

**SATYAJIT RAY FILMS & TELEVISION INSTITUTE**  
**KOLKATA – 700094**  
**TENDER NO 72053/02/2014-IT**

**Record note of discussion of the Pre-bid meeting held on 01.07.2014 at the Conference Room of the Institute in connection with the tender for implementation of MAIL, WEB, DIRECTORY, PROXY, DNS server etc. at SRFTI**

**Representative of SRFTI.**

<b>SRFTI, Kolkata</b>
Shri Santanu Basu Mullick, Sr. Manager M & R
Shri Somaditya Majumder, Sr. Manager IT
Shri Saikat Sekhaheswar Ray, Asstt. Prof. Editing, Films
Shri Pranesh Mondal, Purchase Officer
Shri Amritap Sinha, Hardware Manager

**Representative of Prospective Bidder's**

<b>Prospective Bidders</b>
Subir Kr. Bose, M/s Digital Core Pvt. Ltd
Ananda Deb, M/s SA Solution
Abhisek Pain, M/s Computek
P.A. Sreeram, M/s TIS LAB
Saumyes Lahiri, M/s Rahul Commerce Pvt. Ltd.

As requested/required by vendors for the technical specifications ,including scope of work, existing infrastructure , BOQ etc. the following points were clarified as below.

- No .of e-mail users would be 100 (approx.)
- Mail policies to be implemented would be as per Institutes' policy/requirement.
- Upgradation of server/storage space would be as per BOQ of the tender and as per Institute's requirement/policy.
- Configuration of UTM policy for mail server/webserver is to be done as per Institutes' requirement/policy
- Backup/Restore of both file level & block level data is to be taken.
- The existing applications use mysql & pgsql databases
- Backup would be taken on a NAS/backup up drive in the same network.
- Backup/Restore would be done preferably through Bacula (open source software), however other open source solution can be implemented in consultation with the Institute.
- High availability of the proposed services (mail, web, proxy, etc) would be achieved in accordance with the proposed service description of the tender.
- Scope of work includes both implementation of the proposed servers as well as upgradation/configuration of existing storage, servers & UTM.

2. Vendors informed that they have understood the tender requirement and they have no further queries.