the Security Deposit will be forfeited. b. Security Money must be deposited within 10 days from the date of issue of intimation in this respect. c. Third party draft will not be accepted.
6.	Delivery must be completed in full within 45 (Forty five) days of the placement of the formal order.
7.	SRFTI Administration reserves the right to accept or reject any offer and modify the total requirement at any stage without assigning any reason.
8.	Any dispute arising out of the order of the purchase shall be subject to the exclusive jurisdiction of Court in Kolkata City only.
9.	Sealed envelope containing quotations should be super scribed with the words: "TENDER FOR THE SUPPLY & INSTALLATION OF GOPRO HERO 4 BLACK CAMERA."
10.	Tendered rate should remain valid for at least 3 months from the last date fixed for submission of the tender. Institute reserves the right to reject part and incomplete Tender.
11.	After expiry of one year from the date of taking over the entire installation and on completion of all obligations by the supplier, the Security Deposit without interest will be refunded to the supplier subject to the following conditions:- a) After deducting the amount from the Security Deposit, which may fall due towards any claim for loss or for whatsoever reasons felt necessary by SRFTI; b) The supplier shall have to apply for the refund of Security Money along with original Money Receipt issued against Security Deposit; c) Before releasing the Security Money, the supplier, shall also have to submit a certificate to the effect that they have no claim(s) against SRFTI under this tender. If any Bill(s) for the job done under this tender is / are left pending at the time of releasing the Security Money, the supplier may furnish the certificate in the following format: "I/We hereby certify that there are no claims against SRFTI under Order No for the job except to the extent of the claims preferred by me/us as per under-noted bills already submitted to you."

TERMS OF PAYMENT:

1. Full Payment within 30 days on completion of supply, installation, testing & commissioning subject to furnishing certificate to this effect by the HOD, Cinematography Dept.

SPECIAL CONDITIONS/REMARKS BY THE FIRM/AGENCY, IF ANY: (Separate sheet may be attached if required)

Certified that we are quoting the above rates after having gone through the specifications of each item individually in addition to 'Terms & Conditions' & 'Terms of Payment' mentioned above, which are agreed by us.

Date:

Signature of the authorized signatory with seal

